This is an informational report and no Council action is required.

DISCUSSION
As part the annual planning process, the Parks and Recreation Commission (Commission) met in December 2004. The outcome of this planning meeting was the establishment of the Commission priorities for 2005. The Commission spent several hours developing and prioritizing issues relative to parks and recreation activities.

Open space issues discussed included a Baylands Management Plan, management of the duck pond, long range priority planning for open space weed control, a comprehensive city-wide trail master plan and priority areas of land to target for possible acquisition.

Recreation issues included athletic fields, health and wellness, resources for teens, libraries in relation to the Cubberley center use, changing demographics, and priorities in difficult economic times.

Park ideas included operations and management of the golf division, parks maintenance levels of service, additional community gardens, new park restrooms, tennis course use, undeveloped acreage at Greer Park, and Park impact fees.

After long discussions and objectively ranking the ideas, the Commission agreed on the following areas of concentration for 2005:

1. Baylands Management Plan
   The Commission will receive updates and provide input on the plan. The Commission requests that dollar amounts be attached to the plan’s recommendations. As part of the initial input, the Commission wishes to discuss the definition of “conservation”.

2. Improve the inventory of athletic fields
   The Fields Report should be implemented and lighting, artificial turf and possible land purchase be investigated.
3. Review standards for park maintenance
   The Commission will review and reevaluate the level of park maintenance service. Staff
   will provide Commission with suggestions on maintenance priorities. The Commission’s
   Adopt-A-Park program is a tool that can be used to evaluate the level of service and if it is
   sufficient, survey community needs and available resources.

4. Review potential use of impact fees
   Recommend to Council the prioritization for the use of park impact fees.

PREPARED BY: _____________________________________________________
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DEPARTMENT HEAD: _________________________________________________
   RICHARD JAMES
   Director of Community Services

CITY MANAGER APPROVAL: ___________________________________________
   EMILY HARRISON
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ATTACHMENTS
   Attachment A   Parks and Recreation Commission minutes from its November and
                   December 2004 meetings

Cc:   Parks & Recreation Commission