TO:       HONORABLE CITY COUNCIL

FROM:   CITY MANAGER        DEPARTMENT: PUBLIC WORKS

DATE:    JULY 15, 2002

SUBJECT: AWARD OF CONTRACT TO WATERPROOFING ASSOCIATES IN
THE AMOUNT OF $126,678 FOR THE REPAIR AND
REPLACEMENT OF ROOFING FOR THE WATER QUALITY
CONTROL PLANT

RECOMMENDATION
Staff recommends that Council:

1. Approve and authorize the Mayor to execute the attached contract with Waterproofing
   Associates in the amount of $126,678 for the repair and replacement of roofing for the
   Regional Water Quality Control Plant (RWQCP).

2. Authorize the City Manager or his designee to negotiate and execute one or more
   change orders to the contract with Waterproofing Associates for related, additional
   but unforeseen work that may develop during the project, the total value of which
   shall not exceed $12,600.

DISCUSSION
Project Description
The work to be performed under this contract includes the replacement of the roof of the
RWQCP maintenance building and the repair and restoration of the roofs of the Dual Media
Filter Building, the Fixed Film Reactor Electric Room and the Reclamation Facility.

Bid Process
A notice inviting formal bids for the WQCP Roof Repair and Replacement Project was sent
on June 5, 2002 to thirteen contractors. The bidding period was 20 days. A mandatory pre-
bid meeting was held on June 10, 2002. Six bidders attended the meeting. Bids were
received from five qualified contractors on June 25, 2002 as listed in the bid summary,
Attachment B. The Contractor that did not respond indicated that it did not submit a bid
because it was not certified to install the specified roofing system.

Bids received ranged from $126,678 to $180,710. Staff recommends that the bid of
Waterproofing Associates be accepted and that Waterproofing Associates be declared the
lowest responsible bidder. At $126,678, the bid is nine percent above staff’s estimate of
$115,000. A change order authority in the amount of $12,600 (10% of the total contract) is requested.

Staff checked references supplied by the contractor for previous work performed and found no significant complaints. Staff also checked with the Contractors State License Board and found that the contractor has an active license on file.

**RESOURCE IMPACT**
Funds for the WQCP Roof Repair and Replacement Project have been appropriated under the FY 2001-2002 Wastewater Treatment Plant Maintenance Fund.

**POLICY IMPLICATIONS**
The recommendation of this staff report is consistent with existing City policies.

**ENVIRONMENTAL REVIEW**
This project is an equipment replacement project and is categorically exempt from California Environmental Quality Act.

**ATTACHMENTS**
Attachment A: Contract
Attachment B: Bid Summary

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DEPARTMENT HEAD: ______________________________ GLENN S. ROBERTS
Director of Public Works

CITY MANAGER APPROVAL: ___________________________ EMILY HARRISON
Assistant City Manager