TO:       HONORABLE CITY COUNCIL
FROM:   CITY MANAGER
DEPARTMENT:  CITY MANAGER
DATE:  JUNE 2, 2008
CMR: 253:08

SUBJECT:  ADOPTION OF AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2007-2008 TO AMEND THE TABLE OF ORGANIZATION TO REINSTATE THE DEPUTY CITY MANAGER, SPECIAL PROJECTS CLASSIFICATION AND ADOPTION OF A RESOLUTION AMENDING THE COMPENSATION PLAN FOR MANAGEMENT AND PROFESSIONAL PERSONNEL AND COUNCIL APPOINTEES ADOPTED BY RESOLUTION NO. 8748 TO REINSTATE ONE CLASSIFICATION

RECOMMENDATION
Staff recommends that the City Council:

1. Adopt the attached ordinance amending the 2007-08 Adopted Budget to amend the Table of Organization to reinstate the Deputy City Manager, Special Projects classification; and

2. Adopt the attached resolution amending the compensation plan for management and professional personnel and Council appointees adopted by Resolution 8748 to reinstate one classification (Deputy City Manager, Special Projects).

DISCUSSION
Currently, a recruitment is underway for a new City Manager. In April 2008, the Assistant City Manager, Emily Harrison, resigned to pursue another job opportunity. Staff would like to give the incoming City Manager the opportunity to hire the replacement Assistant City Manager. Until that occurs, the City Manager has appointed Steve Emslie, currently the Director of Planning and Community Environment, and Kelly Morariu, Assistant to the City Manager, to assist him. The City Manager would like both to serve in an interim capacity as Deputy City Managers until the new City Manager decides the appropriate staffing for his or her office.
The Deputy City Manager position was approved by the City Council in the late 1990s, however, it does not currently exist as an approved position in the Table of Organization or the Management and Professional Compensation Plan. To facilitate these temporary assignments, staff is recommending the City Council adopt the attached ordinance and resolution returning the Deputy City Manager, Special Projects position to the Table of Organization and the Management and Professional Compensation Plan. The reinstated position is part of the Management and Professional personnel group, and the control point would be $13,336 per month.

**POLICY IMPLICATIONS**
These recommendations are consistent with City policies, which require active positions to be listed in the Table of Organization and the relevant compensation plan.

**RESOURCE IMPACT**
No resource impacts will result from the addition of this classification. No FTE will be added. Instead, these are temporary assignments and the costs will be offset by salary savings from the vacant Assistant City Manager and Assistant to the City Manager positions.

**ENVIRONMENTAL REVIEW**
This action is not considered a project under the California Environmental Quality Act.

**ATTACHMENTS**
A. Ordinance Amending the 2007-08 Adopted Budget  
B. Resolution Amending the Compensation Plan for Management and Professional Personnel and Council Appointees

**PREPARED BY:**  
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**DEPARTMENT HEAD REVIEW:**  
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FRANK BENEST  
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