TO: HONORABLE CITY COUNCIL
FROM: CITY MANAGER
DEPARTMENT: PLANNING AND COMMUNITY ENVIRONMENT
DATE: MAY 16, 2005
CMR: 250:05
SUBJECT: PLANNING AND TRANSPORTATION COMMISSION REVIEW OF THE COMPREHENSIVE PLAN STATUS REPORT

This is an informational report and no Council action is required.

BACKGROUND
With City Council adoption of the 1998-2010 Comprehensive Plan, staff committed to ensuring that the Comprehensive Plan remained a dynamic document that shapes the future of Palo Alto. To accomplish this, a number of steps have been taken, including integrating the Comprehensive Plan into the budget process through the use of the Comprehensive Plan Implementation Plan Status Report. Departments work with the Comprehensive Plan Implementation Plan, which summarizes all Comprehensive Plan policies and programs, including lead department or fund, timing of the implementation and general financial implications. Departments use the Implementation Plan as a guide as they develop their operating and capital budget requests. The Implementation Plan provides the foundation for development of department work programs that form the basis for budget resource allocation. The capital budget has always referenced the Comprehensive Plan.

PLANNING AND TRANSPORTATION COMMISSION REVIEW
The Planning and Transportation Commission (Commission) reviewed the Implementation Plan Status Report on March 30, 2005. The Commission accepted the report after some discussion. The Commission considered the report complete, helpful, and an important tool to track the City’s progress in implementing the Comprehensive Plan.

ENVIRONMENTAL REVIEW
The Status Report and Implementation Plan are not considered projects subject to environmental review by the California Environmental Quality Act (CEQA). As individual projects associated with specific policies and programs in the Plan are planned and implemented, the appropriate environmental review will be conducted for the projects.
ATTACHMENTS
Attachment A: Comprehensive Plan Implementation Status Report (Council Members and Libraries only)

PREPARED BY:  ________________________________________________
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DEPARTMENT HEAD REVIEW:  ________________________________________
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CITY MANAGER’S APPROVAL:  ________________________________________
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