



# CITY OF PALO ALTO CITY COUNCIL ACTION MINUTES

Regular Meeting  
March 16, 2020

The City Council of the City of Palo Alto met on this date in the Council Chambers at 6:02 P.M.

Present: Cormack, DuBois, Filseth, Fine, Kniss, Kou; Tanaka participating remotely

Absent:

## Closed Session

1. CONFERENCE WITH CITY ATTORNEY-EXISTING LITIGATION  
Santa Clara County Superior Court, Case No. 16CV300760  
(One Case, as Defendant) –Miriam Green v. City of Palo Alto  
Authority: Government Code Section 54956.9(d)(1).

2. **THIS ITEM HAS BEEN MOVED TO THE END OF THE AGENDA**

**MOTION:** Council Member Filseth moved, seconded by Vice Mayor DuBois to go into Closed Session.

**MOTION PASSED:** 7-0

Council went into Closed Session at 6:03 P.M.

Council returned from Closed Session at 6:55 P.M.

Mayor Fine announced no reportable action.

## Rail Communications Update

3. ~~Connecting Palo Alto Rail Grade Separation: Receive an Update From the Expanded Community Advisory Panel (XCAP).~~

**NO DISCUSSION THIS EVENING-INFORMATION REPORT ONLY**

## Agenda Changes, Additions and Deletions

Agenda Item Number 2 has been moved to the end of the agenda.

Agenda Item Number 8 has been continued to the March 23, 2020 Council Meeting.

# ACTION MINUTES

## Oral Communications

NONE.

## Minutes Approval

4. Approval of Action Minutes for the February 24 and March 2, 2020 Council Meetings.

**MOTION:** Council Member Cormack moved, seconded by Council Member Kniss to approve the Action Minutes for the February 24 and March 2, 2020 Council Meetings.

**MOTION PASSED:** 7-0

## Consent Calendar

**MOTION:** Council Member Cormack moved, seconded by Council Member Kniss to approve Agenda Item Numbers 5-6.

5. Authorize Transmittal of the 2019 Comprehensive Plan Annual Progress Report to the Office of Planning and Research, and the 2019 Housing Element Annual Progress Report to the Department of Housing and Community Development.
6. Ordinance 5491 Entitled, "Ordinance of the Council of the City of Palo Alto Amending Chapter 1.12 (Administrative Penalties – Citations) to Provide for an Administrative Hearing Upon Partial Advance Deposit of \$250 and Clarify Existing Procedures for Hearings (FIRST READING: March 2, 2020 PASSED: 6-0 Kou absent)."

**MOTION PASSED:** 7-0

## Action Items

- 6A. Update Regarding City Responses to COVID-19, Including Community Education and City Service Changes; Ratification of Proclamation of Local Emergency.

**MOTION:** Mayor Fine moved, seconded by Council Member Kniss to ratify the Proclamation issued by the Director of Emergency Services' (City Manager) of Local Emergency on March 12, 2020 due to the presence and community spread of novel coronavirus (COVID-19) in Santa Clara County.

**MOTION PASSED:** 7-0

# ACTION MINUTES

7. Adoption of two Ordinances Amending Various Sections of Chapter 2.08 (Officers and Departments), Chapter 2.30 (Contracts and Purchasing Procedures); Chapter 10.50 (Residential Preferential Parking Districts), Chapter 10.51 (Crescent Park no Overnight Parking Program); and Title 18 (Zoning) to Reflect Updates to the Organization of Some City Departments and Duties; Clean Up the City's Purchasing Procedures; add a New Exemption From Competitive Solicitation for Some Types of Personnel-related Services Contracts; and Update Enforcement and Hearing Procedures in the Zoning Code.

**MOTION:** Mayor Fine moved, seconded by Vice Mayor DuBois to:

- A. Adopt the proposed ordinance to update various sections of Chapter 2.08 (Officers and Departments), Chapter 2.30 (Contracts and Purchasing Procedures), Chapter 10.50 (Residential Preferential Parking Districts), and Chapter 10.51 (Crescent Park No Overnight Parking Program) to reflect updates to the organization of some City departments and duties, clean up the City's purchasing procedures, and add a new exemption from competitive solicitation for some types of personnel-related professional services contracts; and
- B. Adopt the proposed ordinance to update five sections of Title 18 (Zoning) related to enforcement, hearing procedures, and to reflect the new name of the Planning and Development Services Department. The Planning and Transportation Commission recommends that the City Council adopt this ordinance.

**MOTION PASSED:** 7-0

- ~~8. Acceptance of the GreenWaste of Palo Alto Environmental Report; Authorization to Negotiate and Execute an Amendment to GreenWaste Contract Number C09124501 to Increase Compensation by up to \$950,000 to Process Mixed Paper Within the United States; and Approval of a Budget Amendment in the Refuse Fund (ITEM CONTINUED TO MARCH 23, 2020).~~

## Closed Session

2. CONFERENCE WITH CITY ATTORNEY-POTENTIAL LITIGATION  
Subject: Threatened Litigation Over February 4, 2019  
Conditional Approvals and Denials of Crown Castle Cluster 2  
[17PLN-00433] Small Cell Nodes  
Authority: Government Code Section 54956.9(d)(2)  
One Potential Case, as Defendant.

# ACTION MINUTES

**MOTION:** Council Member Cormack moved, seconded by Mayor Fine to go into Closed Session.

**MOTION PASSED:** 7-0

Council went into Closed Session at 8:30 P.M.

Council returned from Closed Session at 9:08 P.M.

Mayor Fine announced no reportable action.

Adjournment: The meeting was adjourned at 9:08 P.M.