



# CITY OF PALO ALTO CITY COUNCIL ACTION MINUTES

Special Meeting  
October 19, 2020

The City Council of the City of Palo Alto met on this date in Virtual Teleconference at 5:04 P.M.

Participating Remotely: Cormack, DuBois, Filseth; Fine arrived at 5:22 P.M.,  
Kniss, Kou, Tanaka

Absent:

## Closed Session

1. CONFERENCE WITH CITY ATTORNEY- EXISTING LITIGATION  
Subject: Julio Arevalo v. City of Palo Alto, et al.  
United States District Court, Northern District of California,  
Case No. 5:20-cv-04157-CRB  
Authority: Government Code Section 54956.9(d)(1).
  
- 1A. CONFERENCE WITH CITY ATTORNEY-EXISTING LITIGATION  
Subject: Gasque v. City of Palo Alto,  
Santa Clara County Superior Court, Case No. 20CV370681.

**MOTION:** Council Member Kniss moved, seconded by Council Member Cormack to go into Closed Session for Agenda Item Number 1.

**MOTION PASSED:** 6-0 Fine absent

**MOTION:** Council Member Kniss moved, seconded by Council Member Cormack to go into Closed Session for Agenda Item Number 1A.

**MOTION PASSED:** 6-0 Fine absent

Council went into Closed Session at 5:12 P.M.

Mayor Fine left the meeting at 7:45 P.M.

Council returned from Closed Session at 7:49 P.M.

## Agenda Changes, Additions and Deletions

None.

# ACTION MINUTES

## Minutes Approval

2. Approval of Action Minutes for the September 28 and October 5, 2020 City Council Meetings.

**MOTION:** Council Member Cormack moved, seconded by Vice Mayor DuBois to approve the Action Minutes for the September 28 and October 5, 2020 City Council Meetings.

**MOTION PASSED:** 6-0 Fine absent

## Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Number 4.

**MOTION:** Council Member Cormack moved, seconded by Council Member Kniss to approve Agenda Item Numbers 3-7.

3. Approve and Authorize the City Manager or Designee to Execute Professional Services Agreement, Contract Number C21179544, With Kinectrics AES, Inc. in an Amount Not-to-Exceed \$310,000 for the Electric Substation Grounding Design Capital Improvement Project EL-89044; and Authorization to Negotiate and Execute Related Change Orders in the Amount of \$31,000 for a Total Not-to-Exceed Amount of \$341,000.
4. Approval of Professional Services Contract Number C21179272 With BKF Engineers in the Amount of \$289,786 for Land Surveying Services Including \$14,750 for Additional Services, for a Total Not-to-Exceed Amount of \$304,536.
5. Approval of two Recommended Modifications to the Small Business Grant Program: 1) New Grant Amounts of \$5,000, and 2) Limiting Eligibility to Currently Operating Businesses; and a Budget Amendment in the General Fund.
6. Approval and Authorization for the City Manager to Execute Amendment Number 1 to the Electric Enterprise Fund Contract Number C20177717 With Wire Wrangler, LLC, dba TW Power Line Construction, for the Caltrain Facility Relocation Project (EL-17007) and Wood Pole Replacement Project (EL-19004), to Increase the Authorization to Negotiate and Execute Related Change Orders by \$110,000 to Cover COVID-19 Expenditures, for a Total Not-to-Exceed Amount of \$2,207,049.

# ACTION MINUTES

7. Approval of the Acceptance and Appropriation of the Institute of Museum and Library Services (IMLS) CARES Act Grant and Approval of a Budget Amendment (Requires 2/3 Approval) for General Fund Operating Budget in the Community Services Department and the Library Services Department.

**MOTION PASSED AGENDA ITEM NUMBERS 3, 5-7:** 6-0 Fine absent

**MOTION PASSED FOR AGENDA ITEM NUMBER 4:** 5-1 Tanaka no, Fine absent

## Action Items

8. Preliminary Q1 FY 2021 Financial Status Discussion and Potential Direction to Staff on Budget Revisions, Staffing Revisions, and Next Steps in Monitoring, Modeling, and Addressing Recovery Planning.

**MOTION:** Council Member Kniss moved, seconded by Council Member Cormack to authorize the extension of the attrition ramp for firefighter positions through the end of March 2021; and direct Staff to identify cost neutral options.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to amend the Motion to state "...and direct Staff to start by identifying cost neutral options and, in the event that is not sufficient, direct Staff to return to Council with a budget amendment to allocate the COVID-19 Council Reserve."

**MOTION AS AMENDED:** Council Member Kniss moved, seconded by Council Member Cormack to authorize the extension of the attrition ramp for firefighter positions through the end of March 2021; and direct Staff to start by identifying cost neutral options and, in the event that is not sufficient, direct Staff to return to Council with a budget amendment to allocate the COVID-19 Council Reserve.

**MOTION PASSED:** 6-0 Fine absent

Council took a break at 10:36 P.M. and returned at 10:41 P.M.

- ~~9. Consideration of Recommendations by the City Council Ad Hoc on Boards, Commissions and Committees (BCCs), Including Adopting a Handbook, Establishing Training, and Direction on Further Changes Including Term Limits and Reducing the Parks and Recreation Commission to Five Members. **CONTINUED TO OCTOBER 26, 2020.**~~

Adjournment: The meeting was adjourned at 11:17 P.M.