TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER DEPARTMENT: COMMUNITY SERVICES

DATE: JUNE 28, 2004 CMR: 262:04

SUBJECT: APPROVAL OF A CONTRACT WITH CALIFORNIA LAND MANAGEMENT (CLM) IN THE AMOUNTS OF $100,330 FOR PARK RANGER PATROL SERVICES IN PALO ALTO’S URBAN PARKS, REFUSE AREA, BYXBEE PARK AND BAYLANDS NATURE PRESERVE

RECOMMENDATION
Staff recommends that Council:
1. Approve and authorize the Mayor to execute the attached contract with California Land Management (CLM) in the amount of $100,330 for ranger patrol services in Palo Alto’s urban parks, Refuse Area, Byxbee Park and the Baylands Nature Preserve for the fiscal year beginning July 1, 2004. The contract is a one-year agreement with options for two additional years through June 30, 2007.
2. Authorize the City Manager or his designee to exercise the option to renew the aforementioned contract with CLM for the second and/or third year, provided the contractor is responsive to the City’s needs and the quality of the contractor’s work/product is acceptable during the first year of the contract (and/or other conditions which will determine the City’s willingness to renew the contract).

BACKGROUND
Since 1983, the City of Palo Alto has contracted with California Land Management (CLM) for ranger services to supplement Open Space staff. CLM has demonstrated the ability to provide services in the areas of: visible patrol; enforcement of City ordinances and regulations related to parks; emergency first aid and CPR; routine maintenance; and janitorial services.

The City originally contracted with CLM to provide security patrols to prevent illegal dumping and to check for fires at the refuse area. CLM’s services were later expanded to help prevent dumping and fires in the Baylands Preserve and to provide weekend patrols of Mitchell and Rinconada Parks. In combination with the City’s park rangers, CLM has been highly effective in reducing the problems of overuse and inappropriate behavior in the urban parks.
DISCUSSION
The attached contract is for park ranger services for the Community Services Department in the urban parks in the amount of $15,869; and in the Public Works Department for the Refuse Area, Byxbee Park and the Baylands Nature Preserve in the amount of $84,461.

The Palo Alto Municipal Code Section 2.30.140 (a) (2), states that contracts “...involving the obtaining of professional or specialized services...” may be exempted from the competitive bidding process. This exemption applies to California Land Management because it is uniquely equipped and specially trained to provide emergency medical rescue and response, law enforcement patrol, litter clean up and park maintenance, and high levels of customer service. Although other local businesses provide private security and maintenance services, CLM is the only local organization that can provide the wide range of contract services needed using established park management practices. Other cities, including the City of Mountain View and Menlo Park, currently use CLM for contract park ranger services.

RESOURCE IMPACT
Funds for the proposed contract for ranger services in the urban parks are included in the proposed Community Services Department Fiscal Year 2004-2005 Operating Budget. Funds for the portion of the contract for services in the Refuse Area, Byxbee Park and the Baylands Nature Preserve have been included in the proposed Public Works Department Refuse Fund Fiscal Year 2004-2005 Operating Budget. Cost of living increases negotiated for the second and third years of the contracts will be recommended in the budget process for Fiscal years 2005-2007.

POLICY IMPLICATIONS
The recommendations in this report are consistent with current City policies.

ENVIRONMENTAL ASSESSMENT
These contracts are not projects as defined by the California Environmental Quality Act (CEQA); and are not subject to CEQA requirements.

ATTACHMENTS
Attachment A: Scope of Work - California Land Management – Urban Park Patrol
Attachment B: Scope of Work - California Land Management – Baylands Landfill and Preserve Patrol
Attachment C: Contract – California Land Management

Prepared By:_________________________________________________________

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Department Head Review: ____________________________________________________

RICHARD JAMES
Director of Community Services

City Manager Approval: ______________________________________________________

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