BUDGET 08-09

TO: HONORABLE CITY COUNCIL

ATTENTION: FINANCE COMMITTEE

FROM: CITY MANAGER DEPARTMENT: ADMINISTRATIVE SERVICES

DATE: MAY 15, 2008 CMR: 213:08

SUBJECT: PROPOSED AMENDMENTS TO 2008-09 MUNICIPAL FEE SCHEDULE

RECOMMENDATION

Staff recommends that the Finance Committee recommend that the City Council approve the proposed changes to the Municipal Fee Schedule for fiscal year 2008-09.

DISCUSSION

This staff report transmits the proposed Municipal Fee Schedule for fiscal year 2008-09. Changes to the Municipal Fee Schedule are shaded, and text that has been deleted has a line through the text. The fee increases are largely intended to capture increased staffing and benefits costs (city-wide cost index) and increased expenses associated with cost-recovery operations. An explanation of all increases is detailed in Attachment A. The major changes to the 2008-09 Municipal Fee Schedule include:

1. The Administrative Services Department is proposing increasing various existing fees to provide for fuller cost recovery.

2. The Community Services Department is proposing adding four new fees and increasing various existing fees to recover the cost of providing services.

3. The Human Resources Department is proposing adjusting training classes offered in the fee schedule to accommodate the changing training needs of the City.

4. The Library Department is proposing eliminating a fee and adding three new fees for additional services.
5. The Planning and Community Environment Department is proposing adding two new fees and increasing several fees to bring them to cost recovery levels. In accordance with state law, the development-related fees go into effect sixty days after Council adoption.

6. The Police Department is proposing eliminating a fee, updating a fee, and adding a new fee.

7. The Public Works Department is proposing adding four new fees and increasing various fees for fuller cost recovery.

**RESOURCE IMPACT**
Approval of the proposed changes to the Municipal Fee Schedule is projected to result in a net General Fund revenue increase of approximately $64,000 when compared to the 2007-08 Adjusted Budget. All fees in the 2008-09 Municipal Fee Schedule are intended to recover costs associated with City departments providing these services. While some budgeted revenue increases result from fee increases, other increases are the result of higher volume, not increased fees. These revenue impacts are summarized in the resource level change tables contained within each departmental section of the 2008-09 Proposed Budget.

**POLICY IMPLICATIONS**
These recommendations are consistent with existing City policies.

**ENVIRONMENTAL ASSESSMENT**
Adjustment to the Municipal Fee Schedule does not constitute a project as defined in Public Resources Code Section 21065 for the purposes of the California Environmental Quality Act.

**ATTACHMENTS**
Attachment A: Summary of Proposed Changes to the 2008-09 Municipal Fee Schedule
Attachment B: Proposed 2008-09 Municipal Fee Schedule

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