TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER DEPARTMENT: COMMUNITY SERVICES

DATE: FEBRUARY 19, 2002

SUBJECT: APPROVAL OF CHANGE ORDER NO. 1 TO CONTRACT NO. C0115210 WITH HASTINGS LANDSCAPE CONSERVATION SERVICES IN THE AMOUNT OF $17,445 TO PROVIDE ADDITIONAL VEGETATION MANAGEMENT SERVICES FOR BYXBBEE PARK

RECOMMENDATION

Staff recommends that Council approve and authorize the City Manager or his designee to negotiate and execute a change order to the contract with Hastings Landscape Conservation Services for related, additional vegetation management services, the total value of which shall not exceed $17,445.

This change order amount represents 17 percent of the original contract amount of $102,000. No contingency funds were originally designated for this contract.

BACKGROUND

In August 1999, Council approved a three-year contract for landscaping and vegetation management services for Byxbee Park Hills (former landfill site at the Baylands) (Attachment A). The scope of the work includes planting native grasses and wildflowers, maintaining recreational trails and art structures, mowing the grass on the hills, pruning shrubs, and providing consultation to staff on the control of nonnative invasive plants.

DISCUSSION

No contingency funds were provided for this on-going maintenance contract. Now, in the third year of contract, staff has determined that there is need for additional services beyond the original scope of work. This change order is intended to provide funding for the additional control of non-native mustard along the perimeter of the park; testing and analysis of the soil to determine how to improve the survival of propagated native grasses and wildflowers; and irrigation of wet meadow rye plugs that have been sown on the hillocks in the park. Staff has negotiated the cost of these services with the contractors and limited the scope of work for additional services to what is essential.
**RESOURCE IMPACT**
Funds for the change order are available within the FY 2001-2002 Community Services Operating Budget.

**POLICY IMPLICATIONS**
Recommendations of this staff report are consistent with existing City policies.

**ENVIRONMENTAL REVIEW**
This is a maintenance project and is therefore categorically exempt from CEQA under section 15302 of the CEQA guidelines.

**ATTACHMENTS**
Attachment A: CMR: 298:99

PREPARED BY: ________________________________
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