TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER DEPARTMENT: CITY MANAGER’S OFFICE

DATE: JUNE 23, 2008 CMR: 287:08

SUBJECT: ADOPTION OF A RESOLUTION OF THE COUNCIL OF THE CITY OF PALO ALTO ESTABLISHING ITS FUTURE INTENTION TO APPOINT A CITY MANAGER

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution (Attachment A) establishing the Council’s future intention to appoint a City Manager.

BACKGROUND/DISCUSSION

Article IV, Section 3 of the Palo Alto City Charter requires the City Council to adopt a resolution of its intent to appoint a city manager no less than (30) days before any appointment to the office can be made. The current City Manager has announced his intent to retire in July/August 2008 pending the appointment by the Council of his successor. The Council has initiated the recruitment process for the new city manager and anticipates making an appointment in July or August 2008.

Following Council adoption of this resolution, the City Clerk will publish the resolution once in the official newspaper of the City to meet the noticing requirements of the Charter.

RESOURCE IMPACT

There will be a minor expense to publish this resolution in the paper. This expense will be absorbed as part of the City Clerk’s operating budget.

POLICY IMPLICATIONS

This recommendation is consistent with existing City Council policies and the City Charter.

ENVIRONMENTAL REVIEW

This recommendation is not a project requiring environmental review under the California Environmental Quality Act (CEQA).
Attachment A: Resolution of the Council of the City of Palo Alto Establishing Its Future Intention to Appoint a City Manager

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