



CITY OF  
**PALO  
ALTO**

# City Council

## REVISED

**Monday, June 22, 2020**

Special Meeting

**5:00 PM**

*Agenda posted according to PAMC Section 2.04.070. Supporting materials are available in the Council Chambers on the Thursday 11 days preceding the meeting.*

**\*\*\*\*BY VIRTUAL TELECONFERENCE ONLY\*\*\*\***

<https://zoom.us/join> Meeting ID: 362 027 238 Phone:1(669)900-6833

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of Covid-19, this meeting will be held by virtual teleconference only, with no physical location. The meeting will be broadcast on Cable TV Channel 26, live on YouTube at <https://www.youtube.com/c/cityofpaloalto>, and Midpen Media Center at <https://midpenmedia.org>. Members of the public who wish to participate by computer or phone can find the instructions at the end of this agenda. To ensure participation in a particular item, we suggest calling in or connecting online 15 minutes before the item you wish to speak on.

**TIME ESTIMATES**

Time estimates are provided as part of the Council's effort to manage its time at Council meetings. **Listed times are estimates only and are subject to change at any time, including while the meeting is in progress.** The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public.

**HEARINGS REQUIRED BY LAW**

Applicants and/or appellants may have up to ten minutes at the outset of the public discussion to make their remarks and up to three minutes for concluding remarks after other members of the public have spoken.

**Closed Session**

**5:00-6:00 PM**

*Public Comments: Members of the public may speak to the Closed Session item(s); three minutes per speaker.*

1. CONFERENCE WITH LABOR NEGOTIATORS  
**City Designated Representatives:** City Manager and his Designees Pursuant to Merit System Rules and Regulations (Ed Shikada, Rumi Portillo, Molly Stump, Monique LeConge Ziesenhenn, Nick Raisch, Kiely Nose, Gina Roccanova)  
**Employee Organizations:** Utilities Management and Professional Association of Palo Alto (UMPAPA); Service Employees International Union, (SEIU) Local 521; Service Employees International Union, (SEIU) Local 521, Hourly Unit; Palo Alto Police Officers Association (PAPOA); Palo Alto Fire Chiefs’ Association (FCA) and Employee

Organization: International Association of Fire Fighters (IAFF), Local 1319; Palo Alto Police Manager's Association (PAPMA)

**Authority:** Government Code Section 54957.6(a)

Study Session

**6:00-7:00 PM**

- Presentation 2. 3300 El Camino Real (20PLN-00101): Request for Pre-screening of a  
Public Comment 2. 3300 El Camino Real (20PLN-00101): Request for Pre-screening of a  
Proposal to Rezone the Subject Property From Research Park (RP) to  
Planned Home Zoning (PHZ) and to Redevelop the Site With a Mixed-  
use Development That Includes Approximately 52,500 Square Feet (sf)  
of Office; 4,400 sf of Ground Floor Retail, and 187 Residential Units.  
Environmental Assessment: Not a Project; any Subsequent Formal  
Application Would be Subject to the California Environmental Quality  
Act (CEQA). Zoning District: RP

Agenda Changes, Additions and Deletions

Oral Communications

**7:00-7:15 PM**

*Members of the public may speak to any item NOT on the agenda. Council reserves the right to limit the duration of Oral Communications period to 30 minutes.*

Minutes Approval

**7:15-7:20 PM**

3. Approval of Action Minutes for the June 8, 2020 City Council Meeting

Consent Calendar

**7:20-7:25 PM**

*Items will be voted on in one motion unless removed from the calendar by three Council Members.*

4. Approval of a Contract Extension With AT&T, CALNET3 State Contract  
Number C15157655, Extending the Term Through December 31,  
2021, for Telecommunications in an Amount Not-to-Exceed \$300,000  
Annually

Q & A

- 4,5,6 5. Approval of Contract Number C20175305A With AECOM in the Amount  
of \$302,073 for Consultant Services to Develop a Sea Level Rise  
Vulnerability Assessment and Adaptation Plan

Public  
Comment

6. Adoption of a Resolution and Approval of a Joint Powers Authority  
Agreement and Memorandum of Understanding to Join the California  
State Association of Counties Excess Insurance Authority (CSAC-EIA)  
for Dental/Vision Benefit Plan Claims Administration; and Approval to  
pay up to \$130,000 Annually to PBIA for Claims Administration  
Services and to Transfer Funds to PBIA Not-to-Exceed \$710,000 for  
the 2020 Plan Year to pay Benefit Claims

7. Adoption of the Fiscal Year 2021 Investment Policy

8. Adoption of a Resolution Approving the Amended and Restated Market Purchase Program Agreement With the Northern California Power Agency (NCPA), Authorizing the City Manager or Designee to Authorize NCPA to Purchase and Sell Electricity and Related Products Under the Agreement, and Approving Revisions to the City's Energy Risk Management Policy
9. Adoption of a Resolution to Approve Amendment Number 2 to the Agreement With the State of California for Maintenance of State Highways in the City of Palo Alto for Capital Improvement Program Project Charleston/Arastradero Corridor Project, PE-13011, and Authorization of the City Manager or Designee to Execute the Amendment
10. Approval of Eight On-call Consulting Contracts Totaling \$1.5 Million Over a Four-year Term to Provide Expertise for Long Range Planning Projects, Application Processing, and Environmental Review in the Department of Planning & Development Services, With all Work Subject to Assigned Task Order and Availability of Funds
11. Approval of Three Five-year Professional Service Agreements for Electric Engineering Consulting Services on an As-needed Basis With: 1) AECOM Technical Services, Inc, 2) NV5, Inc, and 3) Souidi Consultants, Inc, for an Annual Collective Total Not-to-Exceed Amount of \$1,000,000 per Year, and a Five-year Collective Total Not-to-Exceed Amount of \$5,000,000, With all Work Subject to Assigned Task Orders and Availability of Funds
12. Approval and Authorization for the City Manager to Execute Electric Enterprise Fund Contract Number C20177717 With Wire Wrangler, LLC, dba TW Power Line Construction, in an Amount of \$1,906,408 for the Caltrain Facility Relocation Project (EL-17007) and Wood Pole Replacement Project (EL-19004); and Authorization to Negotiate and Execute Related Change Orders in the Amount of \$190,641 for a Total Not-to-Exceed Amount of \$2,097,049
13. Approval of six Contracts for On-call Inspection and Plan Review Services in a Combined Amount Not-to-Exceed \$6,000,000 Over a Four-year and Six-month Term Ending December 31, 2024 With: 1) 4Leaf, Inc, 2) TRB+Associates, 3) SAFEbuilt, 4) Shums Coda Associates, 5) Bureau Veritas, and 6) Independent Code Consultants, Inc
14. Adoption of a Resolution Authorizing the City Manager to Apply to the State of California Housing and Community Development Department for the Local Early Action Planning (LEAP) Grant for Housing Production

Q & A

10, 11,  
12, 13

Grant Program; Environmental Assessment: Exempt Under the California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3)

15. Adoption of a Resolution Adopting the 2019 San Francisco Bay Area Integrated Regional Water Management Plan
16. Approval and Authorization for the City Manager or Designee to Execute Amendment Number 3 to the Memorandum of Understanding (Contract Number S17167654) With the Santa Clara Valley Water District (dba Valley Water) to Increase Funding by \$50,000 and Extend the Contract Term for an Additional two Years, for a Revised Total Not-to-Exceed Amount of \$305,000 Over the Five and One-half Year Term to Provide Continued Funding and Support Making Water Conservation a way of Life Through Water use Efficiency Services, Rebates, and Incentive Programs
17. Approval and Authorization for the City Manager or Designee to Execute Contract Number C20171908 With Sedaru in a Total Not-to-Exceed Amount of \$205,952 to Provide Professional Services for Wastewater Collection System Management Software and Implementation, Including \$201,452 for Basic Services and up to \$4,500 for Additional Services
- MEMO 18. PUBLIC HEARING: Adoption of a Resolution Setting the Appropriations Limit (GANN Limit) for Fiscal Year 2021
19. Approval of Amendment Number 1 to Contract Number C19175498 With Integrated Design 360 for Development and Support of Sustainability Implementation Plan, Green Building Program, Deconstruction and Source Separation Program, Dewatering Monitoring Program, and Utilities On-call Services for a Term Extension of One-year and Increasing Compensation for Ongoing and Approved Work by \$354,230 for a Total Not-to-Exceed Amount of \$930,230
- Q & A 19, 20 21, 22 20. Approval of a Contract With O'Grady Paving, Inc., in an Amount Not-to-Exceed \$2,954,031 for the FY 2020 Streets Resurfacing Project, Capital Improvements Program Projects PE-86070, PE-09003, PO-12001, and PL-12000
21. Adoption of a Resolution Calling a General Municipal Election for Tuesday, November 3, 2020, for Four Council Member Seats
22. Approval of Contract Number C21178189 With A. Teichert & Son Inc, dba Teichert Construction, in the Amount of \$13,873,053; Amendment Number 8 With C&S Engineers, Inc., Contract Number

C15155208A, for the Airport Apron Reconstruction Phase III Capital Improvements Program Project AP-16000; and Approval of a Budget Amendment in Fiscal Year 2021 in the Airport Enterprise Fund

Q & A  
23, 24,  
25

23. Approval of Seven Five-year Contracts for On-call, as Needed, IT Project Support Services for an Annual Collective Total Not-to-Exceed Amount of \$480,000; and a Five-year Collective Total Not-to-Exceed Amount of \$2,400,000; and Approval of six On-call, as Needed, SAP Project Support Services, for an Annual Collective Total Not-to-Exceed Amount of \$350,000 per Year, and a Five-year Collective Total Not-to-Exceed Amount of \$1,750,000, With all Work Subject to Assigned Task Orders and Availability of Funds

Public  
Comment

24. Approval of an Agreement Between the City of Palo Alto and the Midpeninsula Community Media Center, Inc, for Cablecasting, Production, and Streaming Services From July 1, 2020 Through June 30, 2023, for an Annual Amount of \$160,000, With two One-year Options to Extend for a Potential Five-year Total Not-to-Exceed Amount of \$800,000

MEMO

25. QUASI-JUDICIAL. 1700-1730 Embarcadero Road [20APL-00002 and 19PLN-00291]: Appeal of Director's Approval of a Major Architectural Review to Address the Following Outstanding Issues for a Previously Approved Auto Dealership Project: Color, Landscaping, Parapets, Lighting, Transportation Demand Management Plan, County Airport Land Use Commission Review; and Floor Area Ratio. Environmental Assessment: Addendum to an Initial Study/Mitigated Negative Declaration That was Adopted for the Project on June 24, 2019, Zoning District: CS(D)(AD)

MEMO

26. Approval of Three Library Contracts With: 1) Baker & Taylor for up to Six-years for a Total Amount Not-to-Exceed \$2 Million for the Purchase of Library Materials and Services, 2) Ingram for up to Six-years for a Total Amount Not-to-Exceed \$200,000 for Print Materials and Services, and 3) Midwest Tape for up to Six-years for a Total Amount Not-to-Exceed \$700,000 for Media and Digital Materials and Services

27. Approval of Amendment Number 1 to Contract Number C18170224 With Global Action for the Earth (the Empowerment Institute) for \$45,000 for an Extension of the Community Engagement Block Program (Cool Block) and a new Electrification Initiative With the Cool Blocks and Extension of the Term to December 2021

MEMO

28. Adoption of a Record of Land Use Action (ROLUA) Approving a Change to the Local Historic Resources Inventory Classification for 235 Hamilton Avenue (Cardinal Hotel) From a Category 3 (Contributing

Building) to a Category 2 (Major Building) Historic Resource. The Historic Resources Board Recommends Adoption of the ROLUA. Approval of This Historic Designation is Exempt From the California Environmental Quality Act (CEQA) in Accordance With Section 15301 of the CEQA Guidelines

Public  
Comment

- 29. Adoption of an Ordinance to Reduce the Number of Human Relations Commission and Public Art Commission Members From Seven to Five
- 30. SECOND READING: Adoption of an Ordinance Dissolving the Library Advisory Commission by Amending Sections in Chapters 2.08 (Officers and Departments), 2.16 (Boards and Commissions Generally), and 2.24 (Library Advisory Commission) (FIRST READING: June 8, 2020 PASSED 7-0)
- 30A. Adoption of a Revised Compensation Plan for Management and Professional Employees, Updated Salary Schedules and Side Letters with Public Safety Unions

**7:25-7:35 PM**

City Manager Comments

Action Items

*Include: Reports of Committees/Commissions, Ordinances and Resolutions, Public Hearings, Reports of Officials, Unfinished Business and Council Matters.*

**7:35-8:45 PM**

Public  
Comment  
Presentation

- 31. PUBLIC HEARING: Adoption of Budget Ordinance for Fiscal Year 2021, Including Adoption of Operating and Capital Budgets and Municipal Fee Schedule; Adoption of an Ordinance Amending Section 2.04.360 of the Palo Alto Municipal Code to Allow Council Members a Salary Waiver Option (FIRST READING: May 26, 2020 PASSED: 7-0); and Review and Accept the June 30, 2019 Actuarial Valuation of the Palo Alto's Retiree Healthcare Plan and Funding Strategy

**8:45-9:00 PM**

MEMO  
Presentation

- 32. PUBLIC HEARING: Adoption of the Following Five Resolutions: 1) Approving the Fiscal Year (FY) 2021 Electric Utility Financial Plan, Including Proposed Reserve Transfers, and Amending the Electric Utility Reserve Management Practices, 2) Approving the FY 2021 Gas Utility Financial Plan, Including Proposed Transfers, Amending the Gas Utility Reserve Management Practices, and Adopting a Gas Rate Increase by Amending Utility Rate Schedules G-1, G-2, G-3 and G-10, 3) Approving the FY 2021 Water Utility Financial Plan and Amending the Water Utility Reserve Management Practices, 4) Amending Utility Rate Schedule D-1 Increasing the Storm Water Management Fee by 2.5 Percent per Month per Equivalent Residential Unit for FY 2021, and 5) Amending Utility Rate Schedules EDF-1 and EDF-2 to Increase Dark Fiber Rates 2.5 Percent

**9:00-10:00 PM**

MEMO  
Public  
Comment

- 33. PUBLIC HEARING / QUASI-JUDICIAL. 488 University Avenue [19PLN-00038]: Request for a Waiver From Title 18 to Allow Conversion of a Residential use to a Hotel use to Accommodate 100 Guestrooms. In Addition, the Applicant Requests Approval of an Architectural Review and Historic Review Application for Interior and Exterior Renovations to the Hotel President to This Category 2 Historic Building, as Well as a Parking Adjustment to Accommodate the Conversion to a Hotel use. The Project Also Includes a Conditional Use Permit to Allow for Restoration and use of a Historic Rooftop Garden and for the On-site Sale of Alcoholic Beverages. Proposed Revisions Include Structural and Seismic Retrofit of the Existing Structure. Zone District: Downtown Commercial District With Ground Floor and Pedestrian Overlays (CD-C)(GF)(P). Environmental Assessment: Exempt From the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Guidelines Sections 15332 (In-fill Development), 15331 (Historical Resource Restoration/Rehabilitation), 15301 (Existing Facilities), and 15302 (Replacement or Reconstruction)

**10:00-10:30 PM**

MEMO

- 34. Approval of Special Amendments to the Employment Agreements between the City of Palo Alto and Council Appointed Officers Specifically the City Attorney and the City Manager

Council Member Questions, Comments and Announcements

*Members of the public may not speak to the item(s)*

Adjournment

AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

# Additional Information

## Schedule of Meetings

Schedule of Meetings

## Informational Report

City of Palo Alto Sales Tax Digest Summary for the Third and Fourth (Calendar) Quarters of 2019 (July - December 2019)

Status of Project Safety Net's Transition to a Nonprofit Entity

Independent Police Auditor's Second Report - 2018 and Supplemental Report From the City Manager

Plan Bay Area 2050 and 6th Cycle Regional Housing Needs Allocation Update

## Public Letters to Council

Set 1	Set 2	Set 3	Set 4	Set 5	Set 6
Set 7	Set 8	Set 9	Set 10	Set 11	Set 12

## Public Comment Instructions

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to [city.council@cityofpaloalto.org](mailto:city.council@cityofpaloalto.org).
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Council, click on the link below to access a Zoom-based meeting. Please read the following instructions carefully.
  - A. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  - B. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  - C. When you wish to speak on an Agenda Item, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
  - D. When called, please limit your remarks to the time limit allotted.
  - E. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** will be accepted through the teleconference meeting. To address the Council, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow the instructions B-E above.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Council. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

<https://zoom.us/join> Meeting ID: 362 027 238 Phone:1(669)900-6833