



## **CITY OF PALO ALTO OFFICE OF THE CITY CLERK**

**November 2, 2020**

**The Honorable City Council  
Attention: Finance Committee  
Palo Alto, California**

### **Approval of Action Minutes for the October 19, 2020 City Council Meeting**

Staff is requesting Council review and approve the attached Action Minutes.

**ATTACHMENTS:**

- Attachment A: 10-19-20 DRAFT Action Minutes (DOCX)

Department Head: Beth Minor, City Clerk





# CITY OF PALO ALTO CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting  
October 19, 2020

The City Council of the City of Palo Alto met on this date in Virtual Teleconference at 5:04 P.M.

Participating Remotely: Cormack, DuBois, Filseth; Fine arrived at 5:22 P.M., Kniss, Kou, Tanaka

Absent:

## Closed Session

1. CONFERENCE WITH CITY ATTORNEY- EXISTING LITIGATION  
Subject: Julio Arevalo v. City of Palo Alto, et al.  
United States District Court, Northern District of California,  
Case No. 5:20-cv-04157-CRB  
Authority: Government Code Section 54956.9(d)(1).
- 1A. CONFERENCE WITH CITY ATTORNEY-EXISTING LITIGATION  
Subject: Gasque v. City of Palo Alto,  
Santa Clara County Superior Court, Case No. 20CV370681.

**MOTION:** Council Member Kniss moved, seconded by Council Member Cormack to go into Closed Session for Agenda Item Number 1.

**MOTION PASSED:** 6-0 Fine absent

**MOTION:** Council Member Kniss moved, seconded by Council Member Cormack to go into Closed Session for Agenda Item Number 1A.

**MOTION PASSED:** 6-0 Fine absent

Council went into Closed Session at 5:12 P.M.

Mayor Fine left the meeting at 7:45 P.M.

Council returned from Closed Session at 7:49 P.M.

## Agenda Changes, Additions and Deletions

None.

# DRAFT ACTION MINUTES

## Minutes Approval

2. Approval of Action Minutes for the September 28 and October 5, 2020 City Council Meetings.

**MOTION:** Council Member Cormack moved, seconded by Vice Mayor DuBois to approve the Action Minutes for the September 28 and October 5, 2020 City Council Meetings.

**MOTION PASSED:** 6-0 Fine absent

## Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Number 4.

**MOTION:** Council Member Cormack moved, seconded by Council Member Kniss to approve Agenda Item Numbers 3-7.

3. Approve and Authorize the City Manager or Designee to Execute Professional Services Agreement, Contract Number C21179544, With Kinectrics AES, Inc. in an Amount Not-to-Exceed \$310,000 for the Electric Substation Grounding Design Capital Improvement Project EL-89044; and Authorization to Negotiate and Execute Related Change Orders in the Amount of \$31,000 for a Total Not-to-Exceed Amount of \$341,000.
4. Approval of Professional Services Contract Number C21179272 With BKF Engineers in the Amount of \$289,786 for Land Surveying Services Including \$14,750 for Additional Services, for a Total Not-to-Exceed Amount of \$304,536.
5. Approval of two Recommended Modifications to the Small Business Grant Program: 1) New Grant Amounts of \$5,000, and 2) Limiting Eligibility to Currently Operating Businesses; and a Budget Amendment in the General Fund.
6. Approval and Authorization for the City Manager to Execute Amendment Number 1 to the Electric Enterprise Fund Contract Number C20177717 With Wire Wrangler, LLC, dba TW Power Line Construction, for the Caltrain Facility Relocation Project (EL-17007) and Wood Pole Replacement Project (EL-19004), to Increase the Authorization to Negotiate and Execute Related Change Orders by \$110,000 to Cover COVID-19 Expenditures, for a Total Not-to-Exceed Amount of \$2,207,049.

# DRAFT ACTION MINUTES

7. Approval of the Acceptance and Appropriation of the Institute of Museum and Library Services (IMLS) CARES Act Grant and Approval of a Budget Amendment (Requires 2/3 Approval) for General Fund Operating Budget in the Community Services Department and the Library Services Department.

**MOTION PASSED AGENDA ITEM NUMBERS 3, 5-7:** 6-0 Fine absent

**MOTION PASSED FOR AGENDA ITEM NUMBER 4:** 5-1 Tanaka no, Fine absent

## Action Items

8. Preliminary Q1 FY 2021 Financial Status Discussion and Potential Direction to Staff on Budget Revisions, Staffing Revisions, and Next Steps in Monitoring, Modeling, and Addressing Recovery Planning.

**MOTION:** Council Member Kniss moved, seconded by Council Member Cormack to authorize the extension of the attrition ramp for firefighter positions through the end of March 2021; and direct Staff to identify cost neutral options.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to amend the Motion to state "...and direct Staff to start by identifying cost neutral options and, in the event that is not sufficient, direct Staff to return to Council with a budget amendment to allocate the COVID-19 Council Reserve."

**MOTION AS AMENDED:** Council Member Kniss moved, seconded by Council Member Cormack to authorize the extension of the attrition ramp for firefighter positions through the end of March 2021; and direct Staff to start by identifying cost neutral options and, in the event that is not sufficient, direct Staff to return to Council with a budget amendment to allocate the COVID-19 Council Reserve.

**MOTION PASSED:** 6-0 Fine absent

Council took a break at 10:36 P.M. and returned at 10:41 P.M.

- ~~9. Consideration of Recommendations by the City Council Ad Hoc on Boards, Commissions and Committees (BCCs), Including Adopting a Handbook, Establishing Training, and Direction on Further Changes Including Term Limits and Reducing the Parks and Recreation Commission to Five Members.~~ **CONTINUED TO OCTOBER 26, 2020.**

Adjournment: The meeting was adjourned at 11:17 P.M.