



# Architectural Review Board

## Staff Report (ID # 8906)

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**Report Type:** City Official Reports **Meeting Date:** 5/3/2018

**Summary Title:** City Official Report

**Title:** Transmittal of 1) the ARB Meeting Schedule and Attendance Record, 2), Administrative Staff-Level Architectural Review Approvals, and 3) Tentative Future Agenda items.

**From:** Hillary Gitelman

### Recommendation

Staff recommends the Architectural Review Board (ARB) review and comment as appropriate.

### Background

The attached documents are provided for informational purposes. The Board may review and comment as it deems appropriate. If individual Boardmembers anticipate being absent from a future meeting, it is requested that be brought to staff's attention when considering this item.

The first attachment provides a meeting and attendance schedule for the current calendar year. Also included are the subcommittee assignments, which rotate throughout the year.

The second attachment transmits administrative staff-level Architectural Review approvals since the Board's last meeting. Any party, including the applicant, may request a hearing by the ARB on the proposed director's decision by filing a written request with the planning division. There shall be no fee required for requesting such a hearing.

However, pursuant to 18.77.070(b)(5) any project relating to the installation of cabinets containing communications service equipment or facilities, pursuant to any service subject to Palo Alto Municipal Code Chapter 2.11, Chapter 12.04, Chapter 12.08, Chapter 12.09, Chapter 12.10, or Chapter 12.13 is not eligible for a request for hearing by any party, including the applicant.

The third attachment is a Tentative Future Agenda that provides a summary of upcoming projects or discussion items. The hearing dates for these items are subject to change.

No action is required by the ARB for this item.

**Attachments:**

- Attachment A: ARB Meeting Schedule Assignments (DOCX)
- Attachment B: Staff Approvals (DOCX)
- Attachment C: Tentative Future Agendas (DOCX)



# Architectural Review Board Meeting Schedule & Assignments

## 2018 Schedule

Meeting Dates	Time	Location	Status	Planned Absences
1/5/2018	8:30 AM	Council Chambers	Cancelled	
1/18/2018	8:30 AM	Council Chambers	Regular	
2/1/2018	8:30 AM	Council Chambers	Regular	
2/15/2018	8:30 AM	Council Chambers	Regular	Baltay
3/1/2018	8:30 AM	Council Chambers	Regular	
3/15/2018	8:30 AM	Council Chambers	Regular	
4/5/2018	8:30 AM	Council Chambers	Regular	
4/19/2018	8:30 AM	Council Chambers	Regular	
5/3/2018	8:30 AM	Council Chambers	Regular	
5/17/2018	8:30 AM	Council Chambers	Regular	
6/7/2018	8:30 AM	Council Chambers	Regular	
6/21/2018	8:30 AM	Council Chambers	Regular	
7/5/2018	8:30 AM	Council Chambers	Regular	
7/19/2018	8:30 AM	Council Chambers	Regular	
8/2/2018	8:30 AM	Council Chambers	Regular	
8/16/2018	8:30 AM	Council Chambers	Regular	
9/6/2018	8:30 AM	Council Chambers	Regular	
9/20/2018	8:30 AM	Council Chambers	Regular	
10/4/2018	8:30 AM	Council Chambers	Regular	
10/18/2018	8:30 AM	Council Chambers	Regular	
11/1/2018	8:30 AM	Council Chambers	Regular	
11/15/2018	8:30 AM	Council Chambers	Regular	
12/6/2018	8:30 AM	Council Chambers	Regular	
12/20/2018	8:30 AM	Council Chambers	Regular	

## 2018 Subcommittee Assignments

Assignments will be made by the ARB Chair on the day of the hearing

<b>January</b> 1/18 Baltay/Lew	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b> 5/3 Furth/Lew	<b>June</b>
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>



# Architectural Review Board Staff Approvals

**Project Description:** ARB staff level review to allow a new illuminated wall sign and to install a new dark bronze colored storefront window system in the existing opening..

**Applicant:** Mark Alban

**Address:** 392 California Avenue, 17PLN-00088

**Approval Date:** April 25, 2018

**Request for hearing deadline:** May 9, 2018

**Project Description:** ARB staff level review to remove two Coast Live Oaks and replace with two box Coast Live Oaks.

**Applicant:** Chad Machinski

**Address:** 3176 Porter Drive, 18PLN-00100

**Approval Date:** April 18, 2018

**Request for hearing deadline:** May 2, 2018

**Project Description:** ARB staff level review to allow for the installation of one internally illuminated halo wall mounted sign.

**Applicant:** Terry Long

**Address:** 285 Hamilton Avenue., 18PLN-00098

**Approval Date:** April 18, 2018

**Request for hearing deadline:** May 2, 2018

**Project Description:** ARB staff level review to allow for the replacement of light pole fixture heads and LED bulbs..

**Applicant:** Brian Iwashita

**Address:** 3401 Hillview Avenue, 18PLN-00004

**Approval Date:** April 16, 2018

**Request for hearing deadline:** April 30, 2018



# Architectural Review Board 2018 Tentative Future Agenda

The Following Items are Tentative and Subject to Change:

Meeting Dates	Topics
May 17	<ul style="list-style-type: none"> <li>• 4115 El Camino Real: Mixed use building (1<sup>st</sup> Formal)</li> <li>• Study Session: Architecture</li> </ul>
June 7	<ul style="list-style-type: none"> <li>• 375 Hamilton Avenue: Downtown Parking Garage</li> <li>• 250 Sherman Avenue: Public Safety Building (2<sup>nd</sup> formal)</li> </ul>