Planning & Transportation Commission
Regular Meeting Agenda: August 14, 2019

Call to Order / Roll Call

Oral Communications
The public may speak to any item not on the agenda. Three (3) minutes per speaker.1,2

Agenda Changes, Additions, and Deletions
The Chair or Commission majority may modify the agenda order to improve meeting management.

City Official Reports

1. Directors Report, Meeting Schedule and Assignments

Study Session
Public Comment is Permitted. Three (3) minutes per speaker.1,3

There are no Study Session items.

Action Items
Public Comment is Permitted. Applicants/Appellant Teams: Fifteen (15) minutes, plus three (3) minutes rebuttal. All others: Three (3) minutes per speaker.1,3

2. PUBLIC HEARING. 1310 Bryant Street, 1235 and 1263 Emerson Street: Planning and Transportation Commission Review of and Receipt of Public Comments on a Draft Environmental Impact Report (EIR) Prepared for the Castilleja School Project. The Draft EIR was Published on July 17, 2019 for a 60-day Initial Public Comment Period Ending September 16, 2019. File #s: 16PLN-00234, 17PLN-00238, and 19PLN-00116. For More Information Contact Amy French, Chief Planning Official, at amy.french@cityofpaloalto.org

Approval of Minutes
Public Comment is Permitted. Three (3) minutes per speaker.1,3

3. June 12, 2019 Draft PTC Meeting Minutes

1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson’s presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.

2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.

3. The Chair may reduce the allowed time to speak to two minutes or less to accommodate a larger number of speakers.
Committee Items

Commissioner Questions, Comments, Announcements or Future Agenda Items

Adjournment

1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the
time of the spokesperson’s presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided
that the non-speaking members agree not to speak individually.

2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.

3. The Chair may reduce the allowed time to speak to two minutes or less to accommodate a larger number of speakers.
Palo Alto Planning & Transportation Commission

Commissioner Biographies, Present and Archived Agendas and Reports are available online: [http://www.cityofpaloalto.org/gov/boards/ptc/default.asp](http://www.cityofpaloalto.org/gov/boards/ptc/default.asp). The PTC Commission members are:

- Chair William Riggs
- Vice Chair Michael Alcheck
- Commissioner Ed Lauing
- Commissioner Giselle Roohparvar
- Commissioner Doria Summa
- Commissioner Carolyn Templeton
- Commissioner Asher Waldfogel

Get Informed and Be Engaged!

Show up and speak. Public comment is encouraged. Please complete a speaker request card located on the table at the entrance to the Council Chambers and deliver it to the Commission Secretary prior to discussion of the item.

Write to us. Email the PTC at: [Planning.Commission@CityofPaloAlto.org](mailto:Planning.Commission@CityofPaloAlto.org). Letters can be delivered to the Planning & Community Environment Department, 5th floor, City Hall, 250 Hamilton Avenue, Palo Alto, CA 94301. Comments received by 2:00 PM two Tuesdays preceding the meeting date will be included in the agenda packet. Comments received afterward through 2:00 PM the day of the meeting will be presented to the Commission at the dais.

Material related to an item on this agenda submitted to the PTC after distribution of the agenda packet is available for public inspection at the address above.

**Americans with Disability Act (ADA)**

It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a manner that is readily accessible to all. Persons with disabilities who require materials in an appropriate alternative format or who require auxiliary aids to access City meetings, programs, or services may contact the City’s ADA Coordinator at (650) 329-2550 (voice) or by emailing [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). Requests for assistance or accommodations must be submitted at least 24 hours in advance of the meeting, program, or service.

---

1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson’s presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
3. The Chair may reduce the allowed time to speak to two minutes or less to accommodate a larger number of speakers.