

COUNCIL MEETING

11/2/2020

Received Before Meeting

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Construction Cameras and Parking Guidance System Surveillance Policy Approval

November 2, 2020

SURVEILLANCE POLICY

- September 2018 – Council adopted a Surveillance and Privacy Protection Ordinance outlining procedures and reporting requirements for protecting personal privacy and use of surveillance technologies (SR #8834)
- The ordinance requires:
 - Detailed description of the technology
 - Statutory and/or regulatory rules governing the use of the technology
 - Measures that will be taken to protect private information
 - How data will be managed and retained
 - Existing and/or recommended City administrative policies and procedures regarding use of the technology and information produced
- Surveillance technology evaluations and policies included in the staff report

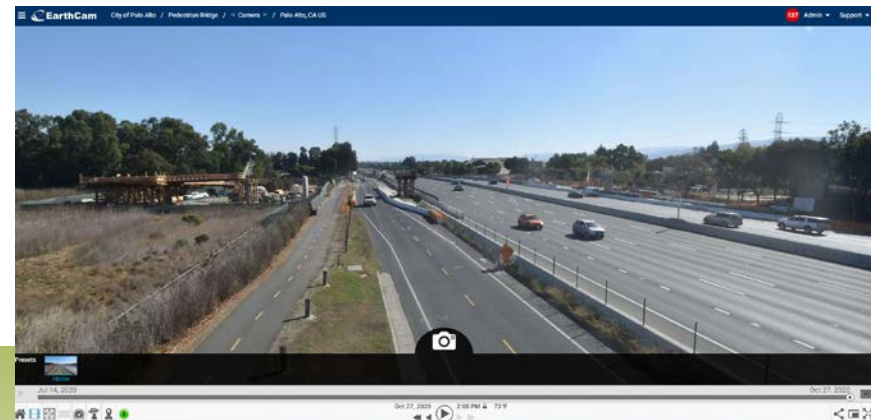
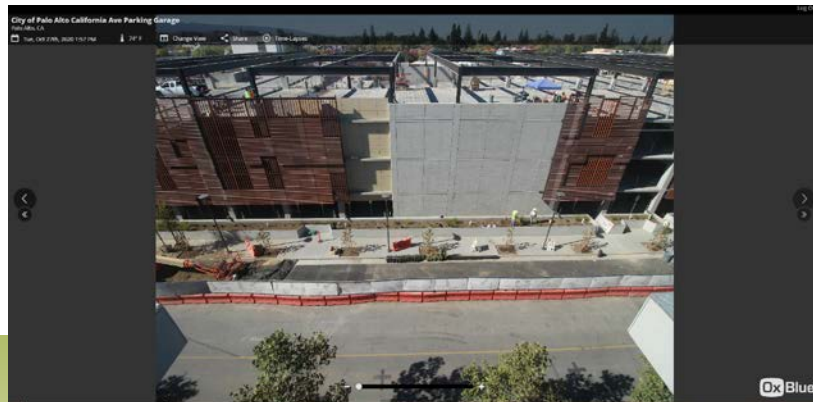
CONSTRUCTION CAMERAS

Purpose

Monitor construction progress and share progress with staff and residents.

Protections

- Captures still images only once every 15 minutes
- Only current view and time-lapse video available to the general public
- Data will be managed and retained on the capital projects' webpages and stored on City servers



PARKING GUIDANCE SYSTEM



Purpose

Improve parking management strategies for improved customer satisfaction and operational efficiencies

Protections

- Set up to track parking availability only
- Indect will complete Vendor Information Security Assessment (VISA) process to ensure compliance with City standards
- Limited staff/contractor access to data using login/password protected system
- Future capabilities including License Plate Recognition will be discussed with Council at a later date prior to potential implementation.

STAFF RECOMMENDATION



1. Approve the surveillance policy and use of construction video cameras for the California Avenue Parking Garage and Highway 101 Pedestrian/Bicycle Overpass construction projects, which will be used to share progress on the construction with staff and residents and create a time-lapse video at the end of the project; and
2. Approve the surveillance policy and use of a parking guidance system (PGS) for the California Avenue Parking Garage and future installations at other City-owned parking garages and lots.



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