TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER

DEPARTMENT: PLANNING AND COMMUNITY ENVIRONMENT

DATE: OCTOBER 6, 2008

CMR: 373:08

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZEN ADVISORY COMMITTEE (CAC) RECRUITMENT PROCESS

This is an informational report and no Council action is required.

BACKGROUND
The Community Development Block Grant (CDBG) Citizen Participation Plan (Plan) was adopted by City Council on May 9, 2005 and was amended on October 17, 2005. The Plan calls for a seven-member Citizen Advisory Committee (CAC) to encourage citizen participation in the development, implementation, and assessment of the CDBG program. CAC members are advisory to staff on the expenditure of CDBG funds and implementation of the CDBG process. Committee members are appointed by the Mayor to serve a two-year term. Members may serve no more than two consecutive two-year terms.

DISCUSSION
The Planning Division is now recruiting new members for the 2009 CAC to fill four available slots. The majority of CAC meetings will be held on either Tuesday or Thursday evenings during the months of January, February and March (if necessary). CAC applicants must live or work in Palo Alto. Those who are, or who advocate for persons of low and moderate incomes, persons with disabilities, members of minority groups, or the elderly are encouraged to apply.

Applications are now available at the Planning Division reception desk on the fifth floor of City Hall, 250 Hamilton Avenue. Applications will be accepted until Thursday, October 30, 2008. An application for the CAC is attached.

Anyone requiring additional information or an application should contact Eloiza Murillo-Garcia at 329-2428 or eloiza.murillogarcia@cityofpaloalto.org.
PREPARED BY: ________________________________

ELOIZA MURILLO-GARCIA, CDBG Planner

DEPARTMENT HEAD REVIEW: ________________________________

CURTIS WILLIAMS, Interim Director
Planning & Community Environment

CITY MANAGER APPROVAL: ________________________________

JAMES KEENE
City Manager

ATTACHMENTS
Attachment A: CDBG Timeline for Program Years 2009/2010
Attachment B: CAC Application