TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER DEPARTMENT: COMMUNITY SERVICES

DATE: DECEMBER 13, 2004 CMR:495:04

SUBJECT: APPROVAL OF A BUDGET AMENDMENT ORDINANCE IN THE AMOUNT OF $61,000 FOR INSTALLATION OF IRRIGATION SYSTEM AND MAXICOM IRRIGATION CONTROLLER; APPROVAL OF AWARD OF CONTRACT TO B&B LANDSCAPE CONTRACTORS, INC. IN THE AMOUNT OF $179,000 FOR THE INSTALLATION OF AN IRRIGATION SYSTEM AND MAXICOM CONTROLLERS AT THE BAYLANDS ATHLETIC CENTER (PG-00010 PARKS FACILITIES IMPROVEMENTS)

RECOMMENDATION
Staff recommends that Council:
1. Approve the attached Budget Amendment Ordinance (BAO) in the amount of $61,000 to provide an additional appropriation for the installation of an irrigation system and Maxicom controllers at the Baylands Athletic Center (PG-00010 Parks Facilities Improvements).

2. Approve and authorize the City Manager to execute the attached contract with B&B Landscaping Contractors, Inc. in the amount of $179,000 for the installation of an irrigation system and Maxicom controllers at the Baylands Athletic Center.

3. Authorize the City Manager or his designee to negotiate and execute one or more change orders to the contract with B&B Landscaping Contractors, Inc. for related, additional but unforeseen work which may develop during the project, the total value of which shall not exceed $17,900.

BACKGROUND
The Baylands Athletic Center has been programmed in the Infrastructure Management Plan for replacement of its irrigation system. The current irrigation system is 39-years-old, performs inefficiently and requires frequent repair. A component of the irrigation replacement is the installation of Maxicom irrigation controller that will be linked to the existing Maxicom Computerized Water Management Program. The project budget was returned to the Infrastructure Reserve as part of the Council approved BAO that moved $4,170,957 in unspent Capital Improvement Program project balances to the Infrastructure Reserve until the project is
bid and ready to construct. This request for a “just in time” BAO returns the budget to this project.

**DISCUSSION**

**Project Description**
The work to be performed under the contract is for the installation of an irrigation system with water conserving Maxicom controller at the Baylands Athletic Center. This work was included in Park Improvement Ordinance No. 4842 adopted by Council on October 4, 2004.

**Summary of Bid Process**

<table>
<thead>
<tr>
<th>Bid Name/Number</th>
<th>IFB # 108726</th>
<th>Installation of irrigation system and Maxicom controllers at the Baylands Athletic Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Length of Project</td>
<td>60 days</td>
<td></td>
</tr>
<tr>
<td>No. of Bids Mailed to Contractors</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>No. of Bids Mailed to Builder’s Exchanges</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total Days to Respond to Bid</td>
<td>42</td>
<td></td>
</tr>
<tr>
<td>Pre-Bid Meeting?</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Number of Company Attendees at Pre-Bid</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Number of Bids Received:</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Bid Price Range</td>
<td>From a low of $179,000 to a high of $189,948</td>
<td></td>
</tr>
</tbody>
</table>

Staff has reviewed all bids submitted and recommends that the low bid of $179,000 submitted by B&B Landscaping Contractors, Inc. be accepted and that B&B Landscaping Contractors, Inc. be declared the lowest responsible bidder. The bid is 38 percent above the engineer’s estimate for construction. The change order amount of $17,900, which is 10 percent of the total contract is being requested for unforeseen work.

Staff confirmed with the Contractor's State License Board that the contractor has an active license on file. Staff checked references supplied by the contractor for previous work performed and found no significant complaints.

**RESOURCE IMPACT**

On May 18, 2004, Council approved a BAO in the amount of $4,170,957 (CMR: 273:04). This BAO returned unspent Capital Improvement Program (CIP) balances to the Infrastructure Reserve. CIP project PG-00010 returned money to the Infrastructure Reserve (Attachment F), anticipating that this project would not be ready until FY 2005-06.

The attached BAO will appropriate $61,000 to this project. This is a one-time expense and future maintenance costs will be included in the operating budget.

**PROJECT REVIEW**

This project was initially budgeted in FY 03-04. This project does not contain any elements requiring review by boards or commissions.
ATTACHMENTS
Attachment A: Budget Amendment Ordinance
Attachment B: Budget Amendment Ordinances Impacting Infrastructure Reserve
Approved To Date In 2004-05
Attachment C: Contract
Attachment D: Bid Summary
Attachment E: CIP Description Page
Attachment F: Schedule of CIP Project Balances to Return to their Respective Reserves

PREPARED BY: ________________________________
DON PIANA
Parks Superintendent

DEPARTMENT HEAD: ________________________________
RICHARD JAMES
Director of Community Services

CITY MANAGER APPROVAL: ________________________________
EMILY HARRISON
Assistant City Manager