IF CRIME OCCURS, REPORT IT!

It is everyone’s responsibility to report crime.

Many criminals target favorite areas and have predictable methods of operation. When you report all the facts about a crime, it helps the police assign officers in the places where crimes are occurring or where they are most likely to occur.

At least one out of two crimes in the United States goes unreported, either because people don’t think law enforcement can do anything about it, or because people don’t want to get involved. If you don’t report crime, the criminal will continue to operate without interference.

In many cases, it is the information provided by victims and witnesses that leads to the arrest of a criminal. So tell law enforcement as much as you can; no fact is too trivial. They need the eyes and ears of all citizens.

*If you see something, say something.*

The information you give us may help us arrest criminals.

For more information:

[www.papd.org](http://www.papd.org)
Crime Prevention – for safety tips and suggestions

[http://www.ncpc.org](http://www.ncpc.org)
National Crime Prevention Council

KEEP THESE NUMBERS HANDY:

EMERGENCY 9-1-1

Cellphone Emergency in Palo Alto
9-1-1

Non-emergency (24/7)
650.329.2413

Records/General Information
650.329.2406
Mon – Fri: 8 a.m. – 5 p.m.

Neighborhood Watch Program
650.329.2632

PERSONAL SAFETY

Be “Streetwise” and Safe

Palo Alto Police Department
275 Forest Ave. | Palo Alto, CA | 94301
650.329.2406 (Information)
650.329.2413 (non-emergency 24/7)
pd@cityofpaloalto.org
[www.papd.org](http://www.papd.org)
Be Prepared

Always be alert and aware of your surroundings and the people around you. Educate yourself concerning crime prevention and tactics. Be aware of locations and situations that make you vulnerable to crime, such as alleys and dark parking lots.

Only you can help protect yourself from street crime. Get educated and follow these simple guidelines for better personal safety.

Car Safety

- Travel and conduct your business during daylight hours, if possible. Lock doors and windows when getting into your car and keep them locked while driving.
- Park in well-illuminated areas.
- Have your car keys in your hand so you don’t have to linger before entering your car.
- Check the back seat before entering your car.
- If you think you are being followed, drive to a public place.
- If you car breaks down, open the hood and attach a white cloth to the car antenna. Put your emergency flashers on. Stay in the locked car. Wait for help. If someone offers to help, roll down the window a little and ask them to call a tow service.
- If you feel you are in danger, do not be afraid to scream or yell and run.

Street Precautions

- Be alert to your surroundings and the people around you, especially if you are alone or if it is dark.
- Walk facing traffic.
- Whenever possible, travel with a friend.
- Stay in well-illuminated areas as much as possible.
- Walk close to the curb. Avoid doorways, bushes and alleys where someone could hide.
- Walk confidently and at a steady pace.
- Make eye contact with people when walking.
- Do not respond to conversation from strangers on the street, continue walking.
- If you carry a purse, hold it securely between your arm and your body.
- If you feel you are in danger, do not be afraid to scream or yell and run.
- For women, develop a strategy to expand your self-awareness with verbal, nonverbal, and physical self-defense techniques.

Work Safety

- Keep your purse, wallet, keys or other valuables with you at all times or locked in a drawer or closet.
- Keep a list of serial numbers of your personal property. In addition, you can engrave your 10 – digit telephone number.
- Don’t leave cash or valuables at the office.

Miscellaneous

- If you work alone or before/after normal business hours, keep the office door locked.
- If you work late, try to find another worker or a security guard to walk out with you.
- If you are in the elevator with another person, stand near the control panel. If you are attacked, press the alarm and as many of the control buttons as possible.
- Be alert for pickpockets on crowded elevators.
- Report all suspicious people and activities to the proper authorities: office manager, building security and law enforcement.
- Be aware of escape routes for emergencies, and post the phone numbers of the police or sheriff and fire department near telephones. Call 9-1-1 if the situation is life threatening.

Shop with friends or family, whenever possible. There is safety in numbers!