



CITY OF PALO ALTO
 DEVELOPMENT SERVICES
 285 Hamilton Ave.
 Palo Alto, CA 94301
 (650) 329-2496

(OFFICE USE ONLY)

	PERMIT #:
REC'D DATE:	REC'D BY:
ISSUED DATE:	ISSUED BY:

BUILDING PERMIT APPLICATION

PLEASE PRINT CLEARLY

PROJECT ADDRESS:	
PROPERTY OWNER <input type="checkbox"/> APPLICANT	ARCHITECT/DESIGNER/ENGINEER <input type="checkbox"/> APPLICANT
NAME:	NAME:
ADDRESS:	ADDRESS:
CITY: ST: ZIP:	CITY: ST: ZIP:
PHONE:	PHONE:
EMAIL:	EMAIL:
CONTRACTOR LICENSE #: _____ <input type="checkbox"/> APPLICANT	TENANT <input type="checkbox"/> APPLICANT
NAME:	NAME:
ADDRESS:	ADDRESS:
CITY: ST: ZIP:	CITY: ST: ZIP:
PHONE:	PHONE:
EMAIL:	EMAIL:

CONSTRUCTION COST (LABOR AND MATERIALS ONLY):
DESCRIPTION OF WORK:

PLEASE FILL IN THE SQUARE FOOTAGES OF AREAS THAT APPLY:				
ADDITION (SF):	AREA OF REMODEL (SF):	(N) STRUCTURE (SF):	(N) GARAGE (SF):	(N) BASEMENT (SF):

CHECK ALL THAT APPLY:			
<input type="checkbox"/> (N) RES. STRUCTURE	<input type="checkbox"/> (N) COMM. STRUCTURE	<input type="checkbox"/> RE-ROOF (ONE STRUCTURE)	<input type="checkbox"/> DEMO OF ENTIRE STRUCTURE
<input type="checkbox"/> RES. ADDITION	<input type="checkbox"/> COMM. ADDITION	<input type="checkbox"/> MECH/ELEC/PLUMB ONLY	<input type="checkbox"/> COMM. INT. NON-STRUCT. DEMO
<input type="checkbox"/> RES. REMODEL	<input type="checkbox"/> COMM. REMODEL	<input type="checkbox"/> PV/ELEC. CAR CHARGER	<input type="checkbox"/> POOL/SPA [NEW OR DEMO]

- PLEASE COMPLETE BOTH SIDES -

PROPERTY INFORMATION:

IS PROPERTY IN THE FLOOD ZONE? YES NO DESIGNATION _____
IS PROPERTY HISTORIC? YES NO CATEGORY 1 2 3 4
TOTAL NO. OF STRUCTURES ON PROPERTY _____ LIVING UNITS _____
IS THERE AN EXISTING BASEMENT? YES NO CONDITIONED? YES NO
EXISTING GARAGE OR CARPORT: ATTACHED DETACHED NONE

RE-ROOF PERMIT INFORMATION:

NO. OF SQUARES _____ FIRE CLASSIFICATION: A B C NONE
NEW ROOFING MATERIAL: _____
APPLIED WEIGHT OF ROOFING MATERIAL PER SQUARE FOOT _____
WILL ALL EXISTING ROOF COVERING BE REMOVED? YES NO
WILL NEW SHEATHING BE ADDED? YES NO

COMMERCIAL REQUIREMENTS:

TENANT NAME: _____
IS THIS A NEW TENANT? YES NO FLOOR/SUITE # _____
CO. HEALTH DEPARTMENT APPROVAL REQUIRED? YES NO

ELECTRICAL WORK:

AREA OF ELECTRIC WORK (SF) _____
SERVICE UPGRADE? AMPS _____ RELOCATED? YES NO
OTHER: _____

PLUMBING WORK:

AREA OF PLUMBING WORK (SF) _____
WATER/GAS METER RELOCATION OR UPGRADE? YES NO
WATER HEATER REPLACEMENT? YES NO TANKLESS? YES NO
WATER/SEWER REPLACEMENT? YES NO TRENCHLESS? YES NO
NEW GAS APPLIANCES? YES NO GAS LEAK REPAIR? YES NO
OTHER: _____

MECHANICAL WORK:

AREA OF MECHANICAL WORK (SF) _____
HVAC EQUIPMENT? YES NO ROOF TOP? YES NO
FURNACE REPLACE/RELOCATE? YES NO NO. OF DUCTS _____
OTHER: _____

LICENSED CONTRACTORS DECLARATION

_____ I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class _____ License Number _____
Date _____ Contractor _____

OWNER-BUILDER DECLARATION

_____ I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason (Sec. 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 703.1.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)

_____, I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale).

_____, I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code. The contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors License Law),

_____ I am exempt under Sec. _____, B&P C for this reason:

Date Owner

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:
_____ I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

_____ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier _____
Policy Number _____

(This section need not be completed if the permit is for one hundred dollars (\$100) or less).

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California and agree that if I should become just to the workers compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Date _____ Applicant _____

CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civ. C).

Lender's Name _____
Lender's Address _____

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this county to enter upon the above mentioned property for inspection purposes.

Signature of Applicant or Agent

Date