Cubberley Community Advisory Committee (CCAC)

Action Notes

Meeting # 1

June 13, 2012
Room G-4
(See attached map-G referred to as GAR)
6:00 PM

1. Welcome

2. Self-introductions (1-2 minutes each)

3. Cubberley History and Background
   - Steve Emslie of the City of Palo Alto gave a background information presentation on Cubberley including its history and past and present financial information
   - Emslie noted that a wide variety of groups currently occupy the facility including educational, cultural, early-childhood, artistic, health & wellness, and non-profit groups
   - Emslie noted the City of Palo Alto pays approximately $7.3M per year to PAUSD in both rent and for their Covenant Not to Develop. The City in turn receives approximately $2.5M per year in rental income from the various groups that occupy the facility. Expenses to operate the facility for the City total approximately $2.2M per year.
   - The Utility User’s Tax which was passed to aid schools in 1987 after several school sites had been closed and sold, currently brings about $10 million to the City.
   - Bob Golton of the PAUSD described PAUSD’s increasing enrollment and how the school population has grown 2% for nearly every year in the past 20 years

4. Overview of Mission and Guiding Principles
   - Emslie explained the background on how the Cubberley Community Advisory Committee (CCAC) was formed and its relationship to the Cubberley Policy Advisory Committee (CPAC), a five member panel made-up of Palo Alto School Board and City Council members.
   - Emslie told the CCAC members that they were to operate under the constraints outlined in the Cubberley Guiding Principles document, drafted by the CPAC, but that the document leaves them a high degree of latitude
   - Golton thanked everyone for participating and said the two priorities for PAUSD are (1) the continuation of the revenue stream from the Lease and Covenant; and (2) the provision for sites to accommodate the increasing PAUSD enrollment
5. **Staff support**
   - Emslie introduced the staff who would be working on the project and let the group know they are a resource for assisting them in their decision making.
   - Emslie also noted that with such a large group staff would first focus on responding to requests of the majority of the group before responding to individual requests.

6. **Discussion of Meeting Logistics**
   - Co-Chairs and Emslie facilitated a discussion of questions, requests, and thoughts that the group had on meeting logistics/next steps.
   - CCAC Questions/Requests:
     - Meetings should focus more on Q & A than staff presentations, thus, meeting packets should be out up to a week in advance so members can prepare on their own time (CMO)
     - Provide information on PAUSD enrolment projections and what schools will be needed in the future (PAUSD)
     - Provide “who, what, where, when, why, how” information on the different groups that use Cubberley (CSD)
     - Provide “who, what, where, when, why, how” information on all PAUSD shared facilities (PAUSD/CSD)
     - Provide walking tours of Cubberley (and other relevant sites) for CCAC members who would like to better orient themselves with the facility (CMO)
     - Provide a high-level presentation on City and PAUSD issues and questions regarding a lease extension (i.e. Why is the lease not being renewed without question) (CMO)
     - Provide information on other facilities in Palo Alto that provide similar services to Cubberley? (PAUSD/City)
     - Provide information on who the hourly renters of Cubberley are (CSD)
     - Provide hard copies of the Cubberley scenario maps (CMO)
     - Provide copies of the Cubberley Guiding Principles document (CMO)
     - Provide as much information as possible on the website regarding other similar community centers (CMO)
     - Provide information and/or a presentation on extraordinary information such as what the adjoining properties are, seismic requirements, etc. (PAUSD)
     - Provide information on the City/PAUSD field use agreement (currently for the middle school sites) (CSD/PAUSD)
     - Provide information on deferred maintenance needs at Cubberley from the City’s Public Works department (PW)

7. **Adjournment**