TO:                HONORABLE CITY COUNCIL

FROM:               CITY MANAGER                     DEPARTMENT: PUBLIC WORKS

DATE:               MARCH 18, 2002                      CMR:155:02

SUBJECT:            APPROVAL OF AMENDMENT NO. 1 TO CONTRACT CS124851
                    WITH RAINES, MELTON & CARELLA, INC. IN THE AMOUNT OF
                    $60,000 FOR SERVICES TO FACILITATE IMPLEMENTATION OF
                    THE LONG-TERM GOALS AT THE REGIONAL WATER QUALITY
                    CONTROL PLANT

RECOMMENDATION
Staff recommends that Council:

1. Approve and authorize the Mayor to execute Amendment No. 1 (Attachment A) to
   contract CS124851 with Raines, Melton & Carella, Inc., in the amount of $60,000 for
   services to facilitate the implementation of the long-term goals at the Regional Water
   Quality Control Plant (RWQCP).

2. Authorize the City Manager or his designee to negotiate and execute one or more
   change orders to the contract with Raines, Melton & Carella, Inc. (RMC) for related,
   additional but unforeseen work which may develop during the project, the total value
   of which shall not exceed $6,000.

DISCUSSION
On July 10, 2000, Council awarded contract CS124851 to RMC (CMR:290:00). The
contract required RMC to assist the RWQCP with the Long-Term Goals Study (Study). The
Study established a set of goals that would guide the future activities of the RWQCP for a
sustainable wastewater management system. The report of the Long-Term Goals Study was
approved by Council on October 2, 2001 (CMR:342:01). Pursuant with the
recommendations of the Study, the RWQCP will proceed to plan for the implementation of
the goals. It is anticipated that the implementation will be done in small steps and will take
many years to complete. The first step towards implementation of the goals is to establish
a decision-analysis system with the stakeholders.

Under the original contract, City has the option to retain RMC to assist the RWQCP with
the implementation steps. Staff and the stakeholders are satisfied with RMC's performance, and
believe that RMC can provide consistency in the implementation phase of the long-term
goals. For the basic contract, RMC prepared the Study for a fee of $70,000. Under Amendment No. 1, RMC will assist the RWQCP and the stakeholders with the decision analysis tools and perform a case study. The fee for Amendment No. 1 is $60,000. The total for the contract with the amendment will be $130,000.

**RESOURCE IMPACT**
Funding for this amendment is included in the 2001-02 Wastewater Treatment Fund.

**POLICY IMPLICATIONS**
The recommendations of this staff report are consistent with current City policies.

**ENVIRONMENTAL REVIEW**
This study is statutorily exempt from California Environment Quality Act.

**ATTACHMENTS**
Attachment A: Amendment No. 1 for Contract CS124851

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