TO:                HONORABLE CITY COUNCIL
FROM:              CITY MANAGER                    DEPARTMENT: LIBRARY
DATE:              April 12, 2004                   CMR:  201:04
SUBJECT:          REQUEST FOR APPROVAL OF BUDGET AMENDMENT
                  ORDINANCE AUTHORIZING RECEIPT OF $27,176 FROM THE
                  PUBLIC LIBRARY FUND AND EXPENDITURE IN THE SAME
                  AMOUNT

RECOMMENDATION
Staff recommends that Council approve the attached Budget Amendment Ordinance
(BAO) to reflect the receipt and appropriation of State Public Library Fund monies in the
amount of $27,176 for library supplies, materials, and equipment.

BACKGROUND
Since Fiscal Year 1983-84, the Public Library Fund, authorized by State law and
supported annually through the Governor's budget, has distributed funds to public
libraries in California. Eligibility to receive funding requires certification, through the
California State Library, of local revenue appropriated for public library service, which
demonstrates the maintenance or increase of local support compared with the previous
fiscal year. A formula based on population and per capita financial support determines
how much funding each jurisdiction receives. The funds may not be used for building
construction.

DISCUSSION
The library applied for and received funding from the Public Library Fund in the amount
of $27,176. Staff proposes that these funds be used for collection needs, library furniture
and equipment, and library supplies.

RESOURCE IMPACT
The attached BAO in the amount of $27,176 recognizes receipt of the grant from the
State Public Library Fund and appropriates those funds for non-salary expenses in the
Library Department. This BAO will have no impact on the Budget Stabilization Reserve
and no future year General Fund ongoing costs are anticipated as a result of this BAO.
POLICY IMPLICATIONS
This grant is consistent with existing City policies.

TIMELINE
The expenditure or encumbrance of the grant funds will occur by the end of June 2004.

ENVIRONMENTAL REVIEW
This program is not a project as defined by the California Environmental Quality Act and is not subject to its requirements.

ATTACHMENT
Attachment A: Budget Amendment Ordinance

PREPARED BY: ______________________________________________
DIANE R. JENNINGS
Manager, Main Library Services

REVIEWED BY: ______________________________________________
PAULA SIMPSON
Director, Library Department

CITY MANAGER APPROVAL: _______________________________________
EMILY HARRISON
Assistant City Manager
TO: HONORABLE CITY COUNCIL

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Director, Library Department

CITY MANAGER APPROVAL: EMILY HARRISON
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