



ARCHITECTURAL REVIEW BOARD MINUTES

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This agenda is posted in accordance with Government Code Section 54954.2(a) or section 54956.

**Thursday, July 3, 2014, Meeting
8:30 AM, Council Conference Room**

Call to Order

Roll Call: Chair Lee Lippert - absent, Vice-chair Randy Popp, Board Members Alexander Lew, Clare Malone Prichard, Robert Gooyer.

Staff: Amy French, Chief Planning Official; Diana Tamale, Administrative Associate; Clare Campbell, Senior Planner; Elizabeth Ames, Public Works Senior Project Manager

Oral Communications: Members of the public may speak to any item not on the agenda; three minutes per speaker. The Architectural Review Board reserves the right to limit oral communications period to 15 minutes.

Mark Weiss, spoke regarding various projects in the City, including the 101 Lytton (Lytton Gateway) project and the Grocery Outlet project, noting his concern regarding signage and company holdings.

Agenda Changes, Additions and Deletions: The agenda may have additional items added to it up until 72 hours prior to meeting time.

Minutes Approval: Minutes of June 5, 2014 and June 19, 2014

Architectural Review Board Action: Board Member Malone Prichard moved seconded by Vice Chair Popp to approve the minutes of June 5, 2014 as presented by staff.

Vote: Approval, 3-1-1-0 (Lew "nay" and Lippert absent)

Architectural Review Board Action: The minutes of June 19, 2014 were deferred to the next meeting due to the lack of quorum.

Study Session:

1. **Highway 101/Adobe Pedestrian Bicycle Overcrossing Project:** Request by Public Works Engineering for a Study Session on the proposed Design Guideline prepared for the new pedestrian/bicycle overcrossing at Adobe Creek over Highway 101. The Design Guideline would be used as part of the Design Competition for the bridge.

No public comment.

As this was a study session item, no action was taken.

2. **Bird Friendly Building Design:** Presentation by Environmental Advocate Shani Kleinhaus of the Santa Clara Valley Audobon Society regarding bird-friendly building design.

No public comment.

As this was a study session item, no action was taken.

Public Hearing

3. **385 Sherman Avenue [13PLN-00528]:** Request by Daniel Minkoff for major Architectural Review of a proposal to demolish the existing 21,600 sq. ft. one story office building and construct a new 55,566 sq. ft. three-story mixed use building with two levels of underground parking for 103 spaces on a 27,783 s.f. site in the Community Commercial (CC(2)) zoned district. The proposal includes a Design Enhancement Exception (DEE) for a five foot encroachment into the required five foot street side yard setback along Sherman Avenue. Environmental Assessment: A Mitigated Negative Declaration has been prepared and will be available for public review beginning June 6, 2014 through July 7, 2014. **This item was not heard on July 3, 2014; the review was continued to the regular meeting of July 17, 2014.**

Board/Staff Announcements, Updates, Reports, and Comments: Members of the public may not speak to the item(s).

Adjournment

Subcommittee Members: *Clare Malone Prichard and Robert Gooyer*

SUBCOMMITTEE:

4. **101 Lytton Avenue [14PLN- 00083]:** Request by Lytton Gateway LLC for a Subcommittee Review of alternatives to illumination of the primary Survey Monkey logo signage and reduce the size and lower the location of the Survey Monkey signage on the Lytton Avenue tower for a previously approved Master Sign Program for four commercial tenants in the PC 5158 zone district. Environmental Assessment: Exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Section 15311.

Subcommittee Action: The subcommittee approved the size and placement of the sign as shown in plans submitted May 30, 2014, and the 75% illumination level.

5. **668 Ramona Street/228 Forest Avenue [11PLN-0007]:** Request by Pacific Art League for Subcommittee review of a proposed modification to the previously approved project that includes a change to the canopy feature over the new building entrance on Forest Avenue.

Subcommittee Action: The subcommittee approved the canopy structure with frosted/white acrylic covering, to match the two side light fixtures.

STAFF ARCHITECTURAL REVIEW.

Project Description: *New awning and wall sign*

Applicant: *Mr. Jeremy Lewis*

Address: *850 San Antonio Road [14PLN-00127]*

Approval Date: *6/12/14*

Request for hearing deadline: *6/25/14*

Project Description: Exterior modifications that include new glazing, new awning, and new paint color for an existing office building in the RT-50 zone district.

Applicant: Dean Orr, Jensen Architects

Address: 150 Forest Avenue [14PLN-00134]

Approval Date: 6/19/14

Request for hearing deadline: 7/2/14

Sub-Committee Members:

Robert Gooyer
Clare Malone Prichard
Lee Lippert
Randy Popp

Terms:

May 1, 2014 to August 21, 2014
June 5, 2014 to October 16, 2014
September 4, 2014 to October 16, 2014
November 6, 2014 to March 19, 2015

Materials related to an item on this agenda submitted to the **Architectural Review Board** after distribution of the agenda packet are available for public inspection in the **Planning and Community Environment Department at 250 Hamilton Avenue, 5th floor, Palo Alto, CA. 94301** during normal business hours.

AMERICANS WITH DISABILITY ACT (ADA). The City of Palo Alto does not discriminate against individuals with disabilities. To request an accommodation for this meeting or an alternative format for any related printed materials, please contact the City's ADA Coordinator at 650.329.2550 (voice) or by e-mailing ada@cityofpaloalto.org.

PUBLIC COMMENT. Members of the Public are entitled to directly address the Architectural Review Board concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Board on any issue that is on the agenda, please complete a speaker request card located on the table at the entrance to the Council Chambers, and deliver it to the Board Secretary prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Board, but it is very helpful.

RECORDINGS. A DVD of the proceedings may be reviewed by contacting the City Clerk's Office at (650) 329-2571.

LATE RECEIVED MATERIALS. Materials related to an item on this agenda submitted to the Architectural Review Board after distribution of the agenda packet are available for public inspection in the Planning Department on the 5th floor, City Hall, 250 Hamilton Avenue during normal business hours. During the 9/80 Friday closure, materials will be available at the Development Center, 285 Hamilton Avenue, Palo Alto. Please call 329-2603 to reserve a copy.

All correspondence relating to any of the agenda items or non-agenda items, which were not received by the 2:00 PM deadline for inclusion into Board packets on the Thursday preceding the meeting date, need to be received before 3:00 PM on the date of the meeting for distribution to staff and Board members.