Summary Title: City Official Report

Title: Transmittal of 1) the ARB Meeting Schedule and Attendance Record, 2) Tentative Future Agenda items and 3) Recent Project Decisions

From: Jonathan Lait

Recommendation
Staff recommends the Architectural Review Board (ARB) review and comment as appropriate.

Background
The attached documents are provided for informational purposes. The Board may review and comment as it deems appropriate. If individual Boardmembers anticipate being absent from a future meeting, it is requested that be brought to staff’s attention when considering this item.

The first attachment provides a meeting and attendance schedule for the current calendar year. Also included are the subcommittee assignments, which are assigned by the ARB Chair.

The second attachment is a Tentative Future Agenda that provides a summary of upcoming projects or discussion items. The hearing dates for these items are subject to change.


Administrative staff-level Architectural Review approvals can be found on the City’s webpage at http://bit.ly/PAstaffapprovals. Any party, including the applicant, may request a hearing by the ARB on the proposed director’s decision(s) by filing a written request with the planning division. There shall be no fee required for requesting such a hearing.

However, pursuant to 18.77.070(b)(5) any project relating to the installation of cabinets containing communications service equipment or facilities, pursuant to any service subject to Palo Alto Municipal Code Chapter 2.11, Chapter 12.04, Chapter 12.08, Chapter 12.09, Chapter
12.10, or Chapter 12.13 is not eligible for a request for hearing by any party, including the applicant.

No action is required by the ARB for this item.

**Attachments:**
- Attachment A: ARB Meeting Schedule Assignments (DOCX)
- Attachment B: Tentative Future Agendas (DOCX)
Architectural Review Board
Meeting Schedule & Assignments

2019 Schedule

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Time</th>
<th>Location</th>
<th>Status</th>
<th>Planned</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/10/2019</td>
<td>8:30 AM</td>
<td>Council Chambers</td>
<td>Special</td>
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</tr>
<tr>
<td>1/17/2019</td>
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<td>Council Chambers</td>
<td>Regular</td>
<td></td>
</tr>
<tr>
<td>2/7/2019</td>
<td>8:30 AM</td>
<td>Council Chambers</td>
<td>Regular</td>
<td></td>
</tr>
<tr>
<td>2/21/2019</td>
<td>8:30 AM</td>
<td>Council Chambers</td>
<td>Regular</td>
<td></td>
</tr>
<tr>
<td>3/7/2019</td>
<td>8:30 AM</td>
<td>Council Chambers</td>
<td>Regular</td>
<td></td>
</tr>
<tr>
<td>3/21/2019</td>
<td>8:30 AM</td>
<td>Council Chambers</td>
<td>Regular</td>
<td></td>
</tr>
<tr>
<td>4/4/2019</td>
<td>8:30 AM</td>
<td>Council Chambers</td>
<td>Regular</td>
<td></td>
</tr>
<tr>
<td>4/18/2019</td>
<td>8:30 AM</td>
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<td>Regular</td>
<td></td>
</tr>
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</tr>
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</tr>
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<td>Regular</td>
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</tr>
<tr>
<td>6/20/2019</td>
<td>8:30 AM</td>
<td>Council Chambers</td>
<td>Regular</td>
<td>Baltay/Hirsch</td>
</tr>
<tr>
<td>7/4/2019</td>
<td>8:30 AM</td>
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</tr>
<tr>
<td>7/18/2019*</td>
<td>8:30 AM</td>
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<td>Regular</td>
<td>Thompson</td>
</tr>
<tr>
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<td>Regular</td>
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<td>8/15/2019</td>
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</tr>
<tr>
<td>9/5/2019</td>
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<tr>
<td>9/19/2019</td>
<td>8:30 AM</td>
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<td>Cancelled</td>
<td></td>
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<td>10/3/2019*</td>
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<tr>
<td>10/17/2019</td>
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<td>Regular</td>
<td>Lee</td>
</tr>
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<td>11/7/2019</td>
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<td>Regular</td>
<td></td>
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<td>Council Chambers</td>
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</table>

2019 Subcommittee Assignments
Assignments will be made by the ARB Chair on the day of the hearing

<table>
<thead>
<tr>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
</tr>
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<tbody>
<tr>
<td>1/17 – Furth</td>
<td>2/7 – Baltay</td>
<td>3/21 – Baltay</td>
<td>4/4 – Baltay</td>
<td>6/6 – Furth</td>
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</tr>
<tr>
<td>Furth/Lew</td>
<td>Lew</td>
<td>Thompson</td>
<td>Thompson</td>
<td>Baltay</td>
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<table>
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<tr>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
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</thead>
<tbody>
<tr>
<td>7/18 – Baltay</td>
<td>8/1 – Baltay</td>
<td>10/17 – Baltay</td>
<td>11/7 – Lew</td>
<td>12/5 – Lew</td>
<td></td>
</tr>
<tr>
<td>Lew</td>
<td>Lew</td>
<td>Baltay/Thompson</td>
<td>Hirsch</td>
<td>Thompson</td>
<td></td>
</tr>
</tbody>
</table>

*Chair Furth’s last hearing was July 18, 2019. Grace Lee’s first hearing was October 3, 2019.
The Following Items are Tentative and Subject to Change:

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Topics</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 19, 2019</td>
<td>• 702 Clara Drive: Three Detached Units (3rd Formal)</td>
</tr>
<tr>
<td></td>
<td>• 250 Hamilton Ave: Bus Shelters</td>
</tr>
<tr>
<td></td>
<td>• 1700 &amp; 1730 Embarcadero Rd: Mercedes/Audi Dealership</td>
</tr>
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