



# CITY COUNCIL ACTION MINUTES

Special Meeting  
January 25, 2021

The City Council of the City of Palo Alto met on this date in virtual teleconference at 5:00 P.M.

Participating Remotely: Burt arrived at 5:03 P.M., Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent:

## Special Orders of the Day

1. Presentation From the Palo Alto Community Child Care Non-profit.

## **NO ACTION TAKEN**

## Minutes Approval

2. Approval of Action Minutes for the January 4 and 11, 2021 City Council Meetings.

**MOTION:** Council Member Cormack moved, seconded by Council Member Stone to approve the Action Minutes for the January 4 and 11, 2021 City Council Meetings.

**MOTION PASSED:** 7-0

## Consent Calendar

Council Member Kou registered a no vote on Agenda Item Number 3.

Council Member Tanaka registered a no vote on Agenda Item Number 4.

**MOTION:** Vice Mayor Burt moved, seconded by Council Member Filseth to approve Agenda Item Numbers 3-4.

3. Review and Acceptance of the Annual Status Report on Development Impact Fees for Fiscal Year 2020 and Adopt Resolution 9939 Entitled, "Resolution of the Council of the City of Palo Alto Making Findings Regarding Continuing Need for Unexpected Development Fees."

# ACTION MINUTES

4. Request for Authorization to Amend the Existing Legal Service Agreement With the Law Firm of Colantuono, Highsmith & Whatley, PC (Contract S17167696) to Increase the Contract Amount by an Additional \$85,000, Bringing the new Not-to-Exceed Amount to \$340,000; and to Increase the Term by one Year.

**MOTION PASSED FOR AGENDA ITEM NUMBER 3:** 6-1 Kou no

**MOTION PASSED FOR AGENDA ITEM NUMBER 4:** 6-1 Tanaka no

## Action Items

- 4A. Provide Feedback and Direction on the Community & Economic Recovery Workplan Which Includes Four Focus Areas: Managing Through the Pandemic, Community Wellness and Wellbeing, Focused Business Support, and City Initiatives; and Recommend Returning with Budget Amendments in Various Funds at the Mid-Year Budget Review.

**MOTION:** Vice Mayor Burt moved, seconded by Mayor DuBois to:

- A. Direct Staff to proceed with the City of Palo Alto's Community and Economic Recovery efforts and prioritized projects, community engagement strategies, and governance framework for future work;
- B. Direct Staff to bring forward budget adjustments to fund the following projects as part of the FY 2021 Mid-Year Budget Review to be funded from the Stanford University Medical Center (SUMC) Fund and Fiber Funds:
  - i. Building Systems Improvements Project for City Facilities related to COVID-19 (\$500,000);
  - ii. Fiber to the Home funding for engagement (\$200,000);
- C. Direct Staff to amend the prioritized Community and Economic Recovery workplan and future budget actions with the following:
  - i. Provide an updated clear comprehensive and dynamic work safety plan;
  - ii. Identify any additional open space projects that are needed in response to the emergency;
  - iii. Begin the process of an updated consulting contract on the Foothills fire protection plan;

# ACTION MINUTES

- iv. Look at how to allocate additional resources to RV parking, unhoused, and childcare; and
- v. Direct Staff to reevaluate the University Avenue Streetscape project in light of other priorities

**INCORPORATED INTO THE MOTION WITH CONSENT OF THE MAKER AND SECONDER** to add to the Motion Part A “and agendaize a discussion of the updated workplan based on tonight’s Motion.”

**MOTION AS AMENDED RESTATED:** Vice Mayor Burt moved, seconded by Mayor DuBois to:

- A. Direct Staff to proceed with the City of Palo Alto’s Community and Economic Recovery efforts and prioritized projects, community engagement strategies, and governance framework for future work; and agendaize a discussion of the updated workplan based on tonight’s motion
- B. Direct Staff to bring forward budget adjustments to fund the following projects as part of the FY 2021 Mid-Year Budget Review to be funded from the Stanford University Medical Center (SUMC) Fund and Fiber Funds:
  - i. Building Systems Improvements Project for City Facilities related to COVID-19 (\$500,000);
  - ii. Fiber to the Home funding for engagement (\$200,000);
- C. Direct Staff to amend the prioritized Community and Economic Recovery workplan and future budget actions with the following:
  - i. Provide an updated clear comprehensive and dynamic work safety plan;
  - ii. Identify any additional open space projects that are needed in response to the emergency;
  - iii. Initiate and return to Council with recommendations for an updated Foothills fire protection plan and required resources; and
  - iv. Look at how to allocate additional resources to RV parking, unhoused, and childcare

# ACTION MINUTES

- v. Direct Staff to reevaluate the University Avenue Streetscape project in light of other priorities

## **MOTION SPLIT FOR THE PURPOSE OF VOTING**

**MOTION PARTS A, B i. and ii., and C i.-iv. PASSED:** 7-0

**MOTION PART C. v. FAILED:** 3-4 DuBois, Kou, Stone yes

**MOTION:** Council Member Filseth moved, seconded by Council Member Cormack to fund the University Avenue Streetscape Project Planning (\$150,000) as part of the FY 2021 Mid-year Budget Review.

**MOTION PASSED:** 4-3 DuBois, Kou, Stone no

Council took a break at 8:11 P.M. and returned at 8:17 P.M.

- 5. PUBLIC HEARING / QUASI-JUDICIAL. 922 College Avenue [20PLN-00104]: Request for Review of a Preliminary Parcel Map With Exceptions to Adjust Lot Lines for two Substandard Parcels to Facilitate the Redevelopment and Sale of two Homes. Environmental Assessment: Exempt. Zoning District: R-1 (Single Family Residential).

Public Hearing opened at 8:24 P.M.

Public Hearing closed at 8:31 P.M.

**MOTION:** Mayor DuBois moved, seconded by Council Member Kou to adopt a Record of Land Use Action (RULA) approving the requests for a Preliminary Parcel Map with exceptions based on findings and subject to the conditions of approval, and as recommended by the Planning and Transportation Commission.

**MOTION PASSED:** 6-0 Tanaka recused

- 6. Status Report on the South Palo Alto Bikeways Project Funded by the VERBS Grant; Approval of the Community Engagement Plan; and Approval of Budget Amendments in the Capital Improvement Fund, Projects: Safe Routes to School PL-00026, and El Camino Real Pedestrian Safety and Streetscape PL-18000.

**MOTION:** Vice Mayor Burt moved, seconded by Council Member Tanaka to:

- A. Receive a status report on the South Palo Alto Bikeways Project funded by the One Bay Area Grant 2 (OBAG 2) for Vehicle Emissions Reductions Based at Schools (VERBS) program;

# ACTION MINUTES

- B. Approve the Draft Community Engagement Plan (CEP), including specific public outreach strategies for the South Palo Alto Bikeways Project;
- C. Direct Staff to return after the first phase of public outreach to present the final concept plan for the project;
- D. Approve Amendment of the Fiscal Year 2021 Budget Appropriation Ordinance by a 2/3 vote for the Capital Improvement Fund by:
  - i. Increasing the Safe Routes to School Project (PL-00026) expense appropriation by \$110,000; and
  - ii. Decreasing the El Camino Real Pedestrian Safety and Streetscape Project (PL-18000) by \$110,000.

## MOTION PASSED: 7-0

- 7. Update on the Status of Capital Improvement Fund and Potential Direction on Prioritization of Projects for the Fiscal Year (FY) 2022 Budget and 2022-2026 Capital Improvement Plan.

## NO ACTION TAKEN

Adjournment: The meeting was adjourned at 11:02 P.M.

### ATTEST:

DocuSigned by:

*Beth Minor*

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City Clerk

### APPROVED:

DocuSigned by:

*J. DuBois*

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Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.