TO: HONORABLE CITY COUNCIL

ATTENTION: FINANCE COMMITTEE

FROM: CITY MANAGER DEPARTMENT: ADMINISTRATIVE SERVICES

DATE: MAY 16, 2006 CMR: 180:06

SUBJECT: PROPOSED AMENDMENTS TO 2006-07 MUNICIPAL FEE SCHEDULE

RECOMMENDATION
Staff recommends that the City Council approve the proposed changes to the Municipal Fee Schedule for fiscal year 2006-07.

DISCUSSION
This staff report transmits the proposed Municipal Fee Schedule for fiscal year 2006-07. Changes to the Municipal Fee Schedule are shaded and text that has been deleted has a line through the text. The fee increases vary depending on such factors as staffing and benefits costs (city-wide cost index) and increasing expenses for cost-recovery operations. An explanation of all increases is detailed in Attachment A. The major changes to the 2006-07 Municipal Fee Schedule include:

1. The Planning and Community Environment Department is proposing some fee increases for development-related permits. In accordance with state law, these fees go into effect sixty days after Council adoption, which is August 11, 2006.

2. The Attorney’s Office in conjunction with the Planning and Community Environment Department has proposed adding a new separate Legal Review Fee section in the Planning fees and certain planning fees have a new legal fee reference.

3. The Community Services Department is proposing a few new fees and increasing some existing fees to recover costs of providing services.

4. The Human Resources Department has adjusted the proposed training classes offered in the fee schedule to accommodate the changing training needs of the City.

5. The Library Department is proposing eliminating a fee and adding two new fees for additional services.

6. The Public Works Department is proposing adding a new fee and increasing street cut fees.
RESOURCE IMPACT
Approval of the proposed changes to the Municipal Fee Schedule is projected to result in a net General Fund revenue increase of approximately $8,000 when compared to the 2005-06 Adjusted Budget. All fees in the 2006-07 Municipal Fee Schedule are intended to recover costs associated with City departments providing these services. While some budgeted revenue increases result from fee increases, other increases are the result of higher volume, not increased fees. These revenue impacts are summarized in the resource level change tables contained within each departmental section of the 2006-07 Proposed Budget.

POLICY IMPLICATIONS
These recommendations are consistent with existing City policies.

ENVIRONMENTAL ASSESSMENT
Adjustment to the Municipal Fee Schedule does not constitute a project for the purposes of the California Environmental Quality Act.

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ATTACHMENTS
Attachment A: Summary of Proposed Changes to the 2006-07 Municipal Fee Schedule
Attachment B: Proposed 2006-07 Municipal Fee Schedule