TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER DEPARTMENT: COMMUNITY SERVICES

DATE: AUGUST 2, 2004 CMR: 363:04

SUBJECT: APPROVAL OF A CONTRACT WITH G & G BUILDERS INC. IN THE AMOUNT OF $374,794 FOR ELEANOR PARDEE AND HOOVER PARK SAFETY AND AMERICANS WITH DISABILITIES ACT IMPROVEMENTS AND IRRIGATION IMPROVEMENTS

RECOMMENDATION
Staff recommends that Council:
1. Approve and authorize the Mayor to execute the attached contract with G & G Builders, Inc. in the amount of $374,794 for Americans with Disabilities Act (ADA) playground renovations and pathway repairs.
2. Authorize the City Manager or his designee to negotiate and execute one or more change orders to the contract with G & G Builders, Inc. for related, additional but unforeseen work which may develop during the project, the total value of which shall not exceed $37,479.

DISCUSSION
Project Description
The work to be performed under the contract is for the renovation of the play areas for safety and ADA compliance at Eleanor Pardee and Hoover Parks.

Bid Process

<table>
<thead>
<tr>
<th>Bid Name/Number</th>
<th>IFB # 104258</th>
<th>Eleanor &amp; Hoover Parks Facilities Improvements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Length of Project</td>
<td>90 days</td>
<td></td>
</tr>
<tr>
<td>No. of Bids Mailed to Contractors</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>No. of Bids Mailed to Builder's Exchanges</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total Days to Respond to Bid</td>
<td>33</td>
<td></td>
</tr>
<tr>
<td>Pre-Bid Meeting?</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Number of Company Attendees at Pre-Bid</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Number of Bids Received:</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Bid Price Range</td>
<td>From a low of $374,793.75 to a high of $442,680</td>
<td></td>
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</tbody>
</table>

*Bid summary provided in Attachment A.
A notice inviting formal bids for the Johnson Park improvement project was sent on April 22, 2004, to 8 contractors and posted on the City’s web site. The bidding period was 33 days. A pre-bid meeting was held on May 5, 2004; 1 bidder attended the meeting. Bids were received from 2 qualified contractors on May 25, 2004, as listed on the attached bid summary (Attachment A). Bids ranged from a high of $442,680 to a low bid of $374,794. Contractors not responding indicated that they did not submit a bid because 1) they were did not want to hire extra people to do the job, 2) project too small for the distance from the company, 3) they were too busy. Staff has reviewed all bids submitted and recommends that the bid of $374,794 submitted by G & G Builders, Inc. be accepted and that G & G Builder’s Inc. be declared the lowest responsible bidder. The bid is 5.7 percent below the staff’s estimate of $397,264. The change order amount of $37,479 which equals 10 percent of the total contract is requested.

Staff checked references supplied by the contractor for previous work performed and found no significant complaints. Staff also checked with the Contractor's State License Board and found that the contractor has an active license on file.

RESOURCE IMPACT
Funds for the recommendation are available in Capital Improvement Project 10010, Park Facilities Improvements.

POLICY IMPLICATIONS
This recommendation does not represent any change to existing City policies.

ENVIRONMENTAL REVIEW
This contract is not a project as defined by the California Environmental Quality Act (CEQA); and is not subject to CEQA requirements.

ATTACHMENTS
Attachment A: Bid Summary
Attachment B: Contract

PREPARED BY: __________________________
KATE ROONEY
Project Manager

DEPARTMENT HEAD: __________________________
RICHARD JAMES
Director, Community Service Department

CITY MANAGER APPROVAL: __________________________
EMILY HARRISON
Assistant City Manager