TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER      DEPARTMENT: ADMINISTRATIVE SERVICES

DATE: MARCH 20, 2006       CMR: 160:06

SUBJECT: CONTRACTS AWARDED BY THE CITY MANAGER FROM JULY 2005 THROUGH DECEMBER 2005

This is an informational report and no Council action is required.

DISCUSSION
On June 7, 2004, the Council adopted Chapter 2.30 (CMR:259:04) of the Palo Alto Municipal Code (PAMC). PAMC section 2.30.710 requires the City Manager to provide a biannual report to Council consisting of contracts awarded by the City Manager or the Purchasing Manager for: 1) public works and goods contracts in excess of $65,000; and 2) general and professional service contracts in excess of $25,000. The following attachments fulfill the new PAMC reporting requirement.

Attachment A lists service contracts from $25,000 to $85,000 awarded from July 1, 2005 through December 31, 2005 and Attachment B lists goods and construction contracts $65,000 to $250,000 awarded from July through December 2005. Attachment C lists blanket order contracts from $25,000 to $85,000 for services and $65,000 to $250,000 for goods awarded from July through December 2005. Blanket orders are service or goods contracts established for multiple purchases with a specific vendor for a specific length of time and dollar amount.

ATTACHMENT
Attachment A: Service Contracts Awarded from July through December 2005
Attachment B: Supply Contracts Awarded from July through December 2005
Attachment C: Blanket Order Contracts Awarded from July through December 2005
Attachment D: Excerpt from the Palo Alto Municipal Code