Presentations for the

March 02, 2020

City Council Meeting
CITY RESPONSE TO CORONAVIRUS: Keeping Palo Alto Safe, Informed and Planning Ahead
CORONAVIRUS: CITY FOCUS AREAS

1. Monitoring local developments and County/Centers for Disease Control and Prevention (CDC) Guidance

2. City Public Safety and Emergency Response and Critical Action Planning

3. Public Information Efforts and Regular Updates

MARCH 2, 2020
www.cityofpaloalto.org/coronavirus
CORONAVIRUS UPDATE: LOCAL DEVELOPMENTS

- Nine cases in Santa Clara County, as of this evening
- Currently no Palo Alto cases, though we are monitoring exposures
- Local businesses increasing telecommuting and other practices
- Situation continues to evolve
CORONAVIRUS: CITY/PARTNER COORDINATION

- Monitoring local exposure cases
- Participating in County Public Health briefings
- Tracking CDC Advisories and Other Guidance
- Coordinating with Stanford Health Care/hospitals, Palo Alto Unified School District, and other critical strategic partners
- Critical Action Team established
- City leadership establishing plans and protocols based on various Coronavirus impact scenarios
CORONAVIRUS UPDATE:
PREVENTION

• Stay home if sick
• Wash your hands often with soap and water. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
• Wipe down desks/shared surfaces with disinfectant wipes
• Isolate 14 days if in close proximity with known case, or traveling from China, Italy, South Korea, Japan
• Sneeze into arm sleeve or use tissues, and always cover mouth when coughing
CORONAVIRUS: CITY OPERATIONS, PLANNING & RESPONSE

- 911 Dispatcher call protocols expanded to support public safety response
- Evaluating service delivery modifications
- Supplying protective gear for first responders
- Providing more sanitizers and enhanced cleaning in public facilities
- Inter-departmental coordination and communications
- Expanding public information in several formats like print, electronic, and mail

MARCH 2, 2020
www.cityofpaloalto.org/coronavirus
CORONAVIRUS: STAY INFORMED

- New webpage set up – www.cityofpaloalto.org/coronavirus
  - County Public Health updates
  - Centers for Disease Control and Prevention guidance
  - Providing daily updates on local developments

- New printed materials distributed to public facilities this week

- New Frequently Asked Questions being developed-seeking Council input
BE PREPARED AND HELP PREVENT THE SPREAD OF RESPIRATORY VIRUSES

There are simple, everyday preventive actions you can take to help prevent/limit the spread of respiratory viruses.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should:

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

CITY OPERATIONS AND RESPONSE: City is monitoring and partnering with Santa Clara County Department of Public Health, Stanford Health, and is focused on maintaining health and life safety to maintain community resiliency.

STAY AWARE AND INFORMED

The City established a webpage to inform the community, answer frequently asked questions and provide safety tips.

Sign-up for city updates on the Coronavirus and other important issues at: cityofpaloalto.org/newslettersignup

Learn more at www.cityofpaloalto.org/coronavirus
STAY INFORMED

Gain Coronavirus Updates at:
CityofPaloAlto.org/Coronavirus

Sign Up for Updates at:
CityofPaloAlto.org/newslettersignup

Learn about CDC Updates:
cdc.gov/coronavirus

MARCH 2, 2020

www.cityofpaloalto.org/coronavirus
## 2014 Council Infrastructure Plan

<table>
<thead>
<tr>
<th>Project</th>
<th>Planned Budget ($ millions)</th>
<th>Status</th>
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<tbody>
<tr>
<td>California Avenue Garage</td>
<td>51.4</td>
<td>Construction</td>
</tr>
<tr>
<td>Public Safety Building</td>
<td>115.5</td>
<td>Design</td>
</tr>
<tr>
<td>Fire Station #3</td>
<td>10.1</td>
<td>Complete</td>
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<tr>
<td>Fire Station #4</td>
<td>10.2</td>
<td>Pending</td>
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<tr>
<td>Downtown Garage</td>
<td>29.1</td>
<td>On hold</td>
</tr>
<tr>
<td>Highway 101 Bike Bridge</td>
<td>24.6</td>
<td>Construction</td>
</tr>
<tr>
<td>Charleston/Arastradero Corridor</td>
<td>19.6</td>
<td>Construction</td>
</tr>
<tr>
<td>Bicycle and Pedestrian Plan</td>
<td>20.8</td>
<td>On hold</td>
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<tr>
<td>Byxbee Park Completion</td>
<td>3.8</td>
<td>Pending</td>
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<tr>
<td>Parking Guidance Systems</td>
<td>3.0</td>
<td>Construction</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>288</strong></td>
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2014 Council Infrastructure Plan

Projects Design and Construction Timeline

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<tr>
<td>FIRE STATION #5 REPLACEMENT</td>
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<td>FIRE STATION #4 REPLACEMENT</td>
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<td>NEW DOWNTOWN PARKING GARAGE</td>
<td>ON HOLD</td>
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<td>HIGHWAY 101 PEDESTRIAN/BICYCLE BRIDGE</td>
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<tr>
<td>CHARLESTON/ARASRADERO CORRIDOR</td>
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<td>Phases 1 &amp; 2</td>
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<tr>
<td>BICYCLE AND PEDESTRIAN PLAN</td>
<td>ON HOLD</td>
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<tr>
<td>BYXBE PARK COMPLETION</td>
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<tr>
<td>DOWNTOWN PARKING GUIDANCE</td>
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</tbody>
</table>

- DESIGN
- CONSTRUCTION
Infrastructure Plan Funding Sources

Infrastructure Reserve: $214

- COPs: $145
- TOT: $69

SUMC: $22
Impact & In-Lieu Fees: $13
Grants: $11
SUMC: $25

Funding in Millions
Fire Station #3

- Punchlist items in progress
- Project completed late but within budget
- Ribbon cutting ceremony and Open House scheduled for Saturday, March 21, 12-2pm
- Fire Station #4 (Middlefield and Meadow) design to begin
Fire Station #3 – Additional Photos
Fire Station #3 – Additional Photos
Fire Station #3 – Additional Photos
California Avenue Garage

- 636 parking spaces with 320 space net increase
- Completion expected in late summer this year
Public Safety Building

- Next Steps
  - Prequalification process
  - Responding to building plan check comments
  - Bidding in April
- Construction expected to start in fall 2020, complete in early 2023
Highway 101 Bike Bridge

- Construction contract awarded in November 2019
- Site preparation activities started in January
- Additional $1.5M in funding from County
- Ground Breaking scheduled for April
Charleston/Arastradero Corridor

- Phases 1 & 2 completed
- Phase 3 will complete the 2.3 mile corridor
- Includes landscaped medians, bulb-outs, intersection modification at El Camino Real and new signal installation at Louis/Montrose/Charleston
- Construction expected to start summer 2020 and finish fall 2021
Charleston/Arastradero Corridor
Charleston/Arastradero Corridor
Charleston/Arastradero Corridor
Bike/Pedestrian Plan

- Implement approved modifications on Bicycle Blvd Phase 1 (summer 2020)
- Enhance education activities to address unsafe behavior (FY 2021)
- Update community engagement process (summer 2020)
- Status report on bike boulevard projects (Fall 2020)
Parking Guidance

- Improve parking experience
- Collect real-time parking occupancy data
- Reduce traffic congestion and vehicle emissions of circulating vehicles
- First system installation at California Avenue Garage
- Issue RFP for design/build to install at four downtown parking garages later this summer
Downtown Parking Garage

- EIR Certified in February 2019
- Planning Entitlements approved until February 2022
- 324 parking space garage with 2,000 SF ground floor retail at Hamilton Ave./Waverley St.
- Project on hold pending review of downtown parking supply options
Regional Water Quality Control Plant

- Completed New Sludge Dewatering Building
- Completed Design of Discharge Pipeline to SF Bay
- Completed Design Primary Treatment Mechanisms
- Working on Design of:
  - 12,000 Volt Electric System Replacement
  - New Laboratory/Operations Center
  - Upgrade of Biological Process to include Nitrogen Removal
  - Salt Removal Unit Process
Utilities Projects

Water Gas Wastewater:

- Major CIP projects identified for FY2021-2025
- On-going replacement projects to improve safety and repair aging mains, laterals, valves and manholes
- Implement a new City-wide GIS system to improve maintenance and operations
Utilities Projects

Electric and Fiber:

- Major CIP projects identified for FY2021-2025
- On-going system improvement to replace wiring, conduits, substructure, poles and equipment
- Upgrade major substation equipment
- Upgrade substation physical security and SCADA cybersecurity
- Support City’s electrification and smart grid goals
Cost Escalation and Management

- Cost escalation: Time equals money
  - PSB example: $350,000 per month
- Cost management strategies
  - Stay on schedule
  - Multiple cost estimates
  - Value engineering
  - Contract construction manager
  - Contractor prequalification
Beyond the Infrastructure Plan

Future projects not yet funded:

- Railroad Grade Separations
- Cubberley Concept Plan
- Parks Master Plan
- Current Police Building Renovation
- JMZ Phase 2
Capital Improvement Program Update

March 2, 2020
Bicycle and Electric Scooter Pilot Program

March 2, 2020
Background

• Pilot Program Adoption – March 2018 to March 2019

• Pilot Program Extension #1 – March 2019 to March 2020
Pilot Program Application Materials

a) Experience and Qualification
b) Operations and Maintenance Plan
c) Community Engagement Plan
d) Personal Data and Privacy Plan
e) Description of Devices and Mobile Application
f) Proof of Insurance
Pilot Program Selection Priorities

• Applicants who propose a bicycle and scooter share fleet

• Applicant’s low-income customer plan
Pilot Program Regulations and Requirements

- Permittees shall:
  a) Comply with all applicable federal, state, and local laws, including the California Vehicle Code and the Palo Alto Municipal Code
  b) Promote safe riding and parking
  c) Commit to effective management of the system
Timeline

- Program Announcement – Within 10 days after Council adoption
- Application Deadline – 3 weeks
- Application Review – 4 weeks
- Permit Issuance – 1 week (Note: permittees are expected to complete community outreach prior to deployment)
- Deployment – 4 weeks after permit issuance, following completed community outreach
- Program Review – 6-9 months after initiation
Thank you!
Discussion of & Potential Direction for Next Steps Regarding the Roth Building
300 Homer Avenue

City Council Agenda Item #6
March 2, 2020
Background and Timeline Summary

- **2000**: City purchases Roth Building and approves historic designation
- **2002**: Council approves RFP for Roth Building options
- **2003**: Council accepts Palo Alto Historical Association (PAHA) RFP proposal
- **2005**: Council grants 40-year lease option to Palo Alto History Museum (PAHM)
- **2007**: PAHM lease option agreement approved
- **2010**: Roth Building placed on National Register
- **2014 – 2017**: several one-year extensions granted to PAHM
- **2019**: Building permit issued & donation review initiated
PAHM has raised $7.7 million in total donations and pledges

Donations of $4.8 million raised since 2000

- Inclusive of City Council’s goal of $1.75 million set in 2017

Pledges of $2.8 million raised since 2000

- $2.0 million in pledges reserved for Phase 2 (museum exhibit build out)
- $242k-$583k likely collectable

Operating expenses of $3.6 million since 2000

- Available cash on hand = $1 million
### PAHM Revenue and Expenses since 2005

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue since 2005</td>
<td>$4,330,654</td>
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<tr>
<td>Other sources</td>
<td>$269,349</td>
</tr>
<tr>
<td>Operating expenses since 2005</td>
<td>($3,599,559)</td>
</tr>
<tr>
<td>Cash on hand (as of Nov 2019)*</td>
<td>$1,000,444</td>
</tr>
</tbody>
</table>

* Cash on hand is used as both cash available for capital investment as well as day to day operations.
## Financial Status Summary - Phase 1 Construction

Phase 1 = the general construction and rehabilitation of the facility to prepare the building (establish a “warm shell”) for the eventual build out of the museum (phase 2)

<table>
<thead>
<tr>
<th>Description</th>
<th>Funding Sources Identified /Est.</th>
<th>Projected Cost</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Project Total Rehabilitation Cost</td>
<td></td>
<td>$9.2 million</td>
<td></td>
</tr>
<tr>
<td>City’s contribution: TDRs, BSR, interest, Library Impact Fees (est. $300k)</td>
<td></td>
<td>$5.2 million</td>
<td></td>
</tr>
<tr>
<td>PAHM cash on hand (as of Nov. 2019)</td>
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<td>$1.0 million</td>
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</tr>
<tr>
<td>Phase 1 Pledges (as of Dec. 2019)</td>
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<td>$583,000-$242,600</td>
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</tr>
<tr>
<td>Phase One – Capital Shortfall (as of 2019)</td>
<td></td>
<td>~($2.9m - $2.4m)</td>
<td></td>
</tr>
</tbody>
</table>

Notes:
- PAHM has expended $57,000 to date on this project for the construction contract.
- Awards of $100,000 in grant funding from the County of Santa Clara County Parks Historical Grant are not included in the above chart.
Discussion of Next Steps - Options

• **Request for Proposal (RFP)** – revisit possible interest and uses for the site including potential alternative private uses (Last RFP completed in 2005)
  ➢ Potential for zoning considerations, currently “Public Facility” (PF)

• **Stabilize the Roth Building** – spend approximately $8.5 million to stabilize the facility, however, the building would not be ready for occupancy.
  ➢ Funding of $6.2 million identified (as noted in previous slide)

• **Co-locating/Sharing of Facility** – share the facility between PAHM and another entity or the City
Recommended Action

1. Review the status of the fundraising for the Roth Building rehabilitation project and provide direction on possible next steps for the Roth Building;

2. Approve allocation of $65,000 from the FY 2020 City Council Contingent account to the Sea Scouts/Environmental Volunteers, consistent with direction provided by Council on December 17, 2018; and

3. Authorize the City Manager to negotiate and execute an agreement with Sea Scouts/Environmental Volunteers for use of the $65,000 in dedicated funding from the City Council Contingent account.
Backup Slides

1. Floor Diagrams
Floor Diagrams
Floor Diagrams
Floor Diagrams
Floor Diagrams