



# CITY COUNCIL ACTION MINUTES

Special Meeting  
May 3, 2021

The City Council of the City of Palo Alto met on this date in virtual teleconference at 5:01 P.M.

Participating Remotely: Burt, Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent:

## Special Orders of the Day

1. Resolution 9951 Entitled, "Resolution of the Council of the City of Palo Alto Expressing Appreciation to Margaret Zittle Upon Her Retirement."

**MOTION:** Mayor DuBois moved, seconded by Council Member Cormack to adopt a Resolution Expressing Appreciation to Margaret Zittle Upon Her Retirement.

**MOTION PASSED:** 7-0

2. Resolution 9952 Entitled, "Resolution of the Council of the City of Palo Alto Expressing Appreciation to Phil Bobel Upon His Retirement."

**MOTION:** Mayor DuBois moved, seconded by Council Member Filseth to adopt a Resolution Expressing Appreciation to Phil Bobel Upon His Retirement.

**MOTION PASSED:** 7-0

## Agenda Changes, Additions and Deletions

None.

## Minutes Approval

3. Approval of Action Minutes for the April 12, 2021 City Council Meeting.

**MOTION:** Mayor DuBois moved, seconded by Council Member Cormack to approve the Action Minutes for the April 12, 2021 City Council Meeting.

**MOTION PASSED:** 7-0

# ACTION MINUTES

## Consent Calendar

**MOTION:** Vice Mayor Burt moved, seconded by Council Member Stone, third by Council Member Tanaka to pull Agenda Item Number 8 to be heard at the end of the meeting.

**MOTION:** Council Member Kou moved, seconded by Mayor DuBois to approve Agenda Item Numbers 4-7, 9.

Council Member Tanaka registered a no vote on Agenda Item Numbers 6 and 9.

4. Approval of Amendment Number 3 to Contract Number C16162262 With Biggs Cardosa Associates, Inc. to Extend the Term of the Contract Through December 31, 2021, at no Added Cost to the City, for Continued Construction Support Services for the Highway 101 Pedestrian/Bicycle Overpass Project (PE-11011).
5. Staff and the Utilities Advisory Commission Recommend the City Council Approve the City's 10 Year Energy Efficiency Goals for 2022-2031.
6. Approval of Contract Number C21180722 With Brad Horak Consulting in an Amount Not-to-Exceed \$250,000 to Provide Wireless Consulting Services in Support of Palo Alto Public Safety for a Five-year Term Through April 11, 2026.
7. Adoption of an Updated Salary Schedule for Water, Gas, and Wastewater Inspectors Represented by Service Employees International Union (SEIU) 521 in Compliance With the Arbitration Award.
- ~~8. Review and Approve Fiscal Year 2021 Capital Project Budget Reductions of \$2.5 Million; and Approve a Budget Amendment in the Capital Improvement Fund.~~
9. Request for Authorization to Amend the Existing Legal Service Agreement With the Law Firm of Colantuono, Highsmith & Whatley, PC (Contract S17167696) to Increase the Contract Amount by an Additional \$45,000, for a new Not-to-Exceed Amount of \$385,000.

**MOTION PASSED FOR AGENDA ITEM NUMBERS 4-5, 7:** 7-0

**MOTION PASSED FOR AGENDA ITEM NUMBER 6:** 6-1 Tanaka no

**MOTION PASSED FOR AGENDA ITEM NUMBER 9:** 6-1 Tanaka no

Council took a break at 6:07 P.M. and returned at 6:16 P.M.

# ACTION MINUTES

## Action Items

10. Planning and Transportation Commission Recommend Review of two Concept Plan Alternatives for Improvements to the Alma Street and Churchill Avenue Intersection; and Direct Staff to Complete Final Design Plans, Environmental Analysis, Specifications, and Estimates for Construction for Alternative 2.

**MOTION:** Council Member Cormack moved, seconded by Vice Mayor Burt to approve Concept Plan Alternative 2 as the preferred alternative for the near-term safety improvements to the Alma Street and Churchill Avenue Railroad Crossing; and direct Staff to complete final design plans, environmental analysis, specifications, and estimates for construction.

**MOTION FAILED:** 3-4 Burt, Cormack, Stone yes

**MOTION:** Mayor DuBois moved, seconded by Council Member Kou to approve Concept Plan Alternative 1 as the preferred alternative for the near-term safety improvements to the Alma Street and Churchill Avenue Railroad Crossing; and direct Staff to complete final design plans, environmental analysis, specifications, and estimates for construction.

**MOTION PASSED:** 7-0

11. PUBLIC HEARING: Adoption of the Community Development Block Grant (CDBG) Funds for the Fiscal Year (FY) 2021-22 Annual Action Plan; and Resolution 9953 Entitled, "Resolution of the Council of the City of Palo Alto Approving the use of CDBG Funds for FY 2021-22."

Public Hearing opened at 7:56 P.M.

Public Hearing closed at 7:58 P.M.

**MOTION:** Mayor DuBois moved, seconded by Council Member Stone to:

- A. Adopt the draft Fiscal Year 2021-22 Annual Action Plan and the associated Resolution allocating Community Development Block Grant (CDBG) funding for Fiscal Year 2021-22;
- B. Authorize the City Manager to execute the Fiscal Year 2021-2022 CDBG application to fund the Fiscal Year 2021-2022 Annual Action Plan and any other necessary documents concerning the application, and to otherwise bind the City with respect to the applications and commitment of funds; and

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- C. Authorize Staff to submit the Fiscal Year 2021-2022 Annual Action Plan to HUD by the May 15, 2021 deadline.

**MOTION PASSED:** 7-0

Council took a break at 8:11 P.M. and returned at 8:23 P.M.

## Study Session

12. Fiscal Year 2022 Proposed Budget Overview.

## **NO ACTION TAKEN**

13. (Former Agenda Item Number 8) Review and Approve Fiscal Year 2021 Capital Project Budget Reductions of \$2.5 Million; and Approve a Budget Amendment in the Capital Improvement Fund.

**MOTION:** Council Member Filseth moved, seconded by Council Member Cormack to approve the proposed additional \$2.5 million reduction in Fiscal Year 2021 capital project budget, and amend the Fiscal Year 2021 Budget Appropriation for the Capital Improvement Fund (majority approval needed) by:

- A. Decreasing the Charleston/Arastradero Corridor Project (PE-13011) by \$2,000,000;
- B. Decreasing the Street Maintenance Project (PE-86070) by \$376,000;
- C. Decreasing the Thermoplastic Striping Project (PO-11011) by \$15,500;
- D. Decreasing the Downtown Automated Parking Guidance Systems, Access Controls & Revenue Collection Equip. Project (PL-15002) by \$150,000; and
- E. Increasing the Ending Fund Balance by \$2,541,500.

**SUBSTITUTE MOTION:** Vice Mayor Burt moved, seconded by Council Member Stone to accept the Staff recommendation, except the Charleston/Arastradero Corridor Project, which should proceed this year with the bid accepted by Staff.

**SUBSTITUTE MOTION FAILED:** 3-4 Burt, Stone, Tanaka yes

**MOTION PASSED:** 4-3 Burt, Stone, Tanaka no

Adjournment: The meeting was adjourned at 11:14 P.M.

# ACTION MINUTES

ATTEST:

DocuSigned by:

*Beth Minor*

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City Clerk

APPROVED:

DocuSigned by:

*J. D. Blair*

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Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.