



ARCHITECTURAL REVIEW BOARD MINUTES

=====MEETINGS ARE CABLECAST LIVE ON GOVERNMENT ACCESS CHANNEL 26=====

This agenda is posted in accordance with Government Code Section 54954.2(a) or section 54956.

**Thursday, June 19, 2014, Meeting
8:30 AM, Council Chambers**

Call to Order

Roll Call: Chair Lee Lippert, Vice-chair Randy Popp, Board Members Alexander Lew, Clare Malone Prichard, Robert Gooyer.

Staff: Amy French, Chief Planning Official; Russ Reich, Senior Planner; Clare Campbell, Senior Planner; Elena Lee, Senior Planner; Diana Tamale, Administrative Associate,

Oral Communications: Members of the public may speak to any item not on the agenda; three minutes per speaker. The Architectural Review Board reserves the right to limit oral communications period to 15 minutes.

Agenda Changes, Additions and Deletions: The agenda may have additional items added to it up until 72 hours prior to meeting time.

Minutes Approval: May 15, 2014

Architectural Review Board Action: Vice Chair Popp moved seconded by Board Member Lew to approve the minutes as presented by staff.

Vote: Approval, 4-0-1-0 (Malone Prichard absent)

Study Session:

1. **Downtown DAS Project [14PLN-00175]**: Request by Crown Castle for ARB Study Session regarding conceptual designs for a downtown DAS (distributed antenna system) installation of approximately 17 units located on existing light poles and street-signal light poles along University Avenue, Lytton Avenue, and Hamilton Avenue, for Verizon Wireless. Poles are located near the following addresses: 135, 180, 240, 281, 338, 383 University Avenue; 496, 300, 250, 180, 136 Hamilton Avenue; 401, 245, 251, 305, 325, 451 Lytton Avenue. **This item was continued from the June 5, 2014 meeting.**

No public comment.

As a study session item, no action was taken.

2. **1313 Newell Road [Art Center]**: Request by City of Palo Alto Public Works for Study Session Review by the Architectural Review Board of design concepts for a new corner free standing sign for the Art Center and Rinconada Library facility; formal project will require a Sign Exception to exceed the number of free standing signs allowed on the project site.

No public comment.

As a study session item, no action was taken.

Public Hearing

Preliminary Review:

3. **411-437 Lytton Avenue [145PLN-00150]**: Request by Hayes Group Architects, Inc. on behalf of Ehikian & Company, for a preliminary Architectural Review of a proposal to construct (1) a new 3 story office and residential building, (2) a 276 sq. ft. addition to an existing historic Category 2 residence, and (3) a two level underground parking garage under the new and existing buildings on a 15,031 s.f. site in the Commercial Downtown with Pedestrian Combining District (CD-C(P)). Preliminary Reviews are exempt from the California Environmental Quality Act.

RECOMMENDATION

Staff requests the Architectural Review Board (ARB) conduct a preliminary review of the proposed project and provide comments on the design to staff and the applicant. No formal action may be taken at a preliminary review; comments made at a preliminary review are not binding on the City or the applicant.

Public Comment:

Geetha Srikantah, noted that she is concerned about the daylight plane, set back, privacy, lighting at night, and parking, stating that there are not enough parking spaces downtown.

As a study session item, no action was taken.

4. **385 Sherman Avenue [13PLN-00528]**: Request by Daniel Minkoff for major Architectural Review of a proposal to demolish the existing 21,600 sq. ft. one story office building and construct a new 55,566 sq. ft. three-story mixed use building with two levels of underground parking for 103 spaces on a 27,783 s.f. site in the Community Commercial (CC(2)) zoned district. Environmental Assessment: A Mitigated Negative Declaration has been prepared and will be available for public review beginning June 6, 2014 through July 7, 2014. **This item will not be heard on June 19, 2014; the review will be continued to the regular meeting of July 3, 2014.**

Board/Staff Announcements, Updates, Reports, and Comments: Members of the public may not speak to the item(s).

Adjournment

Subcommittee Members: *Clare Malone Prichard and Robert Gooyer*

SUBCOMMITTEE:

5. **101 Lytton Avenue [14PLN- 00083]**: Request by Lytton Gateway LLC for a Subcommittee Review of alternatives to illumination of the primary Survey Monkey logo signage and reduce the size and lower the location of the Survey Monkey signage on the Lytton Avenue tower for a previously approved Master Sign Program for four commercial tenants in the PC 5158 zone district. Environmental Assessment: Exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Section 15311. **This item was continued to the regular meeting of June 19, 2014.**

6. **150 Forest Avenue [14PLN-00134]**: ARB Subcommittee review of minor exterior modifications that include new glazing, new awning and new paint color for an existing office building in the RT-50 zone district. Environmental Assessment: Exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301.

Subcommittee Action: The item was approved by the Subcommittee.

STAFF ARCHITECTURAL REVIEW.

Project Description: Installation of an externally illuminated 8'5" x 4'5" monument sign

Applicant: Ruth-Anne Siegel

Address: 4161 Alma Street [14PLN-00138]

Approval Date: 6/12/13

Request for hearing deadline: 6/25/14

Project Description: Two new internally illuminated wall sign

Applicant: Arron Sign Co.

Address: 3101 Park Blvd [14PLN-00154]

Approval Date: 6/12/14

Request for hearing deadline: 6/25/14

Project Description: Installation of one non-illuminated wall sign and one non-illuminated monument sign

Applicant: Mel Figueroa/Laura Stedman

Address: 780 Welch Road [14PLN-00112]

Approval Date: 6/12/14

Request for hearing deadline: 6/25/14

Project Description: Installation of two illuminated wall signs

Applicant: Paul Maynes

Address: 525 University Avenue [14PLN-00098]

Approval Date: 6/12/14

Request for hearing deadline: 6/25/14

Sub-Committee Members:

Alexander Lew

Robert Gooyer

Clare Malone Prichard

Lee Lippert

Randy Popp

Terms:

January 9, 2014 to May 15, 2014

May 1, 2014 to August 21, 2014

June 5, 2014 to October 16, 2014

September 4, 2014 to October 16, 2014

November 6, 2014 to March 19, 2015

Materials related to an item on this agenda submitted to the **Architectural Review Board** after distribution of the agenda packet are available for public inspection in the **Planning and Community Environment Department at 250 Hamilton Avenue, 5th floor, Palo Alto, CA. 94301** during normal business hours.

AMERICANS WITH DISABILITY ACT (ADA). The City of Palo Alto does not discriminate against individuals with disabilities. To request an accommodation for this meeting or an alternative format for any related printed materials, please contact the City's ADA Coordinator at 650.329.2550 (voice) or by e-mailing ada@cityofpaloalto.org.

PUBLIC COMMENT. Members of the Public are entitled to directly address the Architectural Review Board concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Board on any issue that is on the agenda, please complete a speaker request card located on the table at the entrance to the Council Chambers, and deliver it to the Board Secretary prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Board, but it is very helpful.

RECORDINGS. A DVD of the proceedings may be reviewed by contacting the City Clerk's Office at (650) 329-2571.

LATE RECEIVED MATERIALS. Materials related to an item on this agenda submitted to the Architectural Review Board after distribution of the agenda packet are available for public inspection in the Planning Department on the 5th floor, City Hall, 250 Hamilton Avenue during normal business hours. During the 9/80 Friday closure, materials will be available at the Development Center, 285 Hamilton Avenue, Palo Alto. Please call 329-2603 to reserve a copy.

All correspondence relating to any of the agenda items or non-agenda items, which were not received by the 2:00 PM deadline for inclusion into Board packets on the Thursday preceding the meeting date, need to be received before 3:00 PM on the date of the meeting for distribution to staff and Board members.