TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER
DEPARTMENT: PLANNING AND COMMUNITY ENVIRONMENT

DATE: NOVEMBER 8, 2004

SUBJECT: CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEAR 2003/04

This is an informational report and no Council action is required.

BACKGROUND
The preparation and submittal of a Consolidated Annual Performance and Evaluation Report (CAPER) is a requirement of the U.S. Department of Housing and Urban Development for the receipt of Federal Community Development Block Grant (CDBG) funds. The attached document was submitted to HUD on September 30, 2004, following the required 15-day public review period. It is being provided to the Council for informational purposes only.

DISCUSSION
The CAPER provides a summary of the resources available and the programmatic accomplishments in affordable housing and community development activities during the 2003/04 fiscal year. It evaluates the actions taken during the year to implement the strategies and objectives described in the Consolidated Plan for the period July 1, 2000 to June 30, 2005, and the progress made in addressing identified priority needs.

Summary of Accomplishments
Although no new affordable units were added to the housing stock during the fiscal year, work progressed on the development of two major projects: Oak Court and the Opportunity Center. All housing projects are multi-year by nature. Upon completion, these two projects will add approximately 142 new affordable housing units to Palo Alto’s existing inventory. The City is on track to achieve the Consolidated Plan’s five-year goal of providing 125 new units of affordable housing during the period 2000-2005.
CDBG funds provided accessible bathtubs at Stevenson House. CDBG funds were also used to provide minor home repairs and accessibility upgrades to 61 low-income households in the City. In addition, the HVAC system was upgraded at Avenidas.

All of the public service activities were carried out as anticipated. CDBG funds were used principally for agencies providing services to homeless, very-low income or elderly persons. Some of the agencies funded were Clara-Mateo Alliance, Urban Ministry/InnVision, and the Palo Alto Housing Corporation. These services significantly expanded the service and shelter opportunities for homeless persons and those at-risk of homelessness. Project Sentinel provided fair housing advocacy and complaint investigation services for those who believed they had experienced discriminatory treatment.

**ATTACHMENTS**
Attachment A: 2003/04 CAPER

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**CITY MANAGER APPROVAL:**
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**cc:**
CDBG Citizens Advisory Committee
Palo Alto Human Relations Commission
League of Women Voters
Stevenson House
Palo Alto Housing Corporation
Community Working Group
Mid-Peninsula Citizens for Fair Housing
Clara-Mateo Alliance
Emergency Housing Consortium
Urban Ministry/InnVision
Shelter Network
Society of St. Vincent de Paul
Avenidas
Palo Alto Community Child Care, Inc.
Housing Authority of the County of Santa Clara
Economic and Social Opportunities