Call to Order / Roll Call

Oral Communications
The public may speak to any item not on the agenda. Three (3) minutes per speaker.¹,²

Agenda Changes, Additions, and Deletions
The Chair or Commission majority may modify the agenda order to improve meeting management.

City Official Reports

1. Assistant Directors Report, Meeting Schedule and Assignments

Action Items
Public Comment is Permitted. Applicants/Appellant Teams: Fifteen (15) minutes, plus three (3) minutes rebuttal. All others: Five (5) minutes per speaker.¹,³

2. PUBLIC HEARING / QUASI-JUDICIAL. 999 Alma Street [18PLN-00060]: Request for a Hearing on the Director's Tentative Approval of a Conditional Use Permit for a Commercial Recreation (Gym) Use in an Existing Building. The Project Includes a Request to Open at 5:00AM and end at 11:00PM. The South of Forest Area Coordinated Area Plan Permits by-Right Hours of Operation from 6:00AM to 11:00PM. Environmental Assessment: Exempt from the provisions of the California Environmental Quality Act (CEQA) per Guidelines Section 15301 (Existing Facilities). Zone District: RT-35 (SOFA II). For More Information Contact the Project Planner Graham Owen at Graham.Owen@CityofPaloAlto.org.

Study Session
Public Comment is Permitted. Five (5) minutes per speaker.¹,³

3. The Planning and Transportation Commission Will Review and may Amend the PTC By-Laws and Procedural Rules.

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¹ Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
² The Chair may limit Oral Communications to 30 minutes for all combined speakers.
³ The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.
Approval of Minutes

Public Comment is Permitted. Five (5) minutes per speaker.¹³

Committee Items

Commissioner Questions, Comments, Announcements or Future Agenda Items

Adjournment

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Palo Alto Planning & Transportation Commission

Commissioner Biographies, Present and Archived Agendas and Reports are available online: [http://www.cityofpaloalto.org/gov/boards/ptc/default.asp](http://www.cityofpaloalto.org/gov/boards/ptc/default.asp). The PTC Commission members are:

- Chair Ed Lauing
- Vice Chair Susan Monk
- Commissioner Michael Alcheck
- Commissioner Przemek Gardias
- Commissioner William Riggs
- Commissioner Doria Summa
- Commissioner Asher Waldfogel

Get Informed and Be Engaged!

Show up and speak. Public comment is encouraged. Please complete a speaker request card located on the table at the entrance to the Council Chambers and deliver it to the Commission Secretary prior to discussion of the item.

Write to us. Email the PTC at: Planning.Commission@CityofPaloAlto.org. Letters can be delivered to the Planning & Community Environment Department, 5th floor, City Hall, 250 Hamilton Avenue, Palo Alto, CA 94301. Comments received by 2:00 PM two Tuesdays preceding the meeting date will be included in the agenda packet. Comments received afterward through 2:00 PM the day of the meeting will be presented to the Commission at the dais.

Material related to an item on this agenda submitted to the PTC after distribution of the agenda packet is available for public inspection at the address above.

Americans with Disability Act (ADA)

It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a manner that is readily accessible to all. Persons with disabilities who require materials in an appropriate alternative format or who require auxiliary aids to access City meetings, programs, or services may contact the City’s ADA Coordinator at (650) 329-2550 (voice) or by emailing ada@cityofpaloalto.org. Requests for assistance or accommodations must be submitted at least 24 hours in advance of the meeting, program, or service.

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