



# Architectural Review Board

## Staff Report (ID # 14473)

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**Report Type:** Action Items **Meeting Date:** 6/16/2022

**Summary Title:** ARB Chair/Vice-Chair Elections

**Title:** Election of Chair and Vice-Chair for the Architectural Review Board, and Direction on Minor Updates to the Architectural Review Board By-Laws

**From:** Jonathan Lait

### Recommendation

Staff recommends the Architectural Review Board (ARB):

1. Elect a new Chair and Vice-Chair to serve from July 1, 2022 to December 15, 2022

### Discussion

Section 3.1 of the Architectural Review Board (ARB) By-Laws (Attachment A) states that officer elections should take place “at the first meeting in October of each subsequent year”. In early 2015, when this bylaw was put into place, the terms for ARB members ended on October 30<sup>th</sup>. This meant the Chair and Vice Chair would be selected, and both new officers and any new board members would start at the same time on November 1<sup>st</sup> of each year.

On March 9, 2015, the City Council extended the terms of office for several Boards to December 15<sup>th</sup> of each year. In keeping with the intent of the By-Laws, elections started being held in December or January. Most recently, Council moved the end of terms to March 31<sup>st</sup>.

In addition to these term changes, this is a unique year in which we just came out of sheltering-in-place and for several months the Board only had three (3) members. To get us back on track, staff is suggesting a 10 month term for the new appointees ending on March 31<sup>st</sup> or another date as agreed to by the ARB.

This topic was/will also be introduced at the ARB’s Retreat on June 13<sup>th</sup>.