



CITY OF  
**PALO  
ALTO**

# CITY OF PALO ALTO CITY COUNCIL RETREAT

**January 31, 2015**

Special Meeting  
Mitchell Park Community Center  
El Palo Alto Room  
3700 Middlefield Road  
8:30 AM

Agenda posted according to PAMC Section 2.04.070. Supporting materials are available in the Council Chambers on the Thursday preceding the meeting.

#### PUBLIC COMMENT

Members of the public may speak to agenda items; up to three minutes per speaker, to be determined by the presiding officer. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located on the table at the entrance to the Council Chambers, and deliver it to the City Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Council, but it is very helpful.

#### TIME ESTIMATES

Time estimates are provided as part of the Council's effort to manage its time at Council meetings. Listed times are estimates only and are subject to change at any time, including while the meeting is in progress. The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public. To ensure participation in a particular item, we suggest arriving at the beginning of the meeting and remaining until the item is called.

8:30-9:00 AM	<b>Welcome: Coffee, Breakfast and Gathering</b>
9:00 AM	<b>Call to Order</b>
9:00 AM	<b>Mayor's Welcome and Overview of Day</b>
9:10-9:25 AM	<b>Oral Communications</b>
9:25 AM	<b>1. 2015 Work Plan</b>
10:40 AM	<b>Break</b>
10:50 AM	<b>2. Council Annual Priorities Setting</b>
11:50 PM	<b>Working Lunch</b>

# **CITY OF PALO ALTO CITY COUNCIL RETREAT**

## **3. Getting the Work Done**

Meeting Management  
Staff-Council Roles & Relations  
Communications, reports  
Committees and Commissions  
Liaisons Roles  
Any other procedures and protocols review and changes

## **5. Wrap-Up and Next Steps**

### Adjournment

AMERICANS WITH DISABILITY ACT (ADA) \_Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

# COMMUNITY CENTER

