TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER

DATE: JULY 10, 2006

SUBJECT: ADOPTION OF A BUDGET AMENDMENT ORDINANCE TOTALLING $415,000 FOR FISCAL YEAR 2006-07 AND CREATION OF CAPITAL IMPROVEMENT PROGRAM PROJECT PF-07011, ROTH BUILDING MAINTENANCE

RECOMMENDATION

Staff recommends that Council:

1. Adopt the Budget Amendment Ordinance (BAO) in the amount of $415,000 to provide an appropriation for CIP Project PF – 07011, Roth Building Maintenance (Attachment A); and

2. Approve creation of Capital Improvement Program (CIP) Project PF-07011, Roth Building Maintenance (Attachment B);

DISCUSSION

On June 5, 2006, Council approved an appropriation of $415,000 from the Budget Stabilization Reserve for repairs to the Roth Building (CMR 249:06, Attachment C).

Interim measures are required to prevent further deterioration of the building until the Palo Alto Historical Association (PAHA) takes over the site. In order to prevent the formation of mildew and deterioration of the structure, waterproofing, perimeter drainage and installation of a temporary ventilation/dehumidification system is necessary. CIP Project PF-07011 will be established to provide required funding for this purpose.

RESOURCE IMPACT

A Budget Amendment Ordinance in the amount of $415,000 is required to fund this CIP. Funds will come from the Budget Stabilization Reserve.

POLICY IMPLICATIONS

This recommendation does not represent any change to existing City policies.

ENVIRONMENTAL REVIEW

This project is categorically exempt from California Environmental Quality Act under Section 15301 as an alteration to an existing facility and no further environmental review is necessary.