TO: HONORABLE CITY COUNCIL

DATE: February 19, 2008

SUBJECT: Scheduling the City Council Vacation and Winter Closure in Calendar Year 2008

RECOMMENDATION

Approval of Resolution Scheduling the City Council Vacation and Winter Closure in Calendar Year 2008.

BACKGROUND

Pursuant to the Municipal Code Section 2.04.010, the City Council must schedule its annual vacation for each calendar year no later that the third meeting in February. During said scheduled annual vacation, there shall be no regular meetings of the City Council nor of the Council standing committees. The Mayor or a majority of the Council may call a special meeting during the scheduled vacation if necessary. Included in this resolution is the cancellation of Council meetings due to the winter closure.

The suggested dates for the Council vacation and winter closure:

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Description</th>
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<tbody>
<tr>
<td>August 5 – September 5, 2008</td>
<td>Council Summer Break</td>
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<tr>
<td>December 22, 2008 – January 2, 2009</td>
<td>Winter Closure</td>
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</tbody>
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CITY CLERK APPROVAL: DONNA J. ROGERS

City Clerk

ATTACHMENT