TO: HONORABLE CITY COUNCIL
FROM: CITY MANAGER DEPARTMENT: COMMUNITY SERVICES
DATE: MARCH 18, 2002 CMR: 166:02
SUBJECT: REQUEST APPROVAL OF A BUDGET AMENDMENT ORDINANCE FOR AUTHORIZING RECEIPT OF PUBLIC LIBRARY FUND MONIES AND AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF $92,550 FOR CAPITAL IMPROVEMENT PROJECT NUMBER 10204, LIBRARY MASTER PLAN

RECOMMENDATION
Staff recommends that the City Council approve the attached Budget Amendment Ordinance (BAO) to reflect the receipt of Public Library Fund monies and to provide an additional appropriation of $92,550 to CIP 10204.

BACKGROUND
Since Fiscal Year 1983-84 the Public Library Fund, authorized by State law and supported annually through the Governor's budget, has distributed funds to public libraries in California. Eligibility to receive funding requires certification, through the California State Library, of local revenue appropriated for public library service, which demonstrates the maintenance or increase of local support compared with the previous fiscal year. A formula based on population and per capita financial support determines how much funding each jurisdiction receives. The funds may not be used for building construction.

DISCUSSION
The library applied for, and received, funding from the Public Library Fund, in the amount of $92,550. Staff proposes that these funds be used to assist in the costs of design and planning for expansions of the Main, Mitchell Park, and Children’s Libraries as budgeted in CIP 10204.

RESOURCE IMPACT
The attached BAO requests an additional appropriation of $92,550 in revenues and expenses for CIP 10204 and has no impact on the Budget Stabilization Reserve. No future year General Fund ongoing costs are anticipated as a result of this BAO.
Attachment B summarizes the BAO's approved to date in 2001-2002 that impact the General Fund Budget Stabilization Reserve. This attachment also estimates future year ongoing costs associated with BAO's approved to date to provide a projection for the future resource needs from the General Fund for those programs approved after the adoption of the 2001-2002 Budget.

**POLICY IMPLICATIONS**
This report is consistent with existing City policy.

**TIMELINE**
The expenditure or encumbrance of these funds will occur by the end of June 2002.

**ENVIRONMENTAL REVIEW**
The Council finds that this appropriation of grant funding does not constitute a project under the California Environmental Quality Act (CEQA); however, the projects for which the funds are expected to be used: planning for expansion of the Main Library/Art Center, Mitchell Park Library and Children's Library, are subject to CEQA review. A Notice of Preparation has been filed with the State Clearinghouse regarding the City's intent to prepare an Environmental Impact Report (EIR) for the Main Library and Art Center project. That EIR, as well as appropriate environmental assessments for each project, will be presented to the appropriate City review bodies for review and approval prior to approval of those projects.

**ATTACHMENTS**
Attachment A: Budget Amendment Ordinance
Attachment B: Budget Amendment Ordinance Impacting the General Fund Approved to Date in 2001-2002

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CITY MANAGER APPROVAL:______________________________________
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