Summary Title: HHW Grant Application Resolution

Title: Approval of a Resolution to Authorize the City Manager to Submit Application(s) and Sign Related Agreement(s) for the Department of Resources Recycling and Recovery (CalRecycle) Household Hazardous Waste Grant Program for Fiscal Year 2010/11 (Cycle 19)

From: City Manager

Lead Department: Public Works

RECOMMENDATION
Staff recommends Council approve a resolution (Attachment A) to authorize the City Manager or his designee to submit a grant application to CalRecycle and to sign related grant program agreements and amendments.

BACKGROUND
The California Department of Resources Recycling and Recovery (CalRecycle) offers discretionary grant and funding opportunities authorized by legislation to assist local governments to establish or expand Household Hazardous Waste (HHW) facilities or innovative HHW material collection facilities. In conjunction and coordination with the relocation of the City’s Recycling Center to the Palo Alto Regional Water Quality Control Plant (RWQCP) property, the City anticipates upgrading its HHW collection facility already located at the RWQCP in order to provide more convenient HHW drop-off for Palo Alto residents in the future.

DISCUSSION
Staff proposes submitting a HHW grant application to acquire additional funds needed to upgrade and implement improvements at the facility. The upgrades and improvements will include the addition of one HHW storage locker/shed, one additional storage container for supplies and equipment, two household product reuse cabinets, additional pavement for the staging of two paint collection bins and a canopy structure to cover the HHW collection unloading and sorting area. These improvements are estimated at $200,000.

CalRecycle offers a grant of up to a maximum $150,000 that if awarded to the City could cover a large portion of these HHW facility improvements. These improvements may also be eligible for additional funds with the next cycle (FY2011/12, 20th cycle) of the HHW Grant Program
depending on the project’s permitting and construction schedule. The grant application for this year must be submitted by April 15, 2011. The attached resolution is necessary component of the application.

**RESOURCE IMPACT**
The budget for these HHW facility improvements have been approved as part of the Capital Improvement Program Project (CIP) RF-07001. CIP RF-07001 also includes the relocation of the existing Recycling Center. This project is scheduled to be constructed in FY 2012. If the grant is secured, grant monies will reimburse CIP funding used in the HHW facility expansion part of this project and reduce Refuse Fund expenses. Any funds required in excess of the HHW Grant are expected to be within the approved budget amount.

Staff will submit the application, administer agreements and amendments, and submit for reimbursements periodically during the project as required by the grant conditions.

**POLICY IMPLICATIONS**
This grant program is consistent with two of the City Council’s 2011 top 5 priorities, environmental sustainability through the removal and proper management of hazardous wastes from the waste stream, sanitary sewer and storm drains and City finances by seeking outside funding sources for City infrastructure projects.

**ENVIRONMENTAL REVIEW**
Approval of the Administering Agency-State Master Agreements does not constitute a project for purposes of the National Environmental Protection Act (NEPA) or the California Environmental Quality Act (CEQA); therefore, no environmental analysis is required to apply for this grant. Environmental review is currently underway as part of the CEQA process for the permitting and construction phase of this project.

**ATTACHMENTS:**
- Attachment A Household Hazardous Waste Facility Expansion Grant Resolution (DOC)

Prepared By: Ron Arp, Manager, Environmental Control Programs
Department Head: J. Michael Sartor, Interim Director
City Manager Approval: James Keene, City Manager
Resolution No. ______
Resolution of the Council of the City of Palo Alto
Authorizing the City Manager to Submit Application(s) and
Sign Related Agreement(s) for the California Department of
Resources Recycling and Recovery (CalRecycle) Household
Hazardous Waste Facility Expansion Grant Resolution

WHEREAS, Public Resources Code sections 40000 et seq. authorize the
Department of Resources Recycling and Recovery (CalRecycle) to administer various
Grant Programs in furtherance of the State of California’s (State) efforts to reduce,
recycle and reuse solid waste generated in the State thereby preserving landfill
capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish
procedures governing the application, awarding, and management of the grants; and

WHEREAS, Grant Application procedures require an Applicant’s governing
body to authorize by resolution its approval for submittal of the Grant Application(s)
identified below, and the designation by job title of the individual authorized to
execute all Grant documents on behalf of the City of Palo Alto; and

WHEREAS, if awarded, the City of Palo Alto will enter into a Grant
Agreement with CalRecycle for implementation of said Grant(s).

NOW, THEREFORE, the Council of the City of Palo Alto does RESOLVES
as follows:

SECTION 1. The Council authorizes the submittal of application(s) to
CalRecycle for Targeted Household Hazardous Waste Incentive which the City of
Palo Alto is eligible.

SECTION 2. The City Manager, or his/her designee is hereby authorized and
empowered to execute in the name of the City of Palo Alto all grant documents,
including but not limited to, applications, agreements, amendments and requests for
payment, necessary to secure grant funds and implement the approved grant project; and

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SECTION 3. These authorizations are effective for five (5) years from date of adoption of this resolution.

INTRODUCED AND PASSED:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

ATTEST: APPROVED:

_____________________________   ___________________________
City Clerk Mayor

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APPROVED AS TO FORM: City Manager

Sr. Assistant City Attorney Director of Public Works