TO:        HONORABLE CITY COUNCIL

FROM:      CITY MANAGER

DEPARTMENT: PUBLIC WORKS

DATE:     JUNE 20, 2005

CMR:282:05

SUBJECT:  APPROVAL OF AMENDMENT #2 TO CONTRACT NO. C3144644 WITH
HUNTSMAN ARCHITECTURAL GROUP IN THE AMOUNT OF $868,009 FOR THE CIVIC CENTER INFRASTRUCTURE IMPROVEMENTS PROJECT
– CAPITAL IMPROVEMENT PROGRAM PROJECT PF-01002

RECOMMENDATION

Staff recommends that Council approve and authorize the City Manager or his designee to execute Amendment No. Two to Contract No. C3144644 with Huntsman Architectural Group (Attachment A) in the amount of $868,009 for design services for the Civic Center Infrastructure Improvements Project PF-01002, plus $86,000 for additional services. The amended contract amount would total to $1,083,946 for basic services and $97,000 for additional services.

DISCUSSION

Background

As part of the CityWorks Infrastructure Program, Council approved a consultant contract with Huntsman Architectural Group in February 2003 for Phase I of the Civic Center Infrastructure Project (CMR:145:03). Huntsman was selected through a standard consultant selection process. The RFP provided that the selected consultant could be awarded all phases of project design if their work was found to be satisfactory. Two phases of the project have been completed including a study of the building and building systems for upgrade or replacement, and the elevator upgrade (Amendment #1, CMR 435:03). The elevator work will be completed by the end of July 2005. Funds for this last design phase were approved with the FY 2004-05 mid-year budget.

Consultant Services Description

Amendment #2 to the consultant contract provides for the design and preparation of construction documents for the next phase of work detailed during the study phase. The remaining building systems will be upgraded, including mechanical, electrical, plumbing, and minor accessibility upgrades. The consultant’s design work shall be based on recommendations made in the Civic Center Building Infrastructure Study (Study) dated September 5, 2003. The Study may be viewed at the Public Works Department counter located on the 6th Floor at 250 Hamilton Avenue, Palo Alto, or by contacting Karen Smith at 650-496-6973.

The remaining infrastructure upgrades will be completed over a five year period and will be bid as three separate packages due to the length of the project. The items of work and the phasing are outlined in the 2004-2005 Capital Improvement Program. The building will remain occupied during the course of the project. Work will be scheduled to keep systems operational during working hours and to minimize the impacts of construction on staff and the public.
RESOURCE IMPACT
Funds for this project are available in Capital Improvements Program Project PF-01002, Civic Center Infrastructure Improvements.

ENVIRONMENTAL REVIEW
The project is categorically exempt from review under the California Environmental Quality Act under Guidelines Section 15301, maintenance, repair or minor alteration of existing public facilities.

ATTACHMENTS
Attachment A: Amendment #2
Attachment B: Building Infrastructure Study, dated September 5, 2003

Copies of the Attachment B to this CMR:282:05 may be viewed at the Public Works Department counter located at 250 Hamilton Avenue, 6th Floor, Palo Alto or by contacting Karen Smith at 650-496-6973.

PREPARED BY: ________________________________
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