



# City of Palo Alto

## City Council Staff Report

(ID # 7546)

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**Report Type: Consent Calendar**

**Meeting Date: 1/9/2017**

**Summary Title: Amendment to Contract C15157160 with Traffic Data Services to extend the term**

**Title: Approval of Amendment Number 1 to Contract Number C15157160 With Traffic Data Services to Extend the Term Until June 30, 2019 for Provision of On-Call Traffic Data Collection Services**

**From: City Manager**

**Lead Department: Planning and Community Environment**

### **Recommendation**

Staff recommends that Council authorize the City Manager to execute Amendment One (Attachment A) to Contract C15157160 with Traffic Data Services to extend the term until June 30, 2019 for provision of On-Call Traffic Data Collection Services.

### **Background**

The Planning and Community Environment Department utilizes a traffic data collection contractor to collect traffic speed and volume data, peak-hour turning movement counts at intersections, bicycle and pedestrian counts and parking occupancy surveys. This information is necessary for the Transportation Division to complete Council-priority projects, capital improvement program projects and Palo Alto 311 service requests, implement traffic signal timing changes, and monitor the performance of the City's surface transportation network and various ongoing transportation programs.

### **Discussion**

In February 2015, Council approved a contract with Traffic Data Services for the provision of on-call data collection services until June 30, 2016. This contract supports traffic data collection efforts that cannot be completed by Planning and Community Environment Department or Public Works Department staff. In order to provide continuity in data collection, Staff is requesting that the Council approve the attached amendment extending the term of the existing contract for another three years. No additional funding is required.

### **Timeline**

Traffic counting efforts are ongoing on an as-needed basis. Staff will issue task orders to Traffic Data Services as required.

**Resource Impact**

The current contract amount of \$100,000 is sufficient and fully budgeted. The unexpended balance is currently \$65,810. No additional resources are required at this time.

**Policy Implications**

The City's Comprehensive Plan recommends that traffic safety be among the City's top priorities. This contract is consistent with the following Comprehensive Plan goals:

- T-4: An Efficient Roadway Network for All Users and Goal
- T-6: A High Level of Safety for Motorists, Pedestrians, and Bicyclists on Palo Alto Streets.

**Environmental Review**

Approving this Contract Amendment and the associated expenditure of funds is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) and 15306 in that it can be seen with certainty that the work expected of the consultant, including collection of traffic data will not have a significant effect on the environment.

**Attachments:**

- Amendment 1\_Contract No C15157160

**AMENDMENT NO. 1 TO CONTRACT NO. C15157160  
BETWEEN THE CITY OF PALO ALTO AND  
TRAFFIC DATA SERVICE**

This Amendment No. 1 to Contract No. C15157160 (“Contract”) is entered into December 19, 2016, by and between the CITY OF PALO ALTO, a California chartered municipal corporation (“CITY”), and TRAFFIC DATA SERVICE, a sole proprietorship, located at 1386 White Oaks Road, Suite 1, Campbell, California, 95008, Telephone Number: (408) 377-2998 (“CONTRACTOR”).

**RECITALS**

- A. The Contract was entered into between the parties for the provision of conducting traffic data collection.
- B. City intends to extend the term to June 30, 2019.
- C. The parties wish to amend the Contract.

NOW, THEREFORE, in consideration of the covenants, terms, conditions, and provisions of this Amendment, the parties agree:

SECTION 1. Section 3 TERM is hereby amended to read as follows:

“TERM. The term of this Agreement is from February 16, 2015 to June 30, 2019 inclusive, subject to the provisions of Sections Q and V of the General Terms and Conditions.”

SECTION 2. Except as herein modified, all other provisions of the Contract, including any exhibits and subsequent amendments thereto, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have by their duly authorized representatives executed this Agreement on the date first above written.

**CITY OF PALO ALTO**

**TRAFFIC DATA SERVICE**

DocuSigned by:  
*Bob Van Boening*  
F361BA3327D54B2  
BOB VAN BOENING

APPROVED AS TO FORM:

Manager

### Certificate Of Completion

Envelope Id: CC15A3FC6371481FA47FFD9231ECC4BC	Status: Completed
Subject: Please DocuSign: C15157160 Traffic Data Service Amendment No. 1.doc	
Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Christopher Anastole
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	250 Hamilton Ave
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Security Level: Email, Account Authentication (None)

### Signature

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Signing Complete	Security Checked	11/29/2016 1:02:29 PM
Completed	Security Checked	11/29/2016 1:02:29 PM