



Fiscal Year 2022 Budget Adjustments

The table below lists City Council approved budget amendments, as well as notes approved changes to the Table of Organization, by fiscal year and provides links to the corresponding City Manager Report or "CMR". The City Council approves numerous budget amendments in various funds as part of the Mid-year Budget Review report and the Budget Closing and Comprehensive Annual Financial Report which are referenced below, however are referenced as "various." Details of the adjustments approved can be referenced in the CMRs linked.

This table is organized by the date the action was approved then by Fund Category. The "CMR #" will link you to the corresponding City Manager Report and if additional reports are pertinent a note will be added to the end of the "CMR Title" for further reference. If the action impacts a capital improvement project, this will be noted in the "CIP Project" column, otherwise it will be denoted by an "N/A." In certain instances, the adjustment reflects a realignment within a fund, for example, increase Project A, decrease Project B. These adjustments are noted and explained under "NOTE".

Fund Category	Fund Name	Fund #	CMR #	CMR Title	CIP Project	Date Approved	Revenue	Expense	Fund Balance/ Reserve
Enterprise Funds	Wastewater Treatment - Operating	526	11543	Finance Committee Recommends the Approval of a Lease Agreement With BioScience Properties for Regional Water Quality Control Plant Workspace at 1900 Embarcadero Road in the Estimated Total Amount of \$1.73 Million for a Period of Five Years and Approval of a Fiscal Year 2022 Budget Amendment in the Wastewater Treatment Fund	N/A	6/22/2021	-	318,843	\$ (318,843)
Special Revenue Funds	Housing In-Lieu/Residential	233	12212	Approval of Contract Number C21181431 With Palo Alto Housing Corp (PAHC) Housing Services, LLC for a Not-to Exceed Amount of \$316,236 to Provide Administration and Consulting Services for the City's Below Market Rate Housing Program for a Term of Two-years through June 2023 and Approve an FY 2022 Budget Amendment in the Residential Housing Fund	N/A	6/22/2021	-	11,117	\$ (11,117)
Capital Project Funds	Capital Improvement Fund	471	12368	Approval of: 1) Contract Amendment Number Four to Contract Number C12142825 with NV5, Inc in an Amount Not to Exceed \$527,146 to Incorporate the Approved California Department of Transportation (Caltrans) Additional Budget Request for the Newell Road/San Francisquito Creek Bridge Replacement Project, Capital Improvement Program (CIP) Project PE1112011, and to Extend the Contract through December 31, 2024; 2) a Cooperation Agreement with the City of East Palo Alto; and 3) A Budget Amendment in the Capital Improvement Fund	PE-12011	6/22/2021	608,330	608,330	\$ -
Enterprise Funds	Electric Fund - Operating	523	13470	Approval of an Exemption to Competitive Solicitation and Change Order No. 1 to Existing Contract C20172366A With Hotline Construction, Inc. for Additional Underground Construction and Emergency Construction On-call Services, Increasing the Contract Amount by \$6,800,000 for a new Netto Exceed Amount of \$11,300,000; and Approve a Budget Amendment in the Electric Fund	N/A	10/4/2021	-	1,000,000	\$ (1,000,000)
General Fund	Child Care Fund	193	13553	Update from the Palo Alto Advisory Committee on Early Care & Education (PAACECE) on recent Assessment of Local Families, Effect of COVID on Child Care providers and plans to address identified needs, including the Approval of Budget Amendments in the General Fund and the Child Care Trust Fund to Implement the PAACECE's Annual Work Plan.	N/A	10/4/2021	-	30,000	\$ (30,000)
General Fund	General Fund-Operating	102	13553	Update from the Palo Alto Advisory Committee on Early Care & Education (PAACECE) on recent Assessment of Local Families, Effect of COVID on Child Care providers and plans to address identified needs, including the Approval of Budget Amendments in the General Fund and the Child Care Trust Fund to Implement the PAACECE's Annual Work Plan.	N/A	10/4/2021	30,000	30,000	\$ -
General Fund	General Fund-Operating	102	13572	Approval of a Budget Amendment (Requires 2/3 Approval) for General Fund Operating Budget in Community Services Department Implementing a Grant from the Institute of Museum and Library Services (IMLS) Museums for America Grant Awarded to the Palo Alto Art Center Foundation to Support Creative Attention Initiative at the Palo Alto Art Center	N/A	10/4/2021	14,040	14,040	\$ -
General Fund	General Fund-Operating	102	13618	Review and Approve a Fire Department Ambulance Subscription Program: 1) Adopt Ordinance to Establish Program and Fees, and 2) Approval of a Budget Amendment in the General Fund	N/A	10/18/2021	-	-	\$ -
Enterprise Funds	Utilities Admin - Operating	521	13618	Review and Approve a Fire Department Ambulance Subscription Program: 1) Adopt Ordinance to Establish Program and Fees, and 2) Approval of a Budget Amendment in the General Fund	N/A	10/18/2021	60,000	-	\$ 60,000
Various	Various	Various	12397	Approval of Fiscal Year 2021 Reappropriation Requests to be Carried Forward Into Fiscal Year 2022 and Budget Amendments in Various Funds	Various	10/18/2021	Various	Various	Various
Various	Various	Various	13439	Discuss the Preliminary Q1 FY 2022 Financial Status and Approve the following: 1) FY 2022 Budget Amendments in Various Funds, 2) Amendment to the Utilities Management and Professional Association of Palo Alto Salary Schedule, and 3) Amendments to the FY 2022 Table of Organization to Add 4.00 FTE Positions	Various	10/25/2021	Various	Various	Various
General Fund	General Fund-Operating	102	13643	Approval of the Acceptance and Appropriation of Federal Staffing for Adequate Fire and Emergency Response (SAFER) Grant Funds: 1) Amendment to the FY 2022 Table of Organization to Add 5.0 FTE Firefighter Positions, and 2) Approval of Budget Amendments (Requires 2/3 Approval) in the General Fund	N/A	11/1/2021	493,075	493,075	\$ -

Enterprise Funds	Gas Fund - Operating	524	13430	Approval of a Purchase Order with Interstate Truck Center d/b/a Valley Peterbilt in an Amount Not-to-Exceed \$391,002 for the Purchase of a 2023 Peterbilt 537 with an American Truck and Trailer Body Service Body, Utilizing a Sourcewell Cooperative Purchase Agreement; and Approval of a Fiscal Year 2022 Budget Amendments in the Vehicle Replacement and Maintenance Fund Scheduled Vehicle and Equipment Replacement Capital Project (VR22000) and the Gas Fund	N/A	12/6/2021	-	191,002	\$	(191,002)
Internal Service Funds	Vehicle Replacement & Maintenance Fund	681	13430	Approval of a Purchase Order with Interstate Truck Center d/b/a Valley Peterbilt in an Amount Not-to-Exceed \$391,002 for the Purchase of a 2023 Peterbilt 537 with an American Truck and Trailer Body Service Body, Utilizing a Sourcewell Cooperative Purchase Agreement; and Approval of a Fiscal Year 2022 Budget Amendments in the Vehicle Replacement and Maintenance Fund Scheduled Vehicle and Equipment Replacement Capital Project (VR22000) and the Gas Fund	VR-22000	12/6/2021	191,002	191,002	\$	-
Enterprise Funds	Wastewater Collection - Operating	527	13600	Approval of Contract Number C20182200 With Cratus Inc. in the amount of \$3,444,302 for Sanitary Sewer Replacement Project 30 (WC-17001) in the Ventura, Charleston Meadows, Fairmeadow, and Palo Verde Neighborhoods; Authorization for the City Manager to Negotiate and Execute Related Change orders Not-to-Exceed \$344,430, for a Total Not-to Exceed Amount of \$3,788,732; and Approval of Budget Amendments in the Wastewater Collection Fund	WC-17001	12/13/2021	-	134,463	\$	(134,463)
Enterprise Funds	Various	Various	13865	Adoption of Two Resolutions Authorizing Participation in the California Arrearage Payment Program (CAPP) for Gas and Electric Utilities, and the California Water and Wastewater Arrearage Payment Program (CWWAPP), Including Acceptance of Funds and Crediting Eligible Utility Accounts; and Approval of Amendments to the Fiscal Year 2022 Budget Appropriation Ordinance for the Electric, Gas, and Water Funds to Account for CWWAPP and CAPP Funds	N/A	1/10/2021	-	-	\$	-
Various	Various	Various	13801	Discuss the FY 2022 Mid-Year Budget Review and Approve the Following: 1) FY 2022 Budget Amendments in Various Funds, and 2) Amendments to the FY 2022 Table of Organization to Add 11.00 FTE Positions	Various	2/7/2022	Various	Various	Various	Various
Special Revenue Funds	Housing In-Lieu/Residential	233	13741	Authorize and Approve a Three Million Dollars (\$3,000,000) Loan From the Housing In Lieu and Impact Fee Funds for the Development of an Affordable Workforce Housing Project Located at 231 Grant Avenue; Approve the Budget Amendment in the Residential Housing In-Lieu Fund; Authorize the City Manager to Execute Associated Agreements	N/A	2/7/2022	-	3,000,000	\$	(3,000,000)
Capital Project Funds	Capital Improvement Fund	471	13609	Approval of Contract No. C22182372 with CSW/Stuber-Stroeh Engineering Group Inc. in the Amount of \$164,852 for Design Services for the University Avenue Streetscape Update Capital Improvement Program Project, PE-21004 and Approval of Budget Amendments in the Capital Improvement Fund and the Stanford University Medical Center (SUMC) Fund	PE-21004	2/28/2022	25,000	25,000	\$	-
Special Revenue Funds	Stanford Medical Center Dev Agreement	260	13609	Approval of Contract No. C22182372 with CSW/Stuber-Stroeh Engineering Group Inc. in the Amount of \$164,852 for Design Services for the University Avenue Streetscape Update Capital Improvement Program Project, PE-21004 and Approval of Budget Amendments in the Capital Improvement Fund and the Stanford University Medical Center (SUMC) Fund	N/A	2/28/2022	-	25,000	\$	(25,000)
General Fund	General Fund-Operating	102	14078	Approval of Contract Amendment Number 1 to Contract Number S22183587 with Fairbanks, Maslin, Maullin, Metz, and Associates (FM3) in the Amount of \$28,500 for One Additional Poll (Three Polls, Total) for the Potential November 2022 Ballot Measure(s) for a Total Not to Exceed Amount of \$113,500 and Approve a Budget Amendment in the General Fund	N/A	4/4/2022	-	-	\$	-
Capital Project Funds	Capital Improvement Fund	471	14049	Approval of Construction Contract Number C22181213 with Stronger Building Services in the Amount of \$179,500 for the Mitchell Park Library Roof and Gutter Repair Project; Authorize the City Manager or their Designee to Negotiate and Execute one or more Change Orders for Related Additional but Unforeseen Work Not to Exceed \$17,950; and Approval of a Budget Amendment for the Roofing Replacement Capital Project (PF-00006) in the Capital Improvement Fund	PF-00006	4/4/2022	-	197,450	\$	(197,450)
Enterprise Funds	Electric Fund - Operating	523	11097	Approval of Contract Number C22181467 with Bureau Veritas Technical Assessments LLC, for an Amount Not to Exceed \$359,779 for a City Facility Condition and Electrification Assessment and Use of Brightly Cloud-based Capital Planning Software, Capital Improvement Program Projects (PE-20002 and TE-13004) and Budget Amendments in the Electric Fund and Capital Improvement Fund.	PE-20002	4/11/2022	-	29,887	\$	(29,887)
Capital Project Funds	Capital Improvement Fund	471	11097	Approval of Contract Number C22181467 with Bureau Veritas Technical Assessments LLC, for an Amount Not to Exceed \$359,779 for a City Facility Condition and Electrification Assessment and Use of Brightly Cloud-based Capital Planning Software, Capital Improvement Program Projects (PE-20002 and TE-13004) and Budget Amendments in the Electric Fund and Capital Improvement Fund.	PE-20002	4/11/2022	29,887	29,887	\$	-
General Fund	General Fund-Operating	102	14140	Approval of Amendment No. 1 to Professional Services Contract Number S22183902 Teri Black and Company, LLC to Increase the Not-to-Exceed Compensation by \$180,000 (to \$265,000) and to Extend the Term of the Contract to January 2024 for City Wide Executive Recruitments and Approve a Budget Amendment in the General Fund	N/A	4/11/2022	-	-	\$	-