TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER        DEPARTMENT: COMMUNITY SERVICES

DATE: MARCH 4, 2002        CMR: 157:02

SUBJECT: APPROVAL OF A CONTRACT WITH DEL CONTE’S LANDSCAPING, INC. IN THE AMOUNT OF $268,645 FOR SEALE PARK FACILITIES IMPROVEMENTS AND IRRIGATION IMPROVEMENTS

RECOMMENDATION
Staff recommends that Council:
1. Approve and authorize the Mayor to execute the attached contract with Del Conte’s Landscaping, Inc. in the amount of $268,645 for the installation of the irrigation system with Maxicom controllers, American with Disabilities Act (ADA) playground renovations, and pathway repairs.
2. Authorize the City Manager or his designee to negotiate and execute one or more change orders to the contract with Del Conte’s Landscaping, Inc. for related, additional but unforeseen work which may develop during the project, the total value of which shall not exceed $26,865.

DISCUSSION
Project Description
The work to be performed under the contract is for the installation of an irrigation system with water-conserving Maxicom controllers, drainage improvements, ADA playground renovations, landscaping, and pathway improvements at Seale Park.

Bid Process
A notice inviting formal bids for the Seale Park improvement project was sent on January 8, 2002 to 3 builders' exchanges and 7 contractors. The bidding period was 29 days. A pre-bid meeting was held on January 15, 2002; 3 bidders attended the meeting. Bids were received from 3 qualified contractors on February 5, 2002, as listed on the attached bid summary (Attachment A). Bids ranged from a high of $321,530 to a low bid of $268,645. Contractors not responding indicated that they did not submit a bid because they were too busy. Staff has reviewed all bids submitted and recommends that the bid of $268,645 submitted by Del Conte’s Landscaping, Inc. be accepted and that Del Conte’s
Landscaping, Inc. be declared the lowest responsible bidder. The bid is 10 percent below the staff estimate of $300,000. The change order amount of $26,865 equals 10 percent of the total contract.

Staff checked references supplied by the contractor for previous work performed and found no significant complaints. Staff also checked with the Contractor's State License Board and found that the contractor has an active license on file.

**RESOURCE IMPACT**
Funds are available in Capital Improvement Project 10010, Park Facilities Improvements and Capital Improvement Project 19414, Park Irrigation Improvements.

**POLICY IMPLICATIONS**
This recommendation does not represent any change to existing City policies.

**ENVIRONMENTAL REVIEW**
This contract is not a project as defined by the California Environmental Quality Act (CEQA); and is not subject to CEQA requirements.

**ATTACHMENTS**
Attachment A: Bid Summary
Attachment B: Contract

**PREPARED BY:**

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