



CITY COUNCIL ACTION MINUTES

Special Meeting
February 8, 2021

The City Council of the City of Palo Alto met on this date in virtual teleconference at 5:02 P.M.

Participating Remotely: Burt, Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent:

Study Session

1. 231 Grant Avenue: Request by Santa Clara County for a Study Session to Obtain City Council and Community Input on its Proposed Teacher Housing Project. Environmental Assessment: Not Subject to the California Environmental Quality Act (CEQA) Because no Action Will be Taken. The County Will Serve as the Lead Agency for the Project. The County Issued a Notice of Preparation of an Environmental Impact Report (EIR) for the Project on December 4, 2020. Zoning District: PF (Public Facilities).

NO ACTION TAKEN.

2. 3997 Fabian Way (20PLN-00287): Request for Pre-screening of the Applicant's Proposal to Re-zone the Subject Property From General Manufacturing (GM) to Planned Home Zoning (PHZ) and to Redevelop the Site With a 290 Unit Residential Development. Environmental Assessment: Not a Project. Zoning District: GM (General Manufacturing).

NO ACTION TAKEN.

Council took a break at 7:49 P.M. and returned at 8:00 P.M.

Agenda Changes, Additions and Deletions

None.

Minutes Approval

3. Approval of Action Minutes for the January 25, 2021 City Council Meeting.

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MOTION: Council Member Kou moved, seconded by Council Member Cormack to approve the Action Minutes for the January 25, 2021 City Council Meeting, with the removal of Page 6.

MOTION PASSED: 7-0

Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Numbers 4 and 6.

MOTION: Council Member Cormack moved, seconded by Council Member Filseth to approve Agenda Item Numbers 4-10.

4. Approval of Contract Number C21180550A With TJKM for a Four-year Term Not-to-Exceed \$800,000, and Contract Number C21180550B With Fehr and Peers for a Four-year Term Not-to-Exceed \$800,000, for On-call Transportation Engineering and Planning Project Support Services.
5. Approval of Contract Number C21180050 With Clean Harbors Environmental Services, Inc. for Household Hazardous Waste Management and Emergency Response Services for a Five-year Term for a Total Amount Not-to-Exceed \$1,650,000.
6. Approval of Change Order Number 1 to Contract Number C20174826 With Monterey Mechanical Co. Adding \$300,000 for a Total Not-to-Exceed Amount of \$750,000 for the On-call Emergency Construction Services Project Funded in Wastewater Treatment Enterprise Fund Capital Improvement Program (Project WQ-19002) at the Regional Water Quality Control Plant.
7. Adoption of a Park Improvement Ordinance for Renovations at Cameron Park.
8. Appointment of the 2021 Emergency Standby Council.
9. Approval of Construction Contract C21180619 With Cratus, Inc. in the Amount of \$1,682,000 for Phase III of the Cross-bore Verification, Inspection, and Assessment Program; and Authorization to Execute and Negotiate Related Change Orders in the Amount of \$168,200 for a Total Not-to-Exceed Amount of \$1,850,200.
10. Selection of Applicants to Interview for the Historic Resources Board and the Planning and Transportation Commission.

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MOTION PASSED FOR AGENDA ITEM NUMBERS 4 AND 6: 6-1 Tanaka no

MOTION PASSED FOR AGENDA ITEM NUMBERS 5, 7-10: 7-0

Action Items

11. Review the Potential Financial Scenarios and Direction to Staff on Development of the Fiscal Year (FY) 2022 Budget; Review and Accept the FY 2022 Budget Development Guidelines; and Review and Accept the FY 2022 – 2031 Long Range Financial Forecast.

MOTION: Council Member Filseth moved, seconded by Mayor DuBois to:

- A. Build a FY 2022 proposed budget assuming Scenario B and direct Staff to reassess Scenarios A, B, and C in Fall 2021 with the Finance Committee for any changes in economic conditions; and
- B. Accept the FY 2022 to 2031 General Fund Long Range Financial Forecast and three annual Budget Development Guidelines.

INCORPORATED INTO THE MOTION WITH CONSENT OF THE MAKER AND SECONDER to forward the following to the Finance Committee for discussion as part of the Budget process:

- A. Direct Staff to return with versions of Scenario B whereby Council reviews extending and or dropping certain portions of the five-year capital plan;
- B. Evaluate whether to finance any elements of the capital plan;
- C. Explore one-time modest reductions in the budget stabilization reserve to provide a bridge, while we address strategic changes to our operating expenses.

INCORPORATED INTO THE MOTION WITH CONSENT OF THE MAKER AND SECONDER to change the Motion Part A to state "...and direct Staff to reassess in Fall 2021..."

MOTION AS AMENDED: Council Member Filseth moved, seconded by Mayor DuBois to:

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- A. Build a FY 2022 proposed budget assuming Scenario B and direct Staff to reassess in Fall 2021 with the Finance Committee for any changes in economic conditions;
- B. Accept the FY 2022 to 2031 General Fund Long Range Financial Forecast and three annual Budget Development Guidelines
- C. Forward the following to the Finance Committee for discussion as part of the Budget process:
 - i. Direct Staff to return with versions of Scenario B whereby Council reviews extending and or dropping certain portions of the five-year capital plan;
 - ii. Evaluate whether to finance any elements of the capital plan;
 - iii. Explore one-time modest reductions in the budget stabilization reserve to provide a bridge, while we address strategic changes to our operating expenses.

MOTION AS AMENDED PASSED: 6-1 Tanaka no

Council took a break at 10:22 P.M. and returned at 10:30 P.M.

- 12. Policy and Services Committee Recommends the City Council Approve the 2021 Legislative Guidelines; Utilities Advisory Commission Recommends the City Council Approve the 2021 Utilities Legislative Guidelines; and Discussion and Direction on Pending State Legislation.

MOTION: Council Member Kou moved, seconded by Mayor DuBois to:

- A. Approve the City's 2021 Legislative Guidelines as recommended by the Policy and Services Committee on December 8, 2020;
- B. Approve the 2021 Utilities Legislative Policy Guidelines as recommended by the Utilities Advisory Committee on November 4, 2020; and
- C. Direct Policy and Services Committee to continue to discuss the Legislative Guidelines on a regular basis for possible refinement.

INCORPORATED INTO THE MOTION WITH CONSENT OF THE MAKER AND SECONDER to add to the Motion a new Part D "Continue to a date uncertain discussion of specific bills pending in the state."

MOTION AS AMENDED: Council Member Kou moved, seconded by Mayor DuBois to:

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- A. Approve the City’s 2021 Legislative Guidelines as recommended by the Policy and Services Committee on December 8, 2020;
- B. Approve the 2021 Utilities Legislative Policy Guidelines as recommended by the Utilities Advisory Committee on November 4, 2020;
- C. Direct Policy and Services Committee to continue to discuss the Legislative Guidelines on a regular basis for possible refinement; and
- D. Continue to a date uncertain discussion of specific bills pending in the state.

MOTION AS AMENDED PASSED: 7-0

- 13. Provide Direction on the Recruitment for an Unfinished Term on the Planning Transportation Commission due to a Resignation.

MOTION: Vice Mayor Burt moved, seconded by Mayor DuBois to:

- A. Proceed with a special recruitment period for the vacant position, which will run for 2 weeks with a proposed application deadline of February 23, 2021;
- B. Include current Planning and Transportation Commission applications in the special recruitment, if the applicant agrees; and
- C. Applicants who participated in the current round of interviews will not be interviewed during the special recruitment.

MOTION PASSED: 7-0

Adjournment: The meeting was adjourned in honor of George Schultz at 11:45 P.M.

ATTEST:

DocuSigned by:
Beth Minor
 27523417DA804D7...

City Clerk

APPROVED:

DocuSigned by:
J DuBois
 DD53585CA6CB4E9...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in

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accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.