TO: HONORABLE CITY COUNCIL
FROM: CITY MANAGER
DEPARTMENT: ADMINISTRATIVE SERVICES
DATE: APRIL 3, 2006
CMR: 188:06

SUBJECT: APPROVAL OF A BUDGET AMENDMENT ORDINANCE IN THE AMOUNT OF $83,000 TO ACCEPT AND APPROPRIATE STATE GRANT FUNDS AWARDED FOR RENOVATION OF THE UNIVERSITY AVENUE TRAIN DEPOT BIKE STATION

RECOMMENDATION
Staff recommends that Council approve a Budget Amendment Ordinance (BAO) in the amount of $83,000 to accept and appropriate California Department of Transportation (Caltrans) funds awarded for the renovation of the University Avenue Depot (Depot) bicycle parking facility.

BACKGROUND
On June 29, 1998, Council approved an operating and sublease Agreement with Palo Alto Bicycles, Inc. for the Depot bicycle parking facility (Bike Station). In operation since March 1999, the Bike Station provides free valet parking 7 days a week for up to 150 bicycles and ancillary services including bike sales and rentals, bike repairs and tune-ups, sales of bike accessories, changing facilities, refreshments, bike licenses and bike transit information for bicycle commuters. Between 2000 and 2003, usage of the Bike Station increased 136%, and prior to its temporary closure in 2004, it served an average of 10,551 bike commuters a year or an average of 44 parked bikes per day.

DISCUSSION
In November of 2004, the Bike Station closed while the depot and baggage buildings were seismically upgraded and re-roofed by the Santa Clara Valley Transportation Authority (VTA). In 2003, in anticipation of the Bike Station closure, staff applied to Caltrans for grant funds to provide funds to renovate the interior of the Bike Station with more modern improvements, allowing 24 hour self service. The renovation includes new bike racks, a new security door, new computer and software for card-key access, and new signage. In March 2004, Caltrans awarded the City $83,000 from the Bicycle Transportation Account. Renovation of the Bike Station is underway, and it is anticipated to reopen by the beginning of May.
**RESOURCE IMPACT**
The attached BAO requests an increase in revenue and expenditure of $83,000 in the Planning and Community Environment Department budget. These transactions will have no impact on the General Fund Budget Stabilization Reserve. No future year General Fund ongoing costs are anticipated as a result of this BAO.

**POLICY IMPLICATIONS**
The Bike Station project is consistent with the Dream Team concept for an Intermodal Transit Facility, and it implements the Comprehensive Plan Policy T-19: Improve and add attractive, secure bicycle parking at both public and private facilities, including multi-modal transit stations.

**ENVIRONMENTAL REVIEW**
The bicycle parking facility is considered to be a minor alteration to an existing facility and exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the CEQA guidelines.

PREPARED BY: _______________________________________
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DEPARTMENT HEAD APPROVAL: _______________________
CARL YEATS
Director/Administrative Services

CITY MANAGER APPROVAL: ___________________________
EMILY HARRISON
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**ATTACHMENTS**
Attachment A: Budget Amendment Ordinance