TO:        HONORABLE CITY COUNCIL
FROM:      CITY MANAGER
DATE:      JUNE 6, 2005
DEPARTMENT: PUBLIC WORKS
SUBJECT:   APPROVAL OF A BUDGET AMENDMENT ORDINANCE IN THE
AMOUNT OF $651,393 FOR PARK INFRASTRUCTURE REPLACEMENT; APPROVAL
OF AWARD OF CONTRACT TO DEL CONTE’S LANDSCAPING, INC. IN THE
AMOUNT OF $651,393 FOR PARK INFRASTRUCTURE REPLACEMENT INCLUDING
IRRIGATION AND MAXICOM CONTROLLER, PLAY AREAS RENOVATION,
PATHWAYS AND AMENITIES REPLACEMENT AT JUANA BRIONES PARK (CAPITAL
IMPROVEMENT PROGRAM PROJECT PE-00107)

RECOMMENDATION
Staff recommends that Council:

1. Approve the attached “just in time” Budget Amendment Ordinance (BAO) in the amount of $651,393 for planned park infrastructure improvements at Juana Briones Park (PE-00107) Parks Facilities Improvements, (Attachment A); and

2. Authorize the City Manager or his designee to execute the attached contract with Del Conte’s Landscaping, Inc. in the amount of $597,608 for park infrastructure improvements at Juana Briones Park, (Attachment B); and

3. Authorize the City Manager or his designee to negotiate and execute one or more change orders to the contract with Del Conte’s Landscaping, Inc. for related, additional but unforeseen work which may develop during the project, the total value of which shall not exceed $53,785.

BACKGROUND
Juana Briones Park was programmed in the Infrastructure Management Plan for replacement of its irrigation system, play areas, pathways, amenities, and landscaping. The irrigation system is over 36 years old, performs inefficiently and requires frequent repair. The installation of a Maxicom irrigation controller will add this park to the sites in the City using this computerized water management program. The new system will conserve between 15% and 25% of current water usage. The two play areas are also over 36 years old and in poor condition or unusable. The project includes bringing both play areas into compliance with California Playground Safety Commission guidelines and with American with Disabilities Act requirements. Other infrastructure elements at the park, such as pathways, benches, and landscaping are in very poor and deteriorating condition.
Aside from the water conserving irrigation system, the project includes other elements consistent with Palo Alto’s Green Building Policy. These include using recycled waste tires, wood waste products, organic versus copolymer vinyl pathway binding agents, and recycled steel. The project also includes volunteer efforts, coordinated with Canopy and Friends of the Parks.

**DISCUSSION**

Bids for construction of the Juana Briones Park renovation were opened on April 26, 2005. Since poor drainage has been observed on the existing pathways, the new pathways will consist of 2 inches of decomposed granite on 4 inches of base rock with a 2% cross slope adding positive drainage to prevent water ponding. Three add/alternate items are included in the Juana Briones Park Improvements project since the base bid submitted by the low bidding contractor is below the contract funds available with these alternates. The add/alternates will allow for:

- short length of pathway to complete a jogging loop
- an additional piece of play equipment in the school age play area
- replacing the existing trashcans and bike rack, and installation of two additional benches

<table>
<thead>
<tr>
<th>Summary of Bid Process</th>
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<tr>
<td><strong>Bid Name/Number</strong></td>
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<td><strong>Juan Briones Park Improvements Project</strong></td>
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<td><strong>Proposed Length of Project</strong></td>
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<td><strong>Number of Bids Mailed to Contractors</strong></td>
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<td><strong>Number of Bids Mailed to Builder’s Exchanges</strong></td>
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<td><strong>Total Days to Respond to Bid</strong></td>
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<td><strong>Pre-Bid Meeting?</strong></td>
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<td><strong>Number of Company Attendees at Pre-Bid Meeting</strong></td>
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<td><strong>Number of Bids Received:</strong></td>
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<td><strong>Bid Price Range</strong></td>
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*Bid summary provided in Attachment C

Staff has reviewed all bids submitted and recommends that the low bid of $597,608 for the base bid items with add alternate items B1, B4, and B6, submitted by Del Conte’s Landscaping, Inc. be accepted and that Del Conte’s Landscaping, Inc. be declared the lowest responsible bidder. The bid is 1% percent below the staff estimate of $603,468. The change order amount of $53,785 (equaling 9 percent of the total contract) is requested to resolve unforeseen problems and/or conflicts that arise during the construction period.

The project is expected to commence construction in June 2005, and is to be completed with 120 days to avoid the possibility of rain delays. Because of this time constraint, this project was not included in the 2005-06 proposed budget.

Staff confirmed with the Contractor’s State License Board that the contractor has an active license on file. Staff checked references supplied by the contractor for previous work performed and found no significant complaints.
**RESOURCE IMPACT**
On May 18, 2004, the project budget was returned to the Infrastructure Reserve as part of the Council approved BAO that moved $1,082,000 in unspent Park Facilities Improvements (PG-00010) project balances until the projects were bid and ready to construct. Included was Briones Park Improvements with a designated amount of $650,000, anticipating that this project would not be ready until FY 2005-2006.

The attached BAO will appropriate $651,393 to this project. This is a one-time expense and future maintenance costs are included in Community Services Department operating budget.

**PROJECT REVIEW**
This project was initially budgeted in FY 2003-2004. This project does not contain any elements requiring review by boards or commissions.

**POLICY IMPLICATIONS**
This recommendation does not represent any change to existing City policies.

**ENVIRONMENTAL REVIEW**
This project is exempt from the California Environmental Quality Act (CEQA).

**ATTACHMENTS**
Attachment A: Budget Amendment Ordinance  
Attachment B: Contract  
Attachment C: Bid Summary  
Attachment D: Schedule of CIP Project Balances to Return to their Respective Reserves  
Attachment E: Certificate of Non-Discrimination

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CITY MANAGER APPROVAL: ____________________________  
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