On May 8, 2006, the City Council reviewed the proposed restructuring plan for the Department of Planning and Community Environment. Due to staff error, no official action could be taken. Staff requests that the City Council ratify its action of that night, which consisted of the following:

1. To direct staff to revise the proposal for the job description for either Deputy or Assistant Director to have substantial planning credentials, which would include AICP certification as a requirement, and experience in land use and transportation management.

2. To include timely evaluations of new hires at six-month periods and at 18 months, as well as an evaluation of the department performance based upon the restructuring subsequent to bringing on new positions.

3. To approve Item 2a, b and c, from the staff recommendation, consistent with the actions in numbers one and two above:
   a. Ordinance No. 4898 entitled “Ordinance of the City of Palo Alto Amending the Budget for Fiscal Year 2005-06 for Reorganization of the Department of Planning and Community Environment, Including Changes to the Table of Organization”
   
   b. Resolution No. 8608 entitled “Resolution of the Council of the City of Palo Alto Amending the Compensation Plan for Classified Personnel (SEIU) Adopted by Resolution No. 8452, By Changing One Classification”
c. Resolution No. 8609 entitled “Resolution of the Council of the City of Palo Alto Amending the Compensation Plan for Management and Professional Personnel and Council Appointees Adopted by Resolution No. 8554 to Add Two New Classifications, Modify One Classification and Amend Compensation of One Classification”

PREPARED BY:

JON ABENDSCHEIN
Administrator

DEPARTMENT HEAD REVIEW:

STEVE EMLSLIE
Director of Planning and Community Environment

CITY MANAGER APPROVAL:

EMILY HARRISON
Assistant City Manager

ATTACHMENTS

A. Ordinance No. 4898, Ordinance amending the Table of Organization
B. Resolution No. 8608, Resolution amending the SEIU compensation plan
C. Resolution No. 8609, Resolution amending the Management and Professional compensation plan