TO: HONORABLE CITY COUNCIL

ATTENTION: CITY MANAGER DEPARTMENT: ADMINISTRATIVE SERVICES

DATE: JULY 25, 2005 CMR: 320:05

SUBJECT: APPROVAL OF AGREEMENT FOR BASE MAP COOPERATIVE USE BETWEEN THE COUNTY OF SANTA CLARA AND THE CITY OF PALO ALTO

RECOMMENDATION
Staff recommends that Council approve and authorize the City Manager to execute the attached agreement between the City of Palo Alto and the County of Santa Clara for the cooperative exchange of base map information for use in their Geographic Information Systems.

DISCUSSION
Palo Alto has created and maintains a base map for the purpose of supporting its business functions. This base map contains digital data in graphical and tabular form covering the entire geographic area known as the City of Palo Alto. The base map includes street centerlines, street names, land parcels and associated information, and a master address file. This digital base map information is an important element of the Geographic Information System used by the City, as it is with similar systems used by other public agencies.

The County of Santa Clara is building a similar base map for its entire geographic extent. For areas of the County where base map data has already been developed, as in Palo Alto, the County desires to enter into agreements with the corresponding agencies to share this data, saving time, money and avoiding duplication of effort. This agreement provides for the sharing of Palo Alto’s base map data with the County in exchange for similar data for areas beyond Palo Alto’s boundaries and within the County of Santa Clara. These exchanges will occur on a periodic (quarterly) basis as provided in the agreement. This additional information will be extremely useful to the City in supporting such tasks as mutual aid response and dispatching for Public Safety units, improved crime analysis capabilities, and enhanced regional land use planning in areas such as flood control and watershed protection.

This agreement will be automatically renewed annually unless either party terminates it.

RESOURCE IMPACT
There are no new direct costs associated with this agreement. New activities required to import, export and integrate data will be minor since the City’s GIS has the capability to import and export data in all standard formats, including that used by the County.
POLICY IMPLICATIONS
This agreement does not represent any change to existing City policies.

ENVIRONMENTAL ASSESSMENT
Approval of this agreement does not constitute a project under the California Environmental Quality Act (CEQA); therefore, no environmental assessment is required.

PREPARED BY: ______________________________________________________
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GIS Manager, Information Technology

DEPARTMENTAL HEAD APPROVAL: _________________________________
CARL YEATS
Director, Administrative Services

CITY MANAGER APPROVAL: _________________________________
EMILY HARRISON
Assistant City Manager

ATTACHMENTS
Attachment A: Agreement