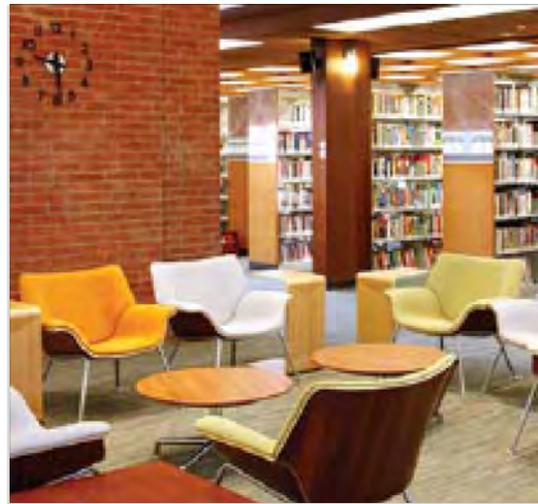




ADOPTED
MUNICIPAL
FEE SCHEDULE

FISCAL YEAR
2017





CITY OF
**PALO
ALTO**



CITY OF
**PALO
ALTO**

Fiscal Year 2017 Adopted Municipal Fee Schedule

City Council

Patrick Burt, Mayor

Gregory Scharff, Vice Mayor

Marc Berman

Tom DuBois

Eric Filseth

Karen Holman

Liz Kniss

Greg Schmid

Cory Wolbach

James Keene, City Manager

Ed Shikada, Assistant City Manager

Lalo Perez, Director of Administrative Services/Chief Financial Officer

Kiely Nosé, Director, Office of Management and Budget

David Ramberg & Joe Saccio, Assistant Directors of Administrative Services

Eric Filseth, Finance Committee Chair

City of Palo Alto

The government of the City of Palo Alto exists to promote and sustain a superior quality of life in Palo Alto. In partnership with our community, our goal is to deliver cost-effective services in a personal, responsive and innovative manner.

Our Values

Quality

Superior delivery of services

Courtesy

Providing service with respect and concern

Efficiency

Productive, effective use of resources

Integrity

Straight-forward, honest and fair relations

Innovation

Excellence in creative thought and implementation

Municipal Fee Schedule Acknowledgments

Department Budget Coordinators

Administrative Services

Mary Figone

City Clerk

David Carnahan

Community Services

Lam Do

Keri Russell

Development Services

Jessie Deschamps

Fire Department

Amber Cameron

Library

Evelyn Cheng

Planning & Community Environment

Sherry Nikzat

Police Department

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This document is also available at the Office of Management and Budget's website, which can be viewed at <http://www.cityofpaloalto.org/gov/depts/asd/budget.asp>.

Image Credits

All artwork produced by children enrolled in Palo Alto Art Center Children's Fine Art camps and classes offered by the Community Services Department. For more information, please visit www.cityofpaloalto.org/gov/depts/csd/artcenter.



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Annual Review of Municipal Fees

A fee is a charge imposed on an individual or business for a service that the individual or business chooses to receive. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Examples of City fees include building permits, recreation classes, and development impact fees.

As part of the annual budget process, the City's Municipal Fees are reviewed to ensure that fees are set in accordance with applicable federal and state laws, in addition to the City of Palo Alto User Fee Cost Recovery Level Policy (City Council approval: May 2015) and the Community Service Department Class Cost Recovery Policy (City Council approval: November 2007). City departments review their fees for services and make recommendations to Office of Management and Budget (OMB) to add new fees, delete existing fees, and make changes to existing fees. In coordination with departments, OMB staff review amendments to the Municipal Fee Schedule to ensure that fees are consistent with applicable policies and procedures. Amendments to the Municipal Fee Schedule are submitted to the Finance Committee for review and discussion during the annual budget process.

Amendments to the Fiscal Year 2017 Municipal Fee Schedule were reviewed by the Finance Committee on May 12, 2016. The Fiscal Year 2016 Municipal Fee Schedule was adopted by the City Council on June 13, 2016.

Cost Recovery

Propositions 13, 218 and 26 have placed both substantive and procedural limits on cities' ability to impose fees and charges. Collectively these constitutional amendments provide safeguards against taxes being imposed without a vote of the people. Proposition 26 contains a more general articulation of the cost of service principle and includes a requirement that the local government bear the burden of proof that "a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to recover the reasonable costs of the government activity, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burden on, or benefits received from, the governmental activity." Cal. Const. art. XIII C, § (e)

Understanding the Municipal Fee Schedule

The Municipal Fee Schedule provides a detailed listing of fees by department. Fees that are not specific to a particular department are found in the Citywide section. In each department section, fees are broadly divided by service area or division. In each section table, fees are further grouped by activity or service and in alphabetical order. Each fee is listed along with the City Council adopted rate for the current fiscal year. Certain fees have multiple rates based upon residency, non-profit status, or regular/overtime rates. These tiered fees are listed where appropriate. The Municipal Fee Schedule does not include fees for the Palo Alto Airport, nor does it include the fees for Water, Wastewater Collection, Electric, Fiber, Gas, Storm, and Refuse rates. For more information regarding these rates, please visit the City of Palo Alto website at www.cityofpaloalto.org.



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**PALO
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CITY OF
**PALO
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ADMINISTRATIVE SERVICES FEES



CITY OF
**PALO
ALTO**

Real Estate

| Conveyance | |
|---|---|
| Commercial/Non-Residential/Residential - Long Term (More than 12 months) | \$1,330.00 each |
| Consent to Assignment, Amendment, Extension or Hypothecation of a lease or sublease where the City is lessor | \$555.00 each |
| Easement Document Preparation and Processing (Commercial & Residential) | \$1,330.00 each |
| License/Grant Deed Preparation | \$1,369.00 each |
| Property Transfer Tax Exemption Fee <i>Note: 5.5% increase to all GF fees in order to maintain their cost recovery level.</i> | \$188.00 each |
| Public Notice Mailing/Posting/Advertising (Commercial & Residential) <i>Note: The fee is a \$100 initial deposit - actual cost of advertising to be billed separately.</i> | \$100.00 initial deposit - actual cost of advertising billed separately |
| Telecommunication Application Processing Fee | \$2,611.00 each |
| Easement Vacation | |
| General | \$3,729.00 each |
| Summary | \$1,732.00 each |

Revenue Collection

| Documents & Photocopies | |
|--|----------------------|
| Budget Book | \$27.00 plus postage |
| Comprehensive Annual Financial Report (CAFR) | \$17.00 plus postage |
| Comprehensive Plan | \$66.00 plus postage |
| Mailing (Certified) | \$3.00 plus postage |
| Municipal Fee Schedule | \$7.00 plus postage |
| Miscellaneous | |
| Returned Payment Charge (California Civil Code Section 1719) | \$25.00 each |
| Parking | |
| One Time, Month Only | \$17.00 per day |
| Permit Investigation (non-refundable) | \$17.00 each |



CITY CLERK FEES



CITY OF
**PALO
ALTO**

General

| General | |
|---|-----------------|
| Appeals | |
| Planning Appeals | \$136.00 each |
| Documents & Photocopies | |
| Certification Fee | \$11.00 each |
| Fair Political Practices Commission Photocopies | \$0.10 per page |
| Domestic Partner Registry | |
| Domestic Partners Registration Fee | \$38.00 each |
| Subscriptions | |
| Filing Fee | \$25.00 each |



CITYWIDE FEES



CITY OF
**PALO
ALTO**

General

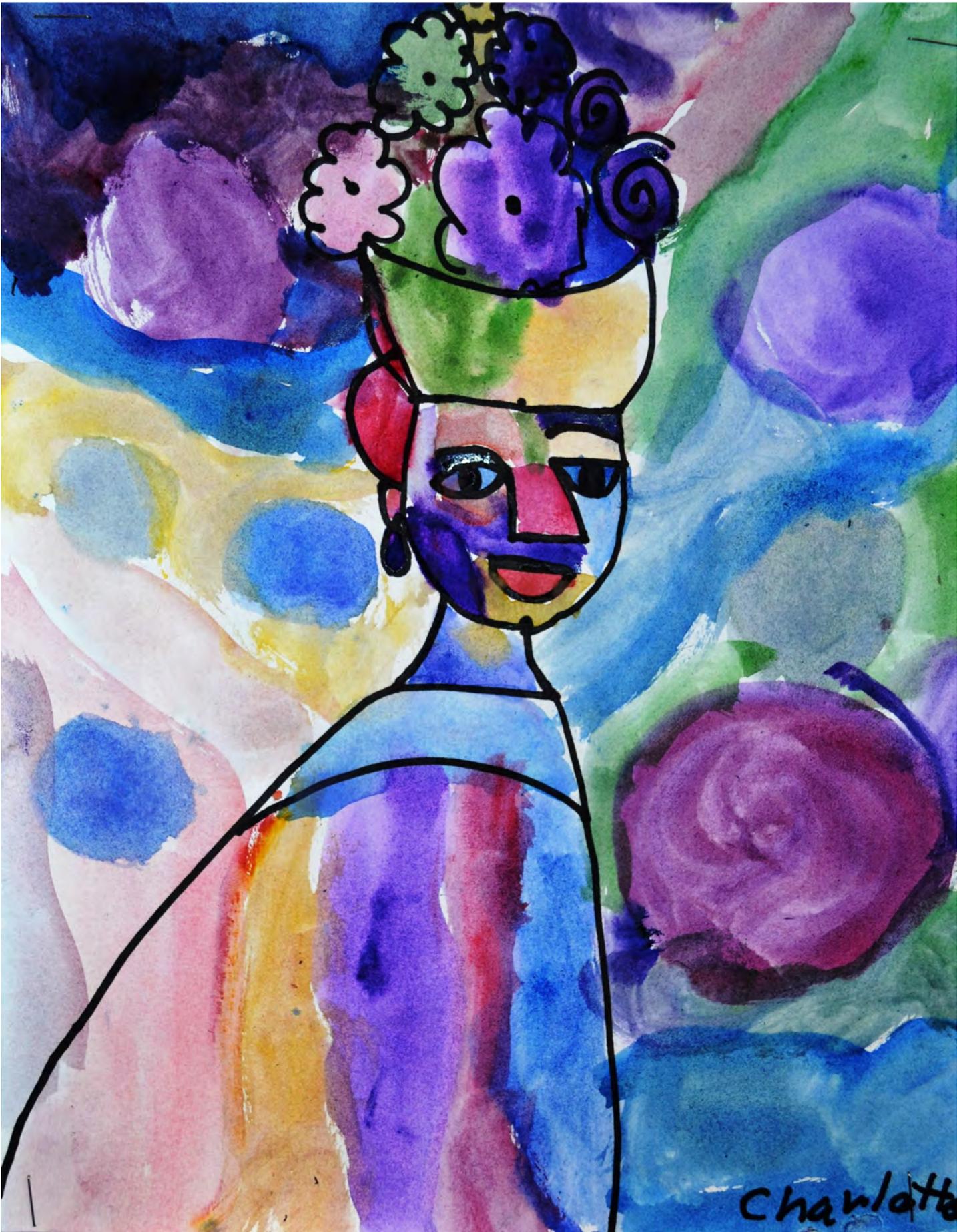
| Documents & Photocopies | |
|---|--------------------------------------|
| Black & White - All Sizes | \$0.15 per page |
| Color (1-100) 8.5" x 11" | Single: \$0.92; Double-Sided \$1.84 |
| Color (1-100) 8.5" x 14" | Single: \$1.21; Double-Sided: \$2.43 |
| Color (1-100) 8.5" x 17" | Single: \$2.26; Double-Sided \$4.52 |
| Maps | |
| A. 200 Scale Zone Map | \$13.00 per page |
| B. 400 Scale Zone Map | \$9.00 per page |
| C. 600 Scale Zone Map | \$13.00 per page |
| D. 1,000 Scale Zone Map | \$13.00 per page |
| Media | |
| CD-ROM | \$11.00 each |
| Miscellaneous | |
| Bicycle - Change of Ownership | \$3.00 per application |
| Bicycle - License | \$3.00 per license |
| Bicycle - Renewal | \$3.00 per renewal |
| Bicycle - Traffic School Registration | \$15.00 each |
| JC Decaux Public Toilet Fee | \$0.50 each |
| Online Processing of Traffic Citations | \$2.00 each |
| Plans, Standards & Blueprints | |
| Blueprint - 18" x 26" | \$5.00 each |
| Blueprint - 22" x 36" or 24" x 36" or 26" x 26" | \$8.00 each |
| Blueprint - 25.5" x 27.5" (Block Book) | \$8.00 each |
| Blueprint - Outside Printing Services | City Cost plus 15% |
| Blueprint - Roll Sizes | \$1.30 per foot; \$7.50 minimum |
| Blueprint - Sepia Vellum Film | 2 times Blueprint Charges |
| Blueprint - Smaller than 18" x 26" | \$4.00 each |
| Blueprint - Standard Color/Mono LaserJet Plots 8.5" x 11" and 11" x 17" | \$1.20 each |
| Blueprint - Standard Drawings & Specifications | \$18.00 each |
| Capital Projects - \$100,000 and Below | \$28.00 each |
| Capital Projects - Above \$100,000 | \$56.00 or More |
| Ink Jet Plot - 18" x 24" | \$15.00 per page |
| Ink Jet Plot - 24" x 36" | \$27.00 per page |

CITYWIDE

| | |
|---|---------------------------|
| Ink Jet Plot - 36" x 48" | \$39.00 per page |
| Ink Jet Plot - Blackline Film | 2 times Blueprint Charges |
| Utility Standards - Project Plan Set | \$25.00 each |
| Utility Standards - Project Specification | \$25.00 each |
| Utility Standards - Standard Specifications | \$19.00 each |
| Utility Standards - WGW Standards, Latest Edition | \$30.00 each |
| Utility Standards - Xerographic (larger than 11" x 17") | 2 times Blueprint Charges |



CITY OF
**PALO
ALTO**



COMMUNITY SERVICES FEES



CITY OF
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Arts & Sciences

| Art Center | | |
|--|--|------------------------------|
| Locker Rental - Large | \$28.00 per season | |
| Locker Rental - Small | \$17.00 per season | |
| Art Center - Admissions | | |
| Permit Fees <i>Note: Interested parties must apply and be selected by the Program Coordinator.</i> | Permit to perform in Arts & Sciences sponsored concert series | |
| Visual Performing Arts <i>Note: Special workshops and presentations (including Children's Theatre workshop fees).</i> | \$5.00 - \$2,100.00 per hour | |
| Art Center - Registration | | |
| Administration Fee Per Registration | \$0.00 - \$27.00 each | |
| Arts Activities | | |
| | Resident Fee | Non-Resident Fee |
| Birthday Party Admission <i>Note: Junior Museum and Zoo, Children's Theatre, and Art Center</i> | \$308.00 - \$560.00 per party | Fee plus up to 50% |
| Cancellation Charges | Up to 100% of fees paid | |
| Children's Theatre Enrichment | \$56.00 - \$280.00 per day | \$108.00 - \$540.00 per day |
| Drop-in Activities ^{3, 13} | \$4.00 - \$100.00 per person | \$4.00 - \$100.00 per person |
| Instructional Classes & Camps ^{3, 12} | \$6.00 - \$896.00 per person | Fee plus up to 50% |
| Tours | Palo Alto & Ravenswood School Districts: \$3.00 - \$5.00 per student | \$84.00 - \$140.00 per group |
| Workshop Supplies | \$0.50 - \$79.00 per person | \$0.50 - \$79.00 per person |
| Children's Theatre - Admissions | | |
| Children's Theatre - Adults | \$10.00 - \$22.00 each | |
| Children's Theatre - Children | \$5.00 - \$22.00 each | |
| Ticket Processing Fee | \$0.00 - \$4.00 each | |
| Children's Theatre - Registration | | |
| | Resident Fee | Non-Resident Fee |
| Children's Theatre - Per Show Production Per Participant Fee ⁸ | \$54.00 - \$324.00 each | Fee plus up to 50% |
| Community Theatre - Admissions | | |
| Patron Facility Use Fee for Community Theatre | \$2.00 each | |

COMMUNITY SERVICES

Junior Museum & Zoo - Registration

| | Resident Fee | Non-Resident Fee |
|---|---------------------------------|--------------------|
| JMZ - Group Admission <i>Note: For organized groups of 15 -25. Larger groups will be subdivided with additional group admission fee.</i> | \$5.00 per child | \$5.00 per child |
| JMZ - Science Child and Family Programs | \$28.00 - \$379.00 per program | Fee plus up to 50% |
| JMZ - Science School and Group Programs | \$129.00 - \$340.00 per program | Fee plus up to 50% |

Recreation

Recreation Activities - Admissions

| | |
|------------------------------------|-----------------------------|
| Card Replacement Fee | \$1.00 - \$5.00 per card |
| Dance Parties ³ | \$1.00 - \$11.00 per person |
| Group Rate ³ | \$16.00 - \$81.00 per group |
| Individual Entry Rate ³ | \$5.00 - \$27.00 per person |
| Special Events ³ | \$1.00 - \$22.00 per person |

Recreation Activities - Concessions & Merchandise

| | |
|--|----------------------------|
| Merchandise <i>Note: Items include t-shirts, sweaters, pens, mugs, etc.</i> | \$1.00 - \$108.00 per item |
| Snack Food at Special Events | \$0.50 - \$11.00 per item |

Recreation Activities - Registration

| | Resident Fee | Non-Resident Fee |
|--|--------------------------------|-------------------------|
| Cancellation Charges | Up to 100% of fees paid | Up to 100% of fees paid |
| Drop-in Activities ³ | \$1.00 - \$112.00 per person | Fee plus up to 50% |
| Individual Youth Sport Registration ³ | \$168.00 - \$336.00 per person | Fee plus up to 50% |
| Instructional Classes & Camps ³ | \$2.00 - \$896.00 per person | Fee plus up to 50% |
| Sport Team Registration - Youth & Adult | \$30.00 - \$1,008.00 | Fee plus up to 50% |
| Tournament Entry Fee | \$3.00 - \$433.00 per person | |
| Workshop Fee | \$1.00 - \$216.00 per person | |

Rinconada Complex and PAUSD Pools when Operated by the City - Aquatics

| | Resident Fee | Non-Resident Fee |
|-------------------------|----------------------------|----------------------------|
| A. Infant (2 and Under) | \$0.00 - \$3.00 per person | \$0.00 - \$4.00 per person |

| | | |
|---|----------------------------|----------------------------|
| B. Youth (17 and Under) | \$3.00 - \$6.00 per person | \$4.00 - \$8.00 per person |
| C. Adult (18 and Over) | \$4.00 - \$6.00 per person | \$5.00 - \$9.00 per person |
| D. Lap Swimming | \$4.00 - \$6.00 per person | \$4.00 - \$6.00 per person |
| E. Senior and Senior Lap (60 and Over) | \$3.00 - \$5.00 per person | \$3.00 - \$5.00 per person |
| F. Membership (Swim Pass) - Youth (17 and Under) ³ | \$2.50 - \$5.00 per person | \$2.50 - \$6.00 per person |
| G. Membership (Swim Pass) -Adult (18 and Over) ³ | \$3.00 - \$6.00 per person | \$3.00 - \$8.00 per person |
| H. Membership (Swim Pass) - Senior (60 and Over) ³ | \$2.00 - \$4.00 per person | \$2.00 - \$5.00 per person |

Open Space, Parks & Golf

| Golf - Club & Cart Rental Fees | | |
|------------------------------------|-------------------------------|------------------------------|
| Hand Cart - 18 Holes | \$4.00 - \$8.00 per rental | |
| Hand Cart - 9 Holes | \$2.00 - \$5.00 per rental | |
| Off Premise Club Rental - 18 Holes | \$45.00 - \$55.00 per rental | |
| Power Cart - 18 Holes | \$26.00 - \$37.00 per rental | |
| Power Cart - 4 Bagger | \$30.00 - \$34.00 per rental | |
| Power Cart - 9 Holes | \$13.00 - \$17.00 per rental | |
| Pro-Line Clubs - 18 Holes | \$28.00 - \$32.00 per rental | |
| Pro-Line Clubs - 9 Holes | \$19.00 - \$22.00 per rental | |
| Single Rider - 18 Holes | \$15.00 - \$19.00 per rental | |
| Golf - Driving Range Fees | | |
| A. Small Bucket | \$3.00 - \$5.00 per bucket | |
| B. Medium Bucket | \$6.00 - \$9.00 per bucket | |
| C. Large Bucket | \$10.00 - \$12.00 per bucket | |
| D. Jumbo Bucket | \$10.00 - \$14.00 per bucket | |
| E. Medium Bucket Card - 10 | \$60.00 - \$80.00 per bucket | |
| F. Large Bucket Card - 10 | \$90.00 - \$110.00 per bucket | |
| Golf - Green Fees | | |
| | Weekday Rates | Weekend/Prime Time Rates |
| 9 Holes (When Available) | \$23.00 - \$25.00 per player | \$26.00 - \$29.00 per player |
| Daily Fee - Non-Resident | \$39.00 - \$44.00 per player | \$49.00 - \$54.00 per player |
| Daily Fee - Resident | \$37.00 - \$42.00 per player | \$47.00 - \$52.00 per player |

COMMUNITY SERVICES

| | | |
|---|----------------------------------|---------------------------------|
| Junior (17 and Under) <i>Note: After 1:00PM September 1 through April 30.</i> | \$12.00 - \$16.00 per player | \$15.00 - \$18.00 per player |
| Mid-Day Rate (1 Hour Before Twilight) | \$32.00 - \$35.00 per player | \$42.00 - \$46.00 per player |
| Northern California Golf Association Junior (NCGA Jr) Fee <i>Note: Must also be a member of NCGA after 2:00PM.</i> | \$10.00 - \$12.00 per player | \$10.00 - \$12.00 per player |
| Senior - Non-Resident (60 and Over) | \$32.00 - \$35.00 per player | Not Available |
| Senior - Resident (60 and Over) | \$27.00 - \$30.00 per player | Not Available |
| Senior 10 Play Discount Card (60 and Older) - Weekdays <i>Note: Senior resident discount cards are available only to verified residents, 60 years and older, in possession of a valid Palo Alto Municipal Golf Course Identification Card.</i> | \$235.00 - \$259.00 per player | \$299.00 - \$329.00 per player |
| Senior Monthly Play Discount Card (60 and Over) <i>Note: Valid Monday through Friday</i> | \$125.00 - \$135.00 per player | Not Available |
| Student (21 and Under) | \$26.00 - \$29.00 per player | \$29.00 - \$32.00 per player |
| Student 10 Play Discount Card (21 and Under) | \$199.00 - \$219.00 per player | Not Available |
| Student Annual Play Card <i>Note: Unlimited weekday play/ after 11:00 a.m. weekends and holidays.</i> | \$999.00 - \$1,099.00 per player | Not Available |
| Student Weekday Unlimited Play | \$105.00 - \$115.00 per player | Not Available |
| Super Twilight Rates <i>Note: November 1 through February 28 after 2:00PM; March 1 through April 30 after 3:30PM; May 1 through August 31 after 4:30PM; September 1 through October 31 after 3:30PM.</i> | \$24.00 - \$28.00 per player | \$26.00 - \$30.00 per player |
| Twilight Rates <i>Note: November 1 through February 28 after 12:00PM; March 1 through April 30 after 1:30PM; May 1 through August 31 after 2:30PM; September 1 through October 31 after 1:30PM.</i> | \$28.00 - \$32.00 per player | \$33.00 - \$37.00 per player |
| Golf - Special Fees | | |
| League Reservation Fee | \$250.00 - \$450.00 per team | |
| | Weekday Rates | Weekend/Prime Time Rates |
| Shotgun Start Tournaments <i>Note: (1) A \$500.00 non-refundable deposit is due when the tournament is booked; (2) The balance of fees for the tournament contract is due 10 days prior to the tournament date; (3) Tee Off Times: 8:00AM or 12:00PM Standard Time; 7:00 AM or 1:00PM Daylight Savings Time; (4) Minimum number of players: 120; Maximum number of players: 144; (5) Fees apply rain or shine, no cancellations.</i> | \$59.00 - \$65.00 per player | \$70.00 - \$85.00 per player |
| Tournament Reservation Fee <i>Note: Removal of fee as CSD no longer charges per person and rather rents the courts by the hour for Tournament and League play.</i> | \$1.00 - \$5.00 per player | |
| Youth (16 and Under) <i>Note: During special promotional periods only. All other fees charged.</i> | Free Green Fee with paying adult | |
| Open Space Activities - Registration | | |
| | Resident Fee | Non-Resident Fee |
| Cancellation Charges | Up to 100% of fees paid | Up to 100% of fees paid |

| | | |
|--|-------------------------------------|-----------------------------|
| Drop-in Activities ³ | \$1.00 - \$112.00 per person | |
| Instructional Classes & Camps ³ | \$2.00 - \$896.00 per person | Fee plus up to 50% |
| Interpretive Programs Including Tours and Birthday Parties | \$2.00 - \$784.00 per event | \$2.00 - \$840.00 per event |
| Park Activities | | |
| Field Inspector Fee | \$83.00 per hour | |
| Open Space & Parks Special Use Permit | \$324.00 - \$2,163.00 each | |
| Playground Inspection Fee | \$162.00 per inspection | |
| Special Events | \$1.00 - \$108.00 per event | |
| Park Activities - Community Garden | | |
| Organic Garden Clean-up/Security Deposit | \$100.00 - \$200.00 per garden plot | |
| Organic Garden Plot ^{3, 18} | \$0.75 per square foot | |
| Organic Garden Senior Rate | 25% discount of square footage | |

Rentals & Reservations

| | | |
|--|-------------------------------|-------------------------------|
| Art Center | | |
| | Resident Fee | Non-Resident Fee |
| Auditorium | \$145.00 per hour | \$219.00 per hour |
| Children's Clay Studio | \$39.00 per hour | \$59.00 per hour |
| Children's Outdoor Classroom | \$89.00 per hour | \$133.00 per hour |
| Historic Courtyard | \$89.00 per hour | \$133.00 per hour |
| Kitchen/Pre-school | \$39.00 per hour | \$59.00 per hour |
| Lobby | \$89.00 per hour | \$133.00 per hour |
| Meeting Room | \$89.00 per hour | \$133.00 per hour |
| Project LOOK! Studio | \$39.00 per hour | \$59.00 per hour |
| Sculpture Garden | \$117.00 per hour | \$175.00 per hour |
| Studio A | \$39.00 per hour | \$59.00 per hour |
| Studio B | \$39.00 per hour | \$59.00 per hour |
| Athletic Fields | | |
| | Resident Fee | Non-Resident Fee |
| Athletic Field Use Deposit | \$25.00 - \$500.00 per rental | \$37.50 - \$750.00 per rental |
| Field Lights <i>Note: Only Baseball and Softball Fields at El Camino Park and Baylands Athletic Center.</i> | \$27.00 per use | \$27.00 per use |

COMMUNITY SERVICES

| | | |
|---|---|----------------------------------|
| Grass Fields | \$46.00 - \$81.00 per hour | \$83.00 - \$162.00 per hour |
| Grass Fields - Palo Alto Based Non-Profits | \$25.00 - \$54.00 per hour | Not Available |
| Grass Fields - Palo Alto Based Youth Sports Organizations <i>Note: When 51% or more of participation are Palo Alto residents.</i> | \$3.00 - \$27.00 per hour | Not Available |
| Synthetic Turf Field <i>Note: Stanford Palo Alto Playing Fields and Cubberley Football Field.</i> | \$61.00 - \$162.00 per hour | \$138.00 - \$216.00 per hour |
| Synthetic Turf Field - Palo Alto Based Non-Profits | \$44.00 - \$108.00 per hour | Not Available |
| Synthetic Turf Field - Palo Alto Based Youth Sports Organizations <i>Note: When 51% or more of participants are Palo Alto residents.</i> | \$33.00 - \$54.00 per hour | Not Available |
| Tennis Courts (USTA and Palo Alto Tennis Club Only) | \$5.00 - \$16.00 per hour | \$8.00 - \$22.50 per hour |
| Children's Theatre | | |
| | Resident Fee | Non-Resident Fee |
| Auditorium and Stage <i>Note: Fee based on number of attendees.</i> | \$158.00 - \$2,100.00 per hour | \$237.00 - \$3,150.00 per hour |
| Castle Stage and Secret Garden <i>Note: Fee based on number of attendees.</i> | \$315.00 - \$2,625.00 per hour | \$473.00 - \$3,938.00 per hour |
| Dance Studio <i>Note: Fee based on number of attendees.</i> | \$32.00 - \$1,050.00 per hour | \$48.00 - \$1,575.00 per hour |
| Package Rental - All Available Space and Garden <i>Note: Fee based on number of attendees.</i> | \$1,050.00 - \$5,250.00 per hour | \$1,575.00 - \$7,875.00 per hour |
| Community Theatre | | |
| | Resident Fee | Non-Resident Fee |
| Auditorium and Stage <i>Note: Fee based on number of attendees.</i> | \$210.00 - \$3,150 per hour | \$315.00 - \$4,275.00 per hour |
| Green Room and Dressing Rooms <i>Note: Fee based on number of attendees.</i> | \$42.00 - \$1,050.00 per hour | \$63.00 - \$1,575.00 per hour |
| Rehearsal Hall <i>Note: Fee based on number of attendees.</i> | \$42.00 - \$1,050.00 per hour | \$63.00 - \$1,575.00 per hour |
| Cubberley Community Center | | |
| | Resident Fee | Non-Resident Fee |
| A. Art Studio Short Term, Quarter Studio | \$37.50 per week | \$37.50 per week |
| B. Art Studio Short Term, Half Studio | \$75.00 per week | \$75.00 per week |
| C. Art Studio Short Term, Whole Studio | \$150.00 per week | \$150.00 per week |
| Cleaning and Damage Deposit | \$150.00 - \$2,000.00 depending upon event size | |
| Exclusive Storage Space (As Available) | \$1.50 per sq. ft. per month | |
| Key Security Deposit | \$55.00 each | |
| Late Payment Fee | \$68.00 per month | |

Cubberley Community Center - Infrequent Rentals

| | Basic Rate | Non-Profit Rate |
|--|-------------------|-------------------|
| Amphitheater (Grass) | \$36.00 per hour | \$27.00 per hour |
| Auditorium (Includes Kitchen) | \$140.00 per hour | \$98.00 per hour |
| Dance Studio | \$54.00 per hour | \$45.00 per hour |
| Gym A | \$104.00 per hour | \$69.00 per hour |
| Gym B | \$125.00 per hour | \$81.00 per hour |
| H-1 Lecture Room | \$68.00 per hour | \$54.00 per hour |
| Meeting Room - Large (2,000 - 4,000 sq. ft.) | \$66.00 per hour | \$52.00 per hour |
| Meeting Room - Medium (1,000 - 2,000 sq. ft.) | \$52.00 per hour | \$43.00 per hour |
| Meeting Room - Small (Less than 1,000 sq. ft.) | \$40.00 per hour | \$32.00 per hour |
| Pavilion | \$151.00 per hour | \$125.00 per hour |
| Street Shoe Use Surcharge | \$19.00 per hour | \$19.00 per hour |

Cubberley Community Center - Personnel Rates

| | Regular Time | Overtime & Holiday |
|-------------------------------------|------------------|--------------------|
| Custodial Staff ^{9, 15} | \$30.00 per hour | \$45.00 per hour |
| Theatre Technician ^{9, 15} | \$35.00 per hour | \$53.00 per hour |

Cubberley Community Center - Regular Weekly Rentals

| | Basic Rate | Non-Profit Rate |
|--|------------------------------|------------------------------|
| Amphitheater (Grass) | \$25.00 per hour | \$20.00 per hour |
| Auditorium (Includes Kitchen) | \$95.00 per hour | \$59.00 per hour |
| Dance Studio | \$41.00 per hour | \$36.00 per hour |
| Gym A | \$85.00 per hour | \$56.00 per hour |
| Gym B | \$93.00 per hour | \$63.00 per hour |
| H-1 Lecture Room | \$55.00 per hour | \$43.00 per hour |
| Meeting Room - Large (2,000 - 4,000 sq. ft.) | \$53.00 per hour | \$41.00 per hour |
| Meeting Room - Medium (1,000 - 2,000 sq. ft.) | \$40.00 per hour | \$33.00 per hour |
| Meeting Room - Small (Less than 1,000 sq. ft.) | \$33.00 per hour | \$26.00 per hour |
| Office/Program Space (As Available) | \$1.58 per sq. ft. per month | \$1.31 per sq. ft. per month |
| Pavilion | \$122.00 per hour | \$95.00 per hour |
| Street Shoe Use Surcharge | \$19.00 per hour | \$19.00 per hour |

Cubberley Community Center - Rentals & Reservations

| | Resident Fee | Non-Resident Fee |
|---------------|------------------|------------------|
| Running Track | \$15.00 per hour | \$15.00 per hour |

COMMUNITY SERVICES

Cubberley Community Center - Special Equipment & Services

| | |
|---|--|
| Additional Equipment: Lighting, Audio-Visual, and Staging | \$5.00 - \$158.00 per item plus labor |
| Chairs - Padded | \$0.50 per item plus labor |
| Cubberley Banner Marquee | \$11.00 - \$53.00 per week |
| Non-Reusable Materials/Supplies | \$0.50 - \$105.00 per item |
| Piano - 7' Grand | \$42.00 per use plus moving and tuning costs |
| Tables - 6' Round (Cubberley Only) | \$7.00 per item plus labor |
| Upright Piano | \$24.00 per use plus moving and tuning costs |

Cubberley Community Center - Theatre Rentals

| | Basic Rate | Non-Profit Rate |
|---|-------------------|-------------------|
| A. Performance Day Package ^{9,16} | \$1,400.00 each | \$980.00 each |
| Dressing Room - M2 ¹⁰ | \$26.00 per hour | \$22.00 per hour |
| Dressing Room - M3 ¹⁰ | \$23.00 per hour | \$19.00 per hour |
| Dressing Room - M4 ¹⁰ | \$26.00 per hour | \$22.00 per hour |
| E. Production Day Package ^{9,17} | \$1,200.00 each | \$840.00 each |
| G. Rehearsal Day Package ⁶ | \$850.00 each | \$595.00 each |
| I. Dark Day Package ⁴ | \$250.00 each | \$175.00 each |
| J. Full Week Package ^{9,14} | \$4,000.00 each | \$2,800.00 each |
| K. Additional Performance | \$350.00 each | \$245.00 each |
| L. Additional hours past ten daily | \$200.00 per hour | \$140.00 per hour |
| M. Additional Performance Hours Past Four per Performance | \$115.00 per hour | \$81.00 per hour |
| N. Package Discount - Half Day ² | 20% discount | |
| O. Package Discount - Off Peak ¹ | 20% discount | |

Foothills Park

| | Resident Fee | Non-Resident Fee |
|--|----------------------|------------------|
| A. Oak Grove Picnic 1 - 50 People | \$75.00 per group | Not Available |
| B. Oak Grove Picnic 51 - 100 People | \$149.00 per group | Not Available |
| C. Oak Grove Picnic 101 - 150 People | \$205.00 per group | Not Available |
| Foothills Nature Interpretive Center Classroom | \$83.00 per hour | Not Available |
| Towle Camp | \$35.00 per campsite | Not Available |

General

| | Resident Fee | Non-Resident Fee |
|---|-------------------|-------------------|
| Alma Plaza Community Room | \$115.00 per hour | \$173.00 per hour |
| Arastradero Gateway Educational Facility ⁷ | \$87.00 per hour | Not Available |

| | | |
|---|-----------------------------------|-----------------------------------|
| Banner Space Rental | \$27.00 - \$108.00 per week | \$40.50 - \$162.00 per week |
| Baylands Nature Interpretive Center Meeting Room | \$87.00 per hour | \$131.00 per hour |
| Cancellation Charges | One-third of total charges | One-third of total charges |
| Cleaning and Damage Deposit | \$300.00 - \$1,000.00 per deposit | \$300.00 - \$1,000.00 per deposit |
| Damage and Cleaning Deposit | \$25.00 - \$1,000.00 per rental | |
| General Liability Insurance | By quote | By quote |
| Lawn Bowling Green's Kitchen and Meeting Facility | \$115.00 per hour | \$173.00 per hour |
| Mitchell and Rinconada Parks - Bowl Areas | \$8.00 - \$81.00 per hour | \$16.00 - \$162.00 per hour |
| Peers Park, Mitchell Park Field House | \$23.00 per hour | Not Available |
| Picnic Reservations - Arbor Group Site | \$45.00 per group | Not Available |
| Picnic Reservations - East Meadow Group Site | \$69.00 per group | Not Available |
| Picnic Reservations - Pine Grove Group Site | \$125.00 per group | Not Available |
| Picnic Reservations - Redwood Group Site | \$101.00 per group | Not Available |
| Picnic Reservations - Sequoia Group Site | \$57.00 per group | Not Available |
| Picnic Reservations (1 - 15 people) | \$17.00 per group | \$21.00 per group |
| Special Use Permit | \$324.00 - \$2,163.00 per permit | \$324.00 - \$2,163.00 per permit |
| General - Personnel Rates | | |
| | Regular Time | Overtime & Holiday |
| Custodial Services | \$35.00 per hour | \$53.00 per hour |
| Facility Attendant and/or Assistant | \$33.00 per hour | \$49.00 per hour |
| Lifeguard | \$23.00 per hour | \$35.00 per hour |
| Palo Alto Junior Museum & Zoo Attendant | \$31.00 per hour | \$47.00 per hour |
| Park Ranger | \$75.00 per hour | Not Available |
| General - Special Equipment & Services | | |
| | Resident Fee | Non-Resident Fee |
| Built-in Digital Projector System | \$72.00 per use | \$107.00 per use |
| Canoe (Foothills Park Only) | \$20.00 per use | Not Available |
| Chairs - Metal Folding <i>Note: Per unit charge when not included as part of facility rental.</i> | \$1.50 per chair | \$2.25 per chair |
| Coffee Urn | \$12.00 per use | \$18.00 per use |
| Easel | \$4.00 per day | \$6.00 per day |
| Facility Rental Liability Insurance <i>Note: Optional fee for liability insurance is charged at a rate determined by the City's insurer.</i> | Optional | Optional |
| Grand Piano | \$85.00 per use | \$128.00 per use |

COMMUNITY SERVICES

| | | |
|---|----------------------------|-------------------------|
| Gymnastics Mat | \$27.00 per use | \$40.50 per use |
| Personal Flotation Device (Foothills Park Only) | \$2.00 per use | Not Available |
| Podium and Microphone | \$32.00 per use | \$48.00 per use |
| Portable Digital Projector | \$65.00 per use | \$97.50 per use |
| Portable Movie Projector - 16mm | \$11.00 per use | \$16.50 per use |
| Portable Public Address System | \$15.00 per use | \$21.00 per use |
| Public Address System with Microphones | \$58.00 per use plus labor | |
| Tables - 6' Round <i>Note: Per unit charge when not included as part of facility rental.</i> | \$9.00 per table | \$11.00 per table |
| Television | \$29.00 per use | \$43.40 per use |
| Upright Piano | \$11.00 per use | \$16.50 per use |
| Junior Museum & Zoo | | |
| | Resident Fee | Non-Resident Fee |
| Exhibit Hall | \$227.00 per hour | \$341.00 per hour |
| Other Rooms | \$63.00 per hour | \$95.00 per hour |
| Package Rental - All Available Space ⁵ | \$567.00 per hour | \$851.00 per hour |
| Science Lab 1 | \$97.00 per hour | \$145.00 per hour |
| Science Lab 2 | \$63.00 per hour | \$95.00 per hour |
| Zoo ⁵ | \$227.00 per hour | \$341.00 per hour |
| Lucie Stern Community Center | | |
| | Resident Fee | Non-Resident Fee |
| Ballroom (Room S) | \$175.00 per hour | \$263.00 per hour |
| Community Room (Room R) | \$131.00 per hour | \$197.00 per hour |
| Fireside Room (Room D) | \$99.00 per hour | \$149.00 per hour |
| Kitchen | \$37.00 per hour | \$55.00 per hour |
| Package Rental - Community Room and Patio Package | \$157.00 per hour | \$235.00 per hour |
| Package Rental - Exclusive Use Package <i>Note: Includes facility attendant.</i> | \$347.00 per hour | \$521.00 per hour |
| Package Rental - Fireside Room and Patio Package | \$135.00 per hour | \$203.00 per hour |
| Package Rental - Weddings (Saturday & Sunday) <i>Note: Includes facility attendant.</i> | \$379.00 per hour | \$569.00 per hour |
| Patio | \$95.00 per hour | \$143.00 per hour |
| Mitchell Park Community Center | | |
| | Resident Fee | Non-Resident Fee |
| Adobe North Tech Lab | \$109.00 per hour | \$163.00 per hour |
| Adobe South or Matadero Room | \$87.00 per hour | \$131.00 per hour |

| | | |
|---|---|------------------------------|
| Cleaning Package - Add On (Mitchell Park Only) | \$80.00 - \$500.00 per event | |
| El Palo Alto East or West Only | \$109.00 per hour | \$163.00 per hour |
| El Palo Alto Room (Ballroom) | \$219.00 per hour | \$329.00 per hour |
| Kitchen | \$63.00 per hour | \$95.00 per hour |
| Package Rental - Adobe North Tech Lab and South Meeting Room | \$185.00 per hour | \$277.00 per hour |
| Package Rental - Birthday Package <i>Note: Includes game room, basketball court, and party host.</i> | \$219.00 per hour | \$329.00 per hour |
| Package Rental - El Palo Alto Room and Kitchen | \$267.00 per hour | \$401.00 per hour |
| Package Rental - Exclusive Use Package <i>Note: Includes facility attendant.</i> | \$497.00 per hour | \$745.00 per hour |
| Package Rental - Weddings (Saturday & Sunday) <i>Note: Includes facility attendant.</i> | \$523.00 per hour | \$785.00 per hour |
| Teen Center ¹¹ | \$40.00 per hour | |
| Rinconada Complex and PAUSD Pools when Operated by the City | | |
| | Resident Fee | Non-Resident Fee |
| A. 1 - 25 People (2 Hour Minimum) | \$90.00 - \$150.00 per hour | \$115.00 - \$160.00 per hour |
| B. 26 - 50 People (2 Hour Minimum) | \$130.00 - \$190.00 per hour | \$140.00 - \$200.00 per hour |
| C. 51 - 75 People (2 Hour Minimum) | \$170.00 - \$230.00 per hour | \$180.00 - \$240.00 per hour |
| D. 76 - 100 People (2 Hour Minimum) | \$200.00 - \$260.00 per hour | \$210.00 - \$270.00 per hour |
| E. 101 People or More (2 Hour Minimum) | \$250.00 - \$310.00 per hour | \$260.00 - \$320.00 per hour |
| Swimming Pool Rentals | | |
| | Resident Fee | Non-Resident Fee |
| A. 1 - 25 People | \$75.00 - \$100.00 per hour | \$95.00 - \$115.00 per hour |
| B. 26 - 50 People | \$95.00 - \$115.00 per hour | \$129.00 - \$145.00 per hour |
| C. 51 - 75 People | \$125.00 - \$140.00 per hour | \$169.00 - \$185.00 per hour |
| D. 76 - 100 People | \$155.00 - \$175.00 per hour | \$225.00 - \$245.00 per hour |
| Palo Alto Swim Club and Palo Alto Masters Swim Club | \$4.00 - \$6.00 per hour per lane; \$55.00 - \$75.00 per hour for all lanes | Not Available |

Endnotes

- ¹ A 20% discount is given for bookings on off-peak days (Monday through Thursday).
- ² A 20% discount is given for half-day rentals (five or less hours either concluding before 2 p.m. or starting after 4 p.m.) or rentals of five hours or less booked before or after an existing rental on the same day. This discount will not apply to multi-day bookings where the client's technical setup does not allow for other clients to rent between bookings.
- ³ A 25% or 50% fee discount through the Fee Reduction Program may be provided for low-income youth (17 & under), seniors (60+), and/or disabled adult residents. Income eligibility is determined using the Community Development Block Grant (CDBG) Low-Income Guidelines. Each participant accepted into the program may receive an annual subsidy up to \$300. Discount percentage will be based on income level
- ⁴ A Dark day is defined as no activity in the building. This is so clients may leave their setup in place between rental days. Peak days are not available as Dark Days.
- ⁵ A two-hour minimum is required for Zoo rental.
- ⁶ All other building use falls under this category, including rehearsals, load-in and restore days.
- ⁷ Arastradero Gateway Educational Facility rental limited to educational use.
- ⁸ Either fee or in-lieu funding agreement with Friends of Palo Alto Children's Theatre.
- ⁹ Fee package includes event supervisor, the M-11 dressing room and all dedicated theatre equipment. Additional technical staff may be required.
- ¹⁰ M-2, M-3, and M-4 dressing room fees assessed only when used as dressing rooms for theatre rentals.
- ¹¹ The Mitchell Park Teen Center is only available for rent by Non-Profits, Co-Sponsored Groups, or PAUSD Groups, with a 3 hour minimum.
- ¹² Art Center Foundation members are eligible for a 20% discount on one (1) Studio class per Foundation membership year (\$100.00 and above) to be reimbursed to the City from the Art Center Foundation.
- ¹³ For every 10 hours of time purchased in a Visual Arts Studio drop-in program, one hour is given free.
- ¹⁴ Full week includes exclusive use of the Theatre for up to 7 consecutive days, with up to ten hours of usage per day, and up to four performances, of up to four hours each, during that time.
- ¹⁵ Minimum of 4 hours
- ¹⁶ Performance defined as activity on stage with a live audience present. Performance packages include one performance block up to four hours.
- ¹⁷ Production is defined as videography of onstage activity without a live audience or similar usage.
- ¹⁸ Volunteer Garden Liaisons will have their garden fee waived in appreciation for their service to assist in managing the garden. (Approved by the Parks and Recreation Commission on June 21, 2011.)



CITY OF
**PALO
ALTO**



DEVELOPMENT SERVICES FEES



CITY OF
**PALO
ALTO**

Administration

| Business Registry | |
|--------------------------|----------------------|
| Business Registry Fee | \$50.00 per business |

Building

| Building Permit Fees | |
|---|--|
| A. \$1.00 - \$1,000.00 | \$69.20 base fee |
| B. \$1,000.01 - \$2,000.00 | \$69.20 for the first \$1,000.00 plus \$5.47 for each additional \$100.00 or fraction thereof, to and including \$2,000.00 |
| C. \$2,000.01 - \$25,000.00 | \$123.90 for the first \$2,000.00 plus \$25.03 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 |
| D. \$25,000.01 - \$50,000.00 | \$699.59 for the first \$25,000.00 plus \$18.58 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00 |
| E. \$50,000.01 - \$100,000.00 | \$1,164.09 for the first \$50,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00 |
| F. \$100,000.01 - \$500,000.00 | \$1,789.09 for the first \$100,000.00 plus \$10.03 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00 |
| G. \$500,000.01 - \$1,000,000.00 | \$5,801.09 for the first \$500,000.00 plus \$8.52 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00 |
| H. \$1,000,000.01 and Up | \$10,061.09 for the first \$1,000,000.00 plus \$6.72 for each additional \$1,000.00 or fraction thereof If valuation exceeds \$5,000,000.00, an alternative fee arrangement may be established by the Chief Building Official to achieve full cost recovery |
| I. Building Demolition Permit | \$320.00 (does not include C&D fees) |
| J. Commercial Interior Non-Structural Demolition Permit | \$194.00 (does not include C&D fees) |
| Construction & Demolition | |
| Commercial and Multi-Family Projects greater than or equal to \$25,000.00 in Valuation ¹ | \$238.00 per permit |
| Single Family and Two Family Projects greater than \$25,000.00 and less than \$75,000.00 in Valuations ¹ | \$80.00 per permit |
| Single Family and Two Family Projects greater than \$75,000.00 in Valuation ¹ | \$212.00 per permit |

DEVELOPMENT SERVICES

| Electrical Permits | |
|--|---|
| A. Base Fee | \$92.00 per permit |
| Air Conditioners | \$29.00 per unit |
| B. New or Remodeled Square Footage | \$0.11 per square foot |
| Busway, Power Duct, or Floor Duct Per Foot | \$0.50 each |
| Conditional Utility Agreement | \$252.00 each |
| Each Additional Meter | \$5.00 each |
| Fixtures, Switches, and Outlets | \$1.00 each |
| Lighting, Power and/or Control Panel Board, Switchboard Cabinet or Panel | \$5.00 each |
| Motor | \$23.00 each |
| Motor Generator | \$3.00 per KVA |
| Range, Electric Clothes Dryer, or Water Heater | \$5.00 each |
| Service Conductor/Switch - Greater than 800 ampre | \$40.00 each |
| Service Conductor/Switch - Less than 200 ampre | \$18.00 each |
| Service Conductor/Switch - Less than 800 ampre | \$29.00 each |
| Special Circuit (Not Listed Herein) | \$5.00 each |
| Temporary Power Pole | \$56.00 each |
| Temporary Wiring for Construction | \$56.00 each |
| Electrical Permits - Electrical Vehicle Charging Stations | |
| Commercial (Level 1 and 2) | \$370.00 plus \$92.50 for each additional station |
| Commercial (Level 3 and 4) | \$560.00 plus \$140.00 for each additional station |
| Residential (All Types) | \$160.00 per station |
| Electrical Permits - Photovoltaic Systems | |
| A. Residential System | \$311.00 each |
| B. Commercial System (less than 10 kW) | \$565.00 each |
| C. Commercial System (10kW - 49kW) | \$850.00 each |
| D. Commercial System (greater than 49kW) | \$900.00 each |
| General & Miscellaneous Fees | |
| Address Change | \$224.00 single address; \$112.00 each additional address |
| All Other Publications | \$16.00 each |
| Construction/Maintenance Vehicles | \$76.00 per space per week |
| Electric Service and Safety Inspection | \$84.00 per hour |
| Extension of Building Permit or Building Permit Application | \$56.00 per application |

| | | |
|--|---|------------------------------------|
| Inspections and Investigations - Outside Normal Business Hours <i>Note: Inspections and investigations outside normal business hours (2-hour minimum).</i> | \$202.00 per 1.5x OT Hour; \$226.00 per 2.0x OT hour | |
| Inspections and Investigations - Unclassified <i>Note: Inspections and investigations for which no fee is specifically indicated (2-hour minimum).</i> | \$163.00 per hour | |
| Reactivation of Expired Building Permit - All Others | 50% of original Building Permit Fee not to exceed the full cost to perform remaining inspections as determined by the Chief Building Official | |
| Reactivation of Expired Building Permit - Final Inspection Only | \$375.00 or 50% of original Building Permit Fee, whichever is less | |
| Reactivation of Expired Building Permit Application | \$168.00 per permit plus Plan Check Fees as applicable | |
| Real Property Research Fee (1-hour minimum) | \$127.00 per hour | |
| Records Retention | \$4.00 per plan sheet | |
| Reinspection Fee - Multi-Family Residential and Non-Residential | \$308.00 each | |
| Reinspection Fee - Single Family Residential | \$84.00 each secondary inspection type; \$308.00 each primary inspection type | |
| Request for Release of Building Plans | \$45.00 each | |
| Residential Inspection Guidelines <i>Note: Available free online</i> | \$33.00 each | |
| Green Building | | |
| | City Verification Review | Outside Verification Review |
| A. Residential - Single Family and Two Family New Construction¹ <i>Note: New construction plus additions greater than 1,250 sq. ft. and rebuilds.</i> | \$677.00 per review | \$179.00 per review |
| B. Residential - Existing Home Renovations, Rebuilds, and/or Additions¹ <i>Note: Any existing home renovation, rebuilds, and/or additions greater than 250 sq. ft. and less than 1,250 sq. ft. and/or greater than \$100,000.00 valuation.</i> | \$56.00 per review | Not Applicable |
| C. Residential - Multi-Family New Construction of Three or More Units (attached)¹ | \$1,190.00 (1-10 units); \$1,388.00 (11-24 units); \$1,687.00 (25 units or more) | \$692.00 per review |
| D. Residential - Multi-Family Renovations or Alterations¹ <i>Note: Renovations or alterations greater than 50% of the existing unit sq. ft. and that include replacement or alteration of at least of the following: HVAC system, building envelope, hot water system, or lighting system.</i> | \$1,190.00 per review | \$692.00 per review |
| E. Non-Residential - New Construction¹ <i>Note: New construction plus additions greater than 1,000 sq. ft. and rebuilds.</i> | \$1,495.00 per review | \$896.00 per review |
| F. Non-Residential - Tenant Improvements, Renovations, or Alterations (greater than 5,000 sq. ft)¹ <i>Note: Any existing tenant improvement, renovation, rebuilds, and/or additions greater than 5,000 sq. ft. that include replacement or alteration of at least two of the following: HVAC system, building envelope, hot water system, or lighting system.</i> | \$976.00 per review | \$479.00 per review |

DEVELOPMENT SERVICES

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| G. Non-Residential - Tenant Improvements, Renovations, or Alterations (greater than \$100,000 valuation) ¹ <i>Note: Any existing tenant improvement, renovation, or alterations greater than \$100,000.00 in valuation and/or landscape renovations 21,000 sq. ft.</i> | \$357.00 per review | Not Applicable |
| Mechanical Permits | | |
| A. Base Fee | \$92.00 per permit | |
| Air Conditioner or Heat Pump | \$28.00 per permit | |
| B. New or Remodeled Square Footage | \$0.11 per square foot | |
| Boiler (Certified Design) | \$28.00 per permit | |
| Duct Outlet | \$0.50 each | |
| Evaporative Cooler | \$28.00 each | |
| Exhaust Hood | \$28.00 per permit | |
| Fire Damper <i>Note: For each appliance or piece of equipment regulated by this code, but not classed in other appliance categories, or for which no other fee is listed.</i> | \$5.00 each | |
| Flue | \$5.00 per permit | |
| Furnace and Flue | \$28.00 each | |
| Process Piping System | \$28.00 per permit | |
| Process Piping System - Hazardous | \$56.00 per permit | |
| Swimming Pool Heater | \$28.00 per permit | |
| Vent Fan (Bath, Dryer, Residential Kitchen) | \$11.00 each | |
| Plan Review Fees | | |
| Additional Plan Review <i>Note: Required by changes, additions, or revisions to plans including Alternative Means and Methods (2-hour minimum). For Elective (3rd party) and over-the-counter reviews (half hour minimum).</i> | \$191.00 per hour | |
| Building Plan Check | 80% of Building Permit fee | |
| Certified Access Specialist (CASp) Review/Consultation | Actual cost of CASp Consultant plus 15% per hour | |
| Elective Plan Check | 35% of Building Plan Check fee | |
| Fire and Life Safety Plan Check | 45% of Building Permit fee | |
| Public Works Plan Check | 12% of Building Permit fee | |
| Zoning Plan Check | 30% of Building Permit fee | |
| Plumbing Permits | | |
| A. Base Fee | \$92.00 per permit | |
| B. New or Remodeled Square Footage | \$0.11 per square foot | |
| Commercial/Industrial Sewer <i>Note: For each building sewer.</i> | \$28.00 per permit | |

DEVELOPMENT SERVICES

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| Fixtures <i>Note: For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping, and backflow protection therefore).</i> | \$3.00 per permit |
| Gas Outlet | \$5.00 per permit |
| Industrial Waste System <i>Note: including trap and vent, except kitchen-type grease interceptors functioning as fixture traps.</i> | \$28.00 per permit |
| Radiant Heat Piping System | \$28.00 each |
| Rain Water System | \$5.00 per permit |
| Residential Sewer | \$11.00 each |
| Solar Hot Water System <i>Note: Does not include Plan Check fee.</i> | \$224.00 each |
| Storm Drain System | \$28.00 each |
| Swimming Pool | \$28.00 each |
| Water Heater | \$5.00 per permit |
| Water Piping System or Repair <i>Note: Installation, alteration or repair of water piping, water treatment equipment or both.</i> | \$5.00 per permit |
| Plumbing Permits - Graywater Systems | |
| Clotheswasher System | \$56.00 each |
| Complex System | \$88.00 plus plan review at cost |
| Simple System | \$61.00 plus plan review at cost |
| SB 1473 Fee | |
| A. \$1.00 - \$25,000.00 Permit Valuation | \$1.00 per valuation increment |
| B. \$25,001.00 - \$50,000.00 Permit Valuation | \$2.00 per valuation increment |
| C. \$50,001.00 - \$75,000.00 Permit Valuation | \$3.00 per valuation increment |
| D. \$75,001.00 - \$100,000.00 Permit Valuation | \$4.00 per valuation increment |
| E. Each \$25,000.00 Increment or Fraction Thereof Above \$100,000.00 | Add \$1.00 per valuation increment |
| F. Minimum | \$1.00 minimum |
| Strong Motion Instrument Program | |
| Commercial | \$28.00 per \$100,000.00 permit valuation (\$0.50 minimum) |
| Residential | \$13.00 per \$100,000.00 permit valuation (\$0.50 minimum) |
| Use & Occupancy Permits | |
| Certificate of Use and Occupancy | \$287.00 each |
| Certificate of Use and Occupancy - Replacement | \$123.00 each |
| SB 1186 Mandated Fee <i>Note: Does not include fees collected by the Fire Department.</i> | \$1.00 each |

DEVELOPMENT SERVICES

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| Temporary Occupancy Permit - Multi-Family Residential, Non-Residential, and Other Commercial | \$896.00 each |
| Temporary Occupancy Permit - Single Family Residential and Commercial Tenant Improvement less than 10,000 sq. ft. | \$375.00 each |

Public Works

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| Engineering | |
| A. 101 - 1,000 cubic yards | \$139.00 for the first 100 cubic yards, plus \$139.00 for each additional 100 cubic yards or fraction thereof |
| B. 1,001 - 10,000 cubic yards | \$1390.00 for the first 1,000 cubic yards plus \$129.00 for each additional 1,000 cubic yards or fraction thereof |
| C. 10,001 or more cubic yards | \$2680.00 for the first 10,000 cubic yards plus \$517.00 for each additional 10,000 cubic yard or fraction thereof |
| Inspection Fees | |
| Tree Inspection for Private Development | \$210.00 per inspection |
| Storm Water | |
| Storm Drain Plan Check Fee | \$595.00 per project |
| Wet Season Construction Site Stormwater Inspection | \$230.00 per month, charge monthly October through April |

Fire

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| Compliance Fees | |
| Emergency Response Fee - Hazmat (PAMC 17.24.050) | Up to \$1,212.00 for each incident up to 100% cost recovery |
| Installation or Closure Without Approved Plans and/or Permits | \$275.00 - \$813.00 average fee range |
| Documents | |
| Emergency Planning Guide | \$253.00 each |
| Long-term Offsite Document Storage | \$0.25 per page |
| Microfilm Copy/Print | \$3.25 per blueprint page; \$0.30 per specification/calculation page |
| Photographs | \$30.00 first print; \$0.55 each additional print |
| Hazardous Materials Classification Permits | |
| Compressed Gas | \$139.00 annually |

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| Corrosives | \$139.00 annually |
| Cryogenic Fluid | \$139.00 annually |
| Flammable and Combustible Liquids | \$139.00 annually |
| Flammable Gas | \$139.00 annually |
| Flammable Solids | \$139.00 annually |
| Health Hazard (Liquids & Solids) | \$139.00 annually |
| Liquefied Petroleum Gases | \$139.00 annually |
| Organic Coatings | \$175.00 annually |
| Organic Peroxides | \$139.00 annually |
| Ovens - Industrial Baking or Drying | \$102.00 annually |
| Oxidizers (Liquids & Solids) | \$139.00 annually |
| Oxidizing Gas | \$139.00 annually |
| Pyrophoric Gas | \$139.00 annually |
| Pyrophoric Materials (Liquids & Solids) | \$139.00 annually |
| Pyrotechnical Special Effects Material | \$29.00 annually |
| Radioactive Materials | \$139.00 annually |
| Refrigeration Equipment | \$175.00 annually |
| Spraying/Dipping | \$175.00 annually |
| Tire Recapping/Tire Storage | \$575.00 annually |
| Toxic, Highly Toxic, Moderately Toxic, Health Hazard Gas <i>Note: Includes pesticides, fumigants, and etiologic agents.</i> | \$139.00 annually |
| Toxic, Highly Toxic, Moderately Toxic, Health Hazard Materials | \$139.00 annually |
| Unstable Reactive Gas | \$139.00 annually |
| Unstable Reactive Materials (Liquids & Solids) | \$139.00 annually |
| Water Reactive Materials (Liquids & Solids) | \$139.00 annually |
| Hazardous Materials Storage Permits | |
| Additional Approvals for Hazardous Materials Storage Permit <i>Note: Additional approval for permit to construct, temporary closure, permanent closure, otherwise modify a hazardous materials storage facility. See CEQA for additional fees.</i> | \$356.00 per occurrence plus \$159.00 per hour for time above two hours |
| Business Plan (HMBP) | \$256.00 per location annually |
| Late Fee for Hazardous Materials Storage Permit | 25% of total Hazardous Material permit fee |
| Level I Facility <i>Note: Minimal storage as defined by having no hazardous materials over CFC permit amounts as specified in CFC section 105.</i> | \$264.00 annually per location. Includes 1 hr inspection time. |
| Level II Facility <i>Note: Quantities exceeding CFC permit threshold, but less than 50 gal., 500lbs or 200 cu. ft. Category also includes dry cleaning, fixed medical gas, auto or aircraft repair, and service stations.</i> | \$404.00 annually per location plus other hazardous materials classification permit if applicable. Includes 2 hrs inspection time. |

DEVELOPMENT SERVICES

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| Level III Facility <i>Note: Quantities exceed 50 gal. 500lbs, or 200 cu. ft. and not categorized as Level II.</i> | \$729.00 annually per location plus other hazardous materials classification permit if applicable. Includes 4 hrs inspection time. |
| Petroleum Aboveground Storage Tank <i>Note: Includes 2 hrs inspection time.</i> | \$593.00 annually |
| Provisional (6 Month) | \$186.00 plus other hazardous materials classification permit fees if applicable. Includes 2 hrs inspection time. |
| Inspection Fees | |
| Additional Inspection or Reinspection Fee | \$323.00 for up to 2 hours reinspection plus \$159.00 per hour (during business hours) |
| After Hours Inspection Fee <i>Note: Fee for before or after normal business hours; weekends and holidays included. Fee is to be paid in advance of inspection.</i> | \$165.00 per hour; 4 hour minimum |
| Care Facility <i>Note: Includes community, child day care and residential care for the elderly (CFC 111.4). Excludes residential elderly care facilities with six or fewer persons. SG: 9/1/16: Due to delay in implementation of Cost of Service Study, reverted to PY fee and changed status to existing.</i> | \$175.00 annually |
| Care Facility Inspection Including Fire Clearance | \$73.00 for facilities with 7-25 clients; \$140.00 for facilities with more than 25 clients |
| Christmas Tree Lot/Pumpkin Patch | \$175.00 each |
| High Rise Building - Certificate of Compliance <i>Note: Certificate of compliance inspection for each high rise building which is required by state law to be inspected and certified annually as meeting minimum compliance with applicable state of California fire and life safety standards for existing high rise buildings (CFC 111.4.3).</i> | \$713.00 annually for up to 4 hours; \$159.00 for each additional hour |
| Outside Cooking Booths | \$198.00 each |
| Standby Fire Watch <i>Note: Per person.</i> | \$159.00 per hour |
| Use and Occupancy Fire Inspection | \$148.00 per inspection |
| Investigations & Consultations | |
| Additional Hours Over Plan Review/Inspection | \$155.00 per hour |
| Alternate Means and Methods Application <i>Note: 2 hr maximum.</i> | \$356.00 per application |
| Appeals to Decisions | \$159.00 per hour |
| Consultation Fee | \$166.00 per hour |
| Hazardous Materials Data Entry Fee | \$77.00 per hour; 1 hour minimum |
| Hydrant Flow Fee | \$165.00 per occurrence |
| Life Safety & Fire Protection | |
| Hydrant Installation/Modification - Private | \$261.00 plus \$59.00 per hydrant per device |
| Automatic Fire Sprinkler Installation/Modification <i>Note: Includes hydrostatic test</i> | \$356.00 plus \$1.80 per head |
| Express Fire Protection Plan Check Fee | \$163.00 per occurrence |
| Fire Alarm System Installation and Modification | \$356.00 plus \$2.00 a device or contract point |

DEVELOPMENT SERVICES

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| Fire and Life Safety Plan Check - Commercial <i>Note: Includes one inspection and reinspection.</i> | The Fire and Life Safety Plan Review Fee is 45% of the Building Plan Check Fee and is collected by the Building Division at the time an application of a Building Permit is submitted |
| Fire Protection and Fire Access Plan Review for New Single Family Dwellings or Additions | \$100.00 each |
| Other Automatic Fire Extinguishing System <i>Note: Includes hood and duct, FM 200, Inergen, and CO2. If a system has a release panel, Fire Alarm fees apply as well.</i> | \$356.00 plus \$7.25 per nozzle |
| Site Disaster Planning | \$166.00 per hour |
| Standpipe System - Wet, Dry, or Combination | \$208.00 per riser |
| Temporary Certificate of Occupancy | \$356.00 per occurrence |
| Underground Fire Service Line <i>Note: Includes 4 hrs of inspection and 1 hr of plan check</i> | \$356.00 per occurrence |
| Verification of Fire Protection System Maintenance and Certification | \$89.00 annually |
| Specific Hazard Permits | |
| Aerosol Products | \$102.00 annually |
| Amusement Buildings | \$410.00 each |
| Automobile Wrecking Yard or Junk Yard | \$179.00 annually |
| Bowling Alley and Pin Refinishing Involving the use of Flammable Liquids | \$179.00 each |
| Candles and Open Flames in Assembly Areas | \$142.00 annually |
| Carnivals and Fairs | \$179.00 each |
| Cellulose Nitrate Storage/Nitrate Film | \$102.00 annually |
| Combustible Fiber/Material Storage | \$179.00 annually |
| Confined Space | \$148.00 annually |
| Dust Producing Devices | \$126.00 annually |
| Excavate within 10 ft. of Flammable or Combustible Pipeline | \$88.00 each |
| Explosive or Blasting Agents | \$102.00 annually |
| Fireworks Display | \$565.00 each |
| High-piled Combustible Storage | \$102.00 annually |
| Hot Work (Welding) Operations | \$179.00 annually |
| Liquid or Gas-Fueled Powered Equipment/Generator | \$88.00 each |
| Liquid or Gas-Fueled Vehicles or Equipment in Assembly Buildings | \$103.00 each |
| Magnesium Working | \$103.00 annually |
| Malls - Covered | \$103.00 annually |
| Occupant Load Increase - Temporary Public Assembly | \$236.00 each |
| Open Burning | \$236.00 each |

DEVELOPMENT SERVICES

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| Open Flame/Flame Producing Devices | \$88.00 each |
| Operate a Tank Vehicle to Transport Flammable/Combustible Liquids | \$102.00 annually |
| Parade Float | \$115.00 per hour |
| Place of Assembly | \$236.00 per occurrence |
| Place of Public Assembly - Temporary | \$236.00 each |
| Tent or Air Supported Structure <i>Note: Tent or air-supported structure having an area in excess of 200 sq. ft. or canopies in excess of 400 sq. ft. Fee includes a public assembly permit of \$125.00 for all tents.</i> | \$290.00 each |

Storm Drain

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| Permit Fees | |
| Additional Temporary Discharge to Storm Drain from Construction Site Dewatering | \$217.00 per week for the duration of dewatering activities |
| Temporary Discharge to Storm Drain from Construction Site Dewatering | \$2,903.00 per request to discharge |

Endnotes

¹ Plus, if applicable, Construction & Demolition Ordinance Fee in the Refuse Fund under Special Fees.



FIRE FEES



CITY OF
**PALO
ALTO**

Paramedics & Training

| Compliance Fees | |
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| Engine Company Second Reinspection | \$230.00 per hour |
| Preventable False Alarm (CFC 401.3.1) | \$205.00 - \$1,711.00 per hour |
| Paramedics | |
| 911 Advanced Life Support Transport Mileage ¹ | \$25.00 per mile |
| 911 Basic Life Support Transport Mileage ¹ | \$25.00 per mile |
| Advanced Life Support - Base/BLS Downgrades Bundled Rate ¹ <i>Note: Bundled charges include transport and supplies with the exception of O2, mileage, and Night Transport fee.</i> | \$1,718.00 per occurrence |
| Advanced Life Support - LS II Bundled Rate ¹ <i>Note: Bundled charges include transport and supplies with the exception of O2, mileage, and Night Transport fee.</i> | \$1,995.00 per occurrence |
| Advanced Life Support - Special Event Standby ¹ <i>Note: The Fire Chief or his designee can negotiate the fee for contracted services.</i> | \$208.00 - \$340.00 per hour |
| Basic Life Support - Scheduled Transport ¹ | \$270.00 - \$595.00 per occurrence |
| Basic Life Support - Single ¹ | \$512.00 per occurrence |
| Basic Life Support - Special Event Standby ¹ | \$85.00 - \$160.00 per hour |
| Contracted Interfacility Basic Life Support Transport ¹ | \$12.00 - \$24.00 per mile |
| Interfacility Basic Life Support Transport Mileage ¹ | \$25.00 per mile |
| Night Transport Fee ¹ | \$75.00 per occurrence |
| Oxygen ¹ | \$127.00 per occurrence |
| Training | |
| Fire Department Training (Full Day) | \$116.00 per class |
| Fire Department Training (Half Day or Less) | \$58.00 per class |
| Paramedic Internship Fee | \$1,140.00 each |

Endnotes

¹ *Although fees have increased commensurate with increased costs for providing services, actual revenues received are anticipated to vary dependent on the capitated reimbursement rates of Medicare.*



CITY OF
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ALTO**



LIBRARY FEES



CITY OF
**PALO
ALTO**

General

| Fines & Penalties | | |
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| Billing Fee for Overdue Items | | \$5.00 per item |
| Collection Agency Processing Fee | | \$10.00 per item |
| Damaged and Lost Materials | | Cost of repair or replacement |
| Damaged and Lost Materials - LINK ⁷ | | \$115.00 per item |
| Expired Hold Fee | | \$1.00 per item |
| Overdue Materials - Chromebooks ^{1,6} | | \$10.00 per item |
| Overdue Materials - Laptops ^{1,5} | | \$10.00 per item |
| Overdue Materials - LINK ^{1,7} | | \$1.00 per item, per day/\$10.00 max |
| Overdue Materials - Youth & Adult ¹ | | \$0.30 per item, per day/\$9.00 max |
| Replacement Library Card | | \$1.00 each |
| Rentals & Reservations | | |
| | Resident Fee | Non-Resident Fee |
| Cancellation Fee | One-third Total Charges | One-third Total Charges |
| Downtown Library Community Room ^{3,8} | \$79.00 per hour | \$118.00 per hour |
| Mitchell Park Library Community Room ^{4,8} | \$82.00 per hour | \$123.00 per hour |
| Rinconada Library Community Room ^{2,8} | \$123.00 per hour | \$184.00 per hour |
| Sales | | |
| Headphones <i>Note: Earbuds at \$1.00 each, regular headphones at \$3.00 each</i> | | \$1.00 - \$3.00 each |
| USB Flash Drive | | \$12.00 each |
| Services | | |
| Laser Prints - Black & White | | \$0.15 per page |
| Laser Prints - Color | | \$0.50 per page |

Endnotes

- ¹ *Customers enrolled in the Library's Homebound program are exempted from these fees.*
- ² *This rate is based on the for-profit rate of 1,254 sq. ft. and \$0.098 per sq. ft. for residents and \$0.147 per sq. ft. for non-residents. The non-profit rate is 50 percent of this rate.*
- ³ *This rate is based on the for-profit rate of 800 sq. ft. and \$0.098 per sq. ft. for residents and \$0.147 per sq. ft. for non-residents. The non-profit rate is 50 percent of this rate.*
- ⁴ *This rate is based on the for-profit rate of 837 sq. ft. and \$0.098 per sq. ft. for residents and \$0.147 per sq. ft. for non-residents. The non-profit rate is 50 percent of this rate.*
- ⁵ *Fee is charged once the customer exceeds the free 2-hour limit by a 15-minute grace period.*
- ⁶ *Fee is charged once the customer is 1-day overdue, then the cost of the Chromebook.*
- ⁷ *Fees are set by an external library consortium.*
- ⁸ *Non-profit fees include a 50 percent discount to the existing fee structure.*



CITY OF
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PLANNING AND COMMUNITY ENVIRONMENT FEES



CITY OF
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Planning

| Appeals and Legal Review Fees | |
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| <p>Appeal Costs Exceeding Appeals Filing Fee <i>Note: All costs will be recovered from the applicant in the event that an appeal is filed by a third party and the appeal is upheld and in the event that the applicant files an appeal that is denied.</i></p> | \$3,000 initial deposit plus any applicable Other Application fees. |
| Legal Review (Legislative review, zone change, plan amendment, etc.) | \$5,003.00 each |
| Legal Review ARB Major | \$2,606.00 each |
| Legal Review Environmental | \$4,720.00 each |
| <p>Legal Review for Additional Hearings <i>Note: Legal review fees cover up to 3 public hearings. Additional hearings are charged at 1/3 of the applicable fee.</i></p> | Additional hearings are charged at 1/3 of the applicable fee. |
| Legal Review Mitigation Monitoring - Environmental Impact Report | \$500.00 per application |
| <p>Request for Hearing by City Council or Planning & Transportation Commission <i>Note: The fee is refunded if the City Council chooses not to hear an appeal. Also, the fee shall not be charged if a fee for Director's Hearing has been paid.</i></p> | \$280.00 per application |
| Architectural Review | |
| <p>Architectural Review - Major Project <i>Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i></p> | \$10,264 initial deposit plus Legal Review fees and applicable Other Application fees |
| Architectural Review - Minor Project (ARB Review) | \$4,982.00 plus applicable Other Application fees |
| Architectural Review - Minor Project (Staff Review) | \$2,112.00 plus applicable Other Application fees |
| Design Enhancement Exception | \$3,623.00 plus applicable Other Application fees |
| Preliminary Review | \$3,371.00 plus applicable Other Application fees |
| Signs - (ARB Review) | \$2,261.00 plus applicable Other Application fees |
| Signs - (Exceptions) | \$2,653.00 plus applicable Other Application fees |
| Signs, Minor Facade Changes, Landscaping, Accessory Structures, or Similar Minor Changes to a Building Exterior - (Staff Review) | \$611.00 plus applicable Other Application fees |
| Temporary Sign Permit | \$110.00 per 15 days plus applicable Other Application fees |
| Comprehensive Plan Change | |
| <p>Comprehensive Plan Change <i>Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i></p> | \$6,118.00 initial deposit |
| <p>Comprehensive Plan Maintenance Fee <i>Note: Collected at Building Permit issuance.</i></p> | \$0.55 per \$1,000.00 of construction valuation |

PLANNING AND COMMUNITY ENVIRONMENT

| Development Agreement | |
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| Development Agreement <i>Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i> | \$7,058.00 initial deposit plus Legal Review fees and applicable Other Application fees |
| Development Agreement - Annual Review <i>Note: 100 percent of processing costs will be recovered.</i> | \$2,471.00 initial deposit plus Legal Review fees and applicable Other Application fees |
| Development Projects Preliminary Review | |
| Development Projects - Prescreening (PTC & CC Review) <i>Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i> | \$3,671.00 initial deposit plus Legal Review fees and applicable Other Application fees |
| Director's Approval | |
| Director's Hearing Requested | \$280.00 per hearing each |
| Home Improvement Exception | \$2,070.00 plus applicable Other Application fees |
| Planning Fee Waiver | At the recommendation of the Planning and Community Environment Director, the City Manager may waive all or a portion of a Planning fee when the applicant is a non-profit organization or another governmental entity, and the following findings can be made: (1) the proposed project would advance a public purpose benefiting the residents of Palo Alto; and (2) General Fund support is available to back-fill the fee(s) waived. The City Manager will report annually to the City Council about fee waivers granted pursuant to this provision as part of the closing of the budget. |
| Documents & Photocopies | |
| Administrative Extensions and Zoning Letters | Applicable hour rate/1 hr. minimum |
| Comprehensive Plan | \$90.00 plus \$4.00 if mailed |
| Copy from Optical Disk | \$28.00 minimum plus \$0.50 per page |
| Property Research requiring more than 30 minutes | Applicable hourly rate/1 hr. minimum per hour |
| Tree Manual or Other Bounded Documents | \$33.00 plus \$4.00 if mailed |
| Zoning Map Booklet | \$98.00 plus \$4.00 if mailed |
| Environmental Impact Assessment | |
| CEQA Categorical Exemption | \$400.00 each |
| Environmental Document <i>Note: 100 percent of processing costs will be recovered plus any other entitlements necessary to complete the project, whether indicated at 100 percent cost recovery in this schedule or not.</i> | \$5,000 initial deposit plus any applicable Other Application fees |
| Environmental Document (Consultant Prepared) <i>Note: If estimated costs exceed \$100,000, alternative deposit and payment schedule arrangements may be made at the discretion of the Director of Planning and Community Environment. 100 percent of processing costs will be recovered.</i> | Initial deposit of 100 percent of estimated costs due upon application plus 25% for contract administration and applicable Legal Review fees and Other Application fees |

PLANNING AND COMMUNITY ENVIRONMENT

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| Environmental Impact Assessment - Mitigated Negative Declaration | Initial deposit of 100 percent of estimated costs due upon application plus 25% for contract administration and applicable Legal Review and Other Application fees. |
| Mitigation Monitoring - Environmental Impact Report <i>Note: 100 percent of processing costs will be recovered, including any charges for specialized consultants</i> | \$3,671.00 initial deposit plus applicable Other Application fees |
| Mitigation Monitoring - Mitigated Negative Declaration <i>Note: 100 percent of processing costs will be recovered, including any charges for specialized consultants</i> | \$1,224.00 initial deposit plus applicable Other Application fees |
| Historic Resource | |
| Demolition Application for Historic Buildings | \$1,001.00 plus applicable Other Application fees |
| Historic Resource Review - Major Project | \$1,502.00 plus applicable Other Application fees |
| Historic Resource Review - Minor Project (Staff Review) | \$855.00 plus applicable Other Application fees |
| Historic Resource Review of Individual Review Application | \$250.00 plus Individual Review fees and applicable Other Application fees |
| Mills Act Contract - Establish or Withdraw <i>Note: 100 percent of processing costs will be recovered.</i> | \$1,835.00 initial deposit plus Legal Review fees and applicable Other Application fees |
| Transfer of Development Rights Projects <i>Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i> | \$611.00 initial deposit plus Legal Review fees |
| Williamson Act Contract - Establish or Withdraw <i>Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i> | \$1,929.00 initial deposit plus any applicable Other Application fees |
| Individual Review | |
| Expansion of Existing Two-Story greater than 150 sq. ft. | \$4,310.00 plus applicable Other Application fees and any other entitlements necessary to complete the project, including historic review |
| Individual Review - Minor Revisions to Approved Projects | \$2,320.00 plus cost of notices |
| Individual Review Refund Fee <i>Note: This fee recovers the cost of staff calculating the amount of refund due when an applicant decides to withdraw an IR application.</i> | 20% of Individual Review fee per application |
| New Two-Story Addition or New Two-Story Home | \$5,679.00 plus applicable Other Application fees and any other entitlements necessary to complete the project, including historic review |
| Preliminary Individual Review with Architect | \$245.00 per occurrence |
| Other Application Fees | |
| Contract Administration <i>Note: 25% Contract Administration and project management costs are in addition to direct costs of consultant services and will be charged to deposit-based fees.</i> | 25 percent of direct cost |
| Planning Compliance Fee <i>Note: Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i> | Initial deposit equal to 3 hrs of applicable staff rate each |

PLANNING AND COMMUNITY ENVIRONMENT

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| Pre-Screening fee <i>Note: All costs will be recovered for the prescreening of applicants proposing rezoning, zoning text amendments, development agreements, Comp Plan amendments, or specific plans.</i> | \$3,000 initial deposit plus any applicable Legal Review and Other Application fees. |
| Public Noticing - 150 ft. Radius <i>Note: If noticing is required. Covers cost of up to three rounds of noticing.</i> | \$484.00 each |
| Public Noticing - 600 ft. Radius <i>Note: If noticing is required. Covers cost of up to three rounds of noticing.</i> | \$825.00 each |
| Public Noticing beyond 600 ft. Radius | \$931.00 each |
| Record Management Fee | \$26.00 per file |
| Recording Fee with County | County cost of recording, if required |
| Records Retention | \$4.00 per plan sheet |
| Site & Design | |
| Site and Design Major <i>Note: 100 percent of processing costs and legal costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i> | \$22,523 initial deposit plus any Legal Review fees and applicable Other Application fees |
| Subdivision - Five or More Parcels | |
| Subdivision Final Map | \$4,140.00 plus any applicable Other Application fees |
| Tentative Map <i>Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i> | \$8,622.00 initial deposit plus Legal Review fees and applicable Other Application fees |
| Subdivision (Minor) | |
| Parcel Map | \$2,527.00 plus any applicable Other Application fees |
| Preliminary Parcel Map, Minor | \$3,738.00 plus Legal Review fees and applicable Other Application fees plus Environmental Impact Assessment fees |
| Subdivision (Minor) with Exception | |
| Parcel Map, Minor with Exception | \$2,098.00 plus any applicable Other Application fees |
| Preliminary Parcel Map, Minor with Exception | \$6,464.00 plus any applicable Other Application fees plus Environmental Impact Assessment fees |
| Subscriptions | |
| Board or Commission Agendas | \$112.00 annually per board or commission |
| Board or Commission Minutes | \$224.00 annually per board or commission |
| Use Permit | |
| Conditional Use Permit - additional upon hearing request | \$4,650 plus any applicable Other Application fees |
| Conditional Use Permit - Director Level | \$4,914 plus any applicable Other Application fees |
| Day Care Center | \$186.00 plus applicable Other Application fees plus Environmental Impact Assessment fees |
| Temporary Use Permit - Minor | \$674.00 plus any applicable Other Application fees |

PLANNING AND COMMUNITY ENVIRONMENT

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| Wireless Tier 1: Minor ARB | \$2,672.00 plus any applicable Other Application fees |
| Wireless Tier 2: Conditional Use Permit | \$5,754.00 plus any applicable Other Application fees |
| Wireless Tier 3: Major ARB | \$6,109.00 plus any applicable Other Application fees |
| Variance | |
| Variance - additional upon hearing | \$4,823 each |
| Variance - Director's Level | \$3,144 plus any applicable Other Application fees |
| Zone Change | |
| Planned Community Zone Change <i>Note: 100 percent of processing and legal costs will be recovered</i> | \$7,341.00 initial deposit |
| Planned Community Zone Change - Minor Change <i>Note: 100 percent of processing and legal costs will be recovered</i> | \$1,500.00 initial deposit |
| Zone Change Regular <i>Note: 100 percent of processing and legal costs will be recovered</i> | \$6,118.00 initial deposit |

Transportation

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| Bicycle | |
| Bicycle Training (or other training TBD) | \$16.00 - \$75.00 per class |
| Locker - Refundable Key Deposit | \$27.00 per rental |
| Locker - Rental Fee | \$6.00 per rental |
| Parking Permit - Business District | |
| 800 High Street - Parking Permit | \$146.50 per quarter; \$466.00 per year |
| All Lots - Replacement Permit | \$10.00 per permit |
| California Avenue - One Day Parking Permit | \$8.00 per day |
| California Avenue Business District All Lots | \$49.50 per quarter; \$149.00 per year |
| California Avenue Business District All Lots - Transferable Permit | \$49.50 per quarter |
| Lot X - Sheraton Parking Lot | \$146.50 per quarter; \$466.00 per year |
| University Avenue - All Lots | \$146.50 per quarter; \$466.00 per year |
| University Avenue - One Day Parking Permit | \$17.50 per day |
| University Avenue - Transferable Permit | \$145.50 per quarter per quarter |
| University Avenue - Wait List Registration | \$10.00 per occurrence |
| Parking Permit - Commercial/Construction | |
| Commercial/Construction - Building/Relocation (City) | \$628.00 plus cash deposit or bond |

PLANNING AND COMMUNITY ENVIRONMENT

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| Commercial/Construction - Building/Relocation (Outside City) | \$123.00 plus cash deposit or bond |
| Commercial/Construction - Wide Load/Heavy Vehicle | \$16.00 per occurrence |
| Commercial/Construction Parking Permits - Emergency Repair Vehicles | \$190.00 per year |
| Parking Permit - Residential | |
| College Terrace - Annual Permit | \$40.00 per permit |
| College Terrace - Guest Permit | \$40.00 per permit |
| College Terrace - Lost Annual Permit | \$10.00 per permit |
| College Terrace - Lost Guest Permit | \$40.00 per permit |
| Downtown RPP - Annual Guest Permit for Residents | \$50.00 per annual permit |
| Downtown RPP - Annual Permit (Low Wage) | \$100.00 per annual permit |
| Downtown RPP - Annual Permit (Residential) | \$50.00 per additional annual permit, first one free |
| Downtown RPP - Annual Permit (Standard Employee) | \$466.00 per annual permit |
| Downtown RPP - Daily Employee Guest Permit | \$5.00 per day |
| Downtown RPP - Five-day Employee Guest Permit | \$15.00 per 5 day period in the same week |
| Downtown RPP - Visitor Permit | \$5.00 each for 24 hour period, 50 max per year |
| Residential - Day Use Permit | \$5.00 per permit |
| Residential - Disabled Parking Permit | \$250.00 per year |
| Residential - Other (Trial) | \$100.00 through trial period |
| Valet Parking | |
| On-Street Parking Space Rental | \$79.00 per space per week |
| Valet Parking Permit Application | \$600.00 per application |
| Valet Parking Sign & Curb Markings | \$1,008.00 each |
| Valet Permit Application Renewal (Annual) | \$91.00 per year |
| Valet Short-Term Application Fee | \$280.00 per application |

Impact & In-Lieu Fees

| Development Impact Fees - Non-Residential | | |
|--|--|--|
| | Commercial/Industrial | Hotel/Motel |
| Community Center Impact Fee | \$284.00 per 1,000 sq. ft. or fraction thereof | \$128.00 per 1,000 sq. ft. or fraction thereof |

PLANNING AND COMMUNITY ENVIRONMENT

| General Government Facilities | Commercial: \$726.00 per 1,000 sq. ft. or fraction thereof; Industrial: \$242.00 per 1,000 sq. ft. or fraction thereof | \$970.00 per 1,000 sq. ft. or fraction thereof |
|---|--|---|
| Library Impact Fee | \$271.00 per 1,000 sq. ft. or fraction thereof | \$114.00 per 1,000 sq. ft. or fraction thereof |
| Park Impact Fee | \$5,038.00 per 1,000 sq. ft. or fraction thereof | \$2,278.00 per 1,000 sq. ft. or fraction thereof |
| Public Safety Facilities | Commercial: \$576.00 per 1,000 sq. ft. or fraction thereof; Industrial: \$192.00 per 1,000 sq. ft. or fraction thereof | \$769.00 per 1,000 sq. ft. or fraction thereof |
| Development Impact Fees - Residential | | |
| | Single Family | Multi-Family |
| Community Center Impact Fee | \$3,075.00 per residence or \$4,605.00 per residence larger than 3,000 sq. ft. | \$2,024.00 per unit or \$1,021.00 per unit smaller than or equal to 900 sq. ft. |
| General Government Facilities | \$1,299.00 per unit | \$1,039.00 per unit |
| Library Impact Fee | \$1,074.00 per residence or \$1,599.00 per residence larger than 3,000 sq. ft. | \$642.00 per unit or \$353.00 per unit small than 900 sq. ft. |
| Park Impact Fee | \$11,864.00 per residence or \$17,716 per residence larger than 3,000 sq. ft. | \$7,766.00 per unit or \$3,926.00 per unit smaller than or equal to 900 sq. ft. |
| Public Safety Facilities | \$1,031.00 per unit | \$825.00 per unit |
| Housing Impact Fees | | |
| Housing Impact Fee | \$20.37 per sq. ft. of non-residential development | |
| Parkland Dedication Fee | | |
| | Single Family | Multi-Family |
| Parkland Dedication Fee - In-Lieu Fee <i>Note: Only applies to residential projects that require a subdivision or parcel map. Land dedication is required for subdivisions resulting in more than 50 parcels. When parkland dedication applies, park impact fees do not apply.</i> | \$58,812.00 per unit | \$40,103.00 per unit |
| Parkland Dedication Fee - Land | 531 sq. ft. per unit | 366 sq. ft. per unit |
| Public Art Fee | | |
| Public Art Fee <i>Note: Applies to new commercial buildings including new construction, remodels, additions, and reconstruction that have a floor area of 10,000 sq. ft. or more and a construction value of \$200,000.00 or more, and new residential projects of five units or more, with some exclusions.</i> | 1 percent of first \$108.87 million construction valuation and 0.9 percent of construction valuation for valuation in excess of \$108.87 million | |
| Traffic Impact Fees | | |
| Charleston Arastradero - Commercial | \$0.38 per sq. ft. | |

PLANNING AND COMMUNITY ENVIRONMENT

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| Charleston Arastradero - Residential | \$1,300.00 per residential unit |
| Citywide Transportation Impact Fee | \$3,559.00 per net new PM peak hour trip |
| Parking In-Lieu Fee for Downtown Assessment District | \$67,429.00 per parking space |
| San Antonio/West Bayshore Area | \$2.55 per sq. ft. |
| Stanford Research Park/El Camino Real CS Zone | \$12.36 per net sq. ft. |



CITY OF
**PALO
ALTO**



POLICE FEES



CITY OF
**PALO
ALTO**

General

| Background Check | |
|--|-------------------------------------|
| Background Check - New <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$171.00 each |
| Background Check - Renewal | \$64.00 each |
| Department of Justice Fingerprint and Rolling Fee | \$56.00 each |
| FBI Fingerprint Fee | \$26.00 each |
| OPM/DOD Background Check | \$5 per application per application |
| False Alarm | |
| Alarm Registration Fee - New | \$40.00 each |
| Alarm Registration Fee - Renewal | \$40.00 each |
| Third False Alarm | \$108.00 each |
| Fourth False Alarm | \$162.00 each |
| Fifth and Each Subsequent False Alarm | \$216.00 each |
| Impoundment Fees | |
| Vehicle Impoundment Fee | \$135.00 each |
| Vehicle Repossession Receipt | \$15.00 each |
| Miscellaneous | |
| Helicopter Landing Fee | \$50.00 per occurrence |
| Personnel Rates | |
| Emergency Response Fee | \$54.00 - \$12,000.00 per incident |
| Special Fees | |
| Clearance Letter | \$23.00 each |
| Location Crime Statistics Fee | \$53.00 each |
| Offsite Document Retrieval | \$30.00 per item |
| Parenting Project Materials | \$38.00 each |
| Parenting Project Program | \$130.00 per family |
| Permit Inspection Fee - 201 - 400 Attendees | \$130.00 per permit |
| Permit Inspection Fee - 401 - 600 Attendees | \$148.00 per permit |
| Permit Inspection Fee - Each additional 200 Attendees | \$24.00 each |
| Permit Inspection Fee - General | \$121.00 per permit |
| Photo Reproduction Fee | \$40.00 per CD |
| Report Copy Fee | \$13.00 each |
| Research Fee | \$107.00 per hour |

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| Subpoena Fee | \$24.00 per hour |
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Animal Services

| Adoptions | |
|--|--|
| Adoption Hold Fee | \$25.00 per pet |
| Cockatiels | \$27.00 per pet |
| Dogs & Cats | \$125.00 per pet |
| Exotic Animals | Fee established by Animal Superintendent |
| Parakeets, Chickens, Pigeons, & Doves | \$5.00 per pet |
| Rabbits | \$45.00 per pet |
| Rats, Hamsters, Guinea Pigs, & Mice | \$5.00 per pet |
| Animal Permits | |
| Boarding | \$165.00 per permit |
| Breeding Permit - Cat, Dog, or Bird | \$100.00 per permit |
| Dangerous Animal or Microchip | \$325.00 per permit |
| Kennel, Birds, or Animals | \$165.00 per permit |
| Livery Stable, Boarding Stable | \$165.00 per permit |
| Livestock | \$60.00 per permit |
| Pet Shop/Groomer | \$165.00 per permit |
| Pet Show or Fun Match | \$60.00 per permit |
| Pony Ride, Pony Ring | \$165.00 per permit |
| Riding Academy | \$165.00 per permit |
| Traveling Menagerie or Zoo | \$165.00 per permit |
| Boarding | |
| Cats | \$20.00 per pet |
| Dogs | \$20.00 per pet |
| Large Animals (Horse, Cow, Pigs, etc.) | Actual cost including transportation expense will be charged to house the animal at the appropriate facility |
| Rabbits | \$5.00 per pet |
| Small Animals (Reptiles, Birds, etc.) | \$3.00 per pet |

| Cremation | | |
|---|-------------------------|------------------|
| | Private | Communal |
| A. Animal: 0lbs - 24lbs | \$140.00 per pet | \$100.00 per pet |
| B. Animal: 25lbs - 49lbs | \$160.00 per pet | \$115.00 per pet |
| C. Animal: 50lbs - 75lbs | \$175.00 per pet | \$130.00 per pet |
| D. Animal: 76lbs - 99lbs | \$190.00 per pet | \$150.00 per pet |
| E. Animal: 100lbs - 150lbs | \$220.00 per pet | \$165.00 per pet |
| F. Cremation Services - Customer Engraved Plaque Fee | \$20.00 each | |
| Disposal | | |
| A. Dogs, Cats, Rabbits (up to 20 lbs) | \$40.00 per pet | |
| B. Dogs (up to 75lbs) | \$50.00 per pet | |
| C. Dogs (76lbs and over) | \$60.00 per pet | |
| D. Each Additional Animal | \$9.00 per pet | |
| E. Small Animals and Birds | \$10.00 per pet | |
| F. Large Animals (up to 150lbs) <i>Note: No animal over 150lbs will be accepted.</i> | \$110.00 per pet | |
| G. Request for Transport of Owned Dead Animals up to 100lbs | \$45.00 per pet | |
| Euthanasia | | |
| A. Domestic Animals (up to 20lbs) | \$75.00 per pet | |
| B. Dogs (21lbs to 75lbs) | \$110.00 per pet | |
| C. Dogs (76lbs and over) | \$141.00 per pet | |
| D. Small Animals and Birds | \$40.00 per pet | |
| Impoundment Fees - Cat | | |
| A. First Offense | \$30.00 per occurrence | |
| B. Second Offense | \$45.00 per occurrence | |
| C. Third and Subsequent Offenses | \$60.00 per occurrence | |
| Impoundment Fees - Dog - Licensed | | |
| A. First Offense | \$30.00 per occurrence | |
| B. Second Offense | \$45.00 per occurrence | |
| C. Third Offense | \$60.00 per occurrence | |
| D. Fourth Offense | \$110.00 per occurrence | |
| E. Fifth to Tenth Offense | \$146.00 per occurrence | |
| F. Eleventh and Subsequent Offenses | \$165.00 per occurrence | |

| Impoundment Fees - Dog - Unlicensed | | |
|---|--------------------------------|-----------------------------|
| A. First Offense | \$50.00 per occurrence | |
| B. Second Offense | \$76.00 per occurrence | |
| C. Third Offense | \$95.00 per occurrence | |
| D. Fourth Offense | \$110.00 per occurrence | |
| E. Fifth to Tenth Offense | \$170.00 per occurrence | |
| F. Eleventh and Subsequent Offenses | \$200.00 per occurrence | |
| Impoundment Fees - General | | |
| Other Animals (Large) - Horse, Cow, Pig, Goat, etc. | \$100.00 per occurrence | |
| Other Animals (Small) - Bird, Rabbit, Reptile, etc. | \$25.00 per occurrence | |
| Special Impoundment Fee - Dog (Licensed) | \$100.00 per occurrence | |
| Special Impoundment Fee - Dog (Unlicensed) | \$125.00 per occurrence | |
| State Mandated Fees - First Offense | \$35.00 per occurrence | |
| State Mandated Fees - Second Offense | \$50.00 per occurrence | |
| State Mandated Fees - Third and Subsequent Offenses | \$100.00 per occurrence | |
| Pet Licenses | | |
| | Per Pet | Spayed or Neutered |
| A. 12 Months | \$40.00 per dog | \$20.00 per dog |
| B. 24 Months | \$60.00 per dog | \$30.00 per dog |
| C. 36 Months | \$80.00 per dog | \$40.00 per dog |
| Cat ID | \$10.00 per cat for five years | |
| Cat ID - Altered | \$5.00 per cat for five years | |
| Late Fee | \$30.00 per dog | \$30.00 per dog |
| Replacement License Tags (Dogs) | \$5.00 each | |
| Spay & Neuter Clinic Fees - Cat | | |
| | Resident Fee | Non-Resident Fee |
| Neuter | \$60.00 per pet | \$65.00 per pet |
| Spay | \$85.00 per pet | \$90.00 per pet |
| Spay & Neuter Clinic Fees - Dog | | |
| | Resident Fee | Non-Resident Fee |
| A. Neuter (0lbs - 30lbs) | \$90.00 - \$115.00 per pet | \$95.00 - \$120.00 per pet |
| B. Neuter (31lbs - 50lbs) | \$100.00 - \$125.00 per pet | \$105.00 - \$130.00 per pet |
| C. Neuter (51lbs - 75lbs) | \$115.00 - \$135.00 per pet | \$120.00 - \$140.00 per pet |
| D. Neuter (76lbs - 99lbs) | \$135.00 - \$160.00 per pet | \$140.00 - \$165.00 per pet |

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| E. Neuter (100lbs and over) | \$250.00 per pet | \$325.00 per pet |
| F. Spay (0lbs - 30lbs) | \$105.00 - \$125.00 per pet | \$110.00 - \$130.00 per pet |
| G. Spay (31lbs - 50lbs) | \$115.00 - \$140.00 per pet | \$120.00 - \$145.00 per pet |
| H. Spay (51lbs - 75lbs) | \$135.00 - \$160.00 per pet | \$140.00 - \$165.00 per pet |
| I. Spay (76lbs - 99lbs) | \$160.00 - \$185.00 per pet | \$165.00 - \$190.00 per pet |
| J. Spay (100lbs and over) | \$270.00 per pet | \$345.00 per pet |
| Spay & Neuter Clinic Fees - General | | |
| | Resident Fee | Non-Resident Fee |
| 48-Hour Cancellation Fee (non-refundable) | \$25.00 per pet | \$25.00 per pet |
| Clinic Board Fee | \$20.00 per pet | \$20.00 per pet |
| Late Fee for Spay/Neuter Pickup | \$25.00 per pet | \$25.00 per pet |
| No-Show Fee (non-refundable) | \$50.00 per pet | \$50.00 per pet |
| Rabbit - Neuter | \$75.00 per pet | \$95.00 per pet |
| Rabbit - Spay | \$100.00 per pet | \$120.00 per pet |
| Rat, Guinea Pig - Neuter | \$100.00 per pet | \$120.00 per pet |
| Rat, Guinea Pig - Spay | \$75.00 per pet | \$95.00 per pet |
| Rescue Group (Non-Profit) - Cat Spay/Neuter | \$55.00 per pet | |
| Rescue Group (Non-Profit) - Dog Spay/Neuter | \$90.00 per pet | |
| Vaccinations | | |
| Bordatella | \$20.00 per pet | |
| DA2PP | \$20.00 per pet | |
| FVRCP | \$20.00 per pet | |
| Kitten Package <i>Note: Includes FVRCP vaccine (8, 11, & 15 weeks); Rabies vaccine (16 weeks); and Microchip.</i> | \$100.00 per pet | |
| Leukemia | \$20.00 per pet | |
| Microchip | \$40.00 per pet | |
| Microchip Rescue Group | \$20.00 per pet | |
| Puppy Package <i>Note: Includes DA2PP vaccine (8, 11, & 15 weeks); Rabies vaccine (16 weeks); and Microchip.</i> | \$100.00 per pet | |
| Rabies | \$10.00 per pet | |
| Rabies (Actual Clinic Cost) | \$6.00 per pet | |
| Trap Rental - 3 Day Usage (minimum) | \$20.00 each | |
| Trap Rental - Additional (14 day maximum) | \$5.00 per day | |
| Trap Rental - Deposit | \$100.00 each | |

Veterinary Services

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| Animal Control Officer/Veterinary Technician | \$72.00 per hour |
| Antibiotic Injection | \$16.00 per pet |
| Bandages - Paws | \$26.00 - \$43.00 per pet |
| Bandages - Robert Jones | \$70.00 each |
| Bandages - Splint | \$77.00 - \$102.00 per pet |
| City Veterinarian | \$148.00 per hour |
| Common Procedures - Fluorescein Eye Stain | \$16.00 each |
| Common Procedures - Flushing Drains | \$3.00 each |
| Common Procedures - Force Feeding | \$5.00 each |
| Common Procedures - Incubator/ICU Cage with O2 | \$81.00 per day |
| Common Procedures - Intensive Care (additional) | \$54.00 per hour |
| Common Procedures - Medical Grooming | \$81.00 per hour |
| Common Procedures - Medication (Rx Fee) | \$11.00 - \$65.00 per medication |
| Common Procedures - Oral or Topical Treatment | \$3.00 each |
| Common Procedures - Special Prescription Diets | \$5.00 per day |
| Common Procedures - Worming's | \$27.00 each |
| Cryptorchid plus Neuter Fee | \$25.00 - \$150.00 per pet |
| Deciduous Tooth Extraction | \$25.00 per tooth |
| Dewclaw Removal | \$35.00 - \$50.00 per dewclaw |
| Droncit Injection (Tapeworms) | \$16.00 per pet |
| Ear Mite Treatment | \$30.00 per pet |
| Feral Rescue Own Felv/FIV Test | \$15.00 per pet |
| Feral Rescue Own Vaccine | \$5.00 per pet |
| Fluid Therapy - IV Catheter plus Insertion | \$54.00 each |
| Fluid Therapy - IV Fluids | \$24.00 each |
| Fluid Therapy - IVAC Set Up and Use | \$16.00 per day |
| Fluid Therapy - SQ (Cats) | \$38.00 each |
| Fluid Therapy - SQ (Dogs) | \$49.00 each |
| Heartworm Testing | \$35.00 with surgery only |
| Injections - IM & SQ | \$27.00 each |
| Injections - IV | \$38.00 each |
| Injections - IV solu-delta cortef 100mg | \$43.00 each |
| Injections - IV solu-delta cortef 500mg | \$54.00 each |
| Labwork - Azostick or Dextrostick | \$16.00 each |

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| Labwork - Cite CPV Test | \$38.00 each |
| Labwork - DTM | \$32.00 each |
| Labwork - Fecal | \$27.00 each |
| Labwork - FeLV/FIV Test | \$32.00 each |
| Labwork - Heartworm Test | \$38.00 each |
| Labwork - Multistick Urinalysis | \$16.00 each |
| Labwork - PCV | \$16.00 each |
| Labwork - PCV/TP | \$27.00 each |
| Labwork - Reference Lab (CVD) | 200% of City cost |
| Labwork - Skin Scraping | \$22.00 each |
| Leukemia/FIV Combo Testing | \$35.00 with surgery only |
| Nail Clip | \$5.00 per pet |
| Obesity Fee plus Spay Fee | \$22.00 - \$43.00 per pet |
| Pregnancy Fee plus Spay Fee | \$20.00 - \$75.00 per pet |
| Pre-surgical Labwork | City cost plus \$26.00 service fee |
| Previously Spayed/Neutered | \$35.00 per pet |
| Quarantine Home Inspection Fee | \$40.00 each |
| Rx for Clinic | \$16.00 - \$54.00 per pet |
| Sedation/Anesthesia - Gas | \$81.00 for first 30 minutes; \$1.50 per minute thereafter |
| Sedation/Anesthesia - IM | \$54.00 each |
| Sedation/Anesthesia - IV | \$76.00 each |
| Sedation/Anesthesia - Local | \$32.00 each |
| Special Rx | City cost plus \$16.00 service fee |
| Surgery - Minor Surgery and Preparation | \$38.00 each |
| Surgery - Surgical Time/Veterinary Treatment Time | \$108.00 per hour |
| Umbilical Hernia | \$35.00 - \$75.00 per pet |
| Wound Care | \$16.00 - \$54.00 per pet |

Special Event

Personnel Rates

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| A. Community Services Officer <i>Note: For those events where 100 percent of the proceeds go to a "profit" organization.</i> | \$81.00 per hour |
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POLICE

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| <p>A. Police Agent <i>Note: For those events where 100 percent of the proceeds go to a "profit" organization.</i></p> | \$155.00 per hour |
| <p>A. Police Officer <i>Note: For those events where 100 percent of the proceeds go to a "profit" organization.</i></p> | \$144.00 per hour |
| <p>A. Police Reserve <i>Note: For those events where 100 percent of the proceeds go to a "profit" organization.</i></p> | \$60.00 per hour |
| <p>A. Police Sergeant <i>Note: For those events where 100 percent of the proceeds go to a "profit" organization.</i></p> | \$171.00 per hour |
| <p>B. Community Services Officer <i>Note: For those events where less than 80 percent of the proceeds go directly to a "non-profit" organization.</i></p> | \$63.00 per hour |
| <p>B. Police Agent <i>Note: For those events where less than 80 percent of the proceeds go directly to a "non-profit" organization.</i></p> | \$124.00 per hour |
| <p>B. Police Officer <i>Note: For those events where less than 80 percent of the proceeds go directly to a "non-profit" organization.</i></p> | \$116.00 per hour |
| <p>B. Police Reserve <i>Note: For those events where less than 80 percent of the proceeds go directly to a "non-profit" organization.</i></p> | \$49.00 per hour |
| <p>B. Police Sergeant <i>Note: For those events where less than 80 percent of the proceeds go directly to a "non-profit" organization.</i></p> | \$135.00 per hour |
| <p>C. Community Services Officer <i>Note: For those events where 80 percent or more of the proceeds go directly to a "non-profit" organization or events declared as co-sponsored by the City of Palo Alto.</i></p> | \$60.00 per hour |
| <p>C. Police Agent <i>Note: For those events where 80 percent or more of the proceeds go directly to a "non-profit" organization or events declared as co-sponsored by the City of Palo Alto.</i></p> | \$116.00 per hour |
| <p>C. Police Officer <i>Note: For those events where 80 percent or more of the proceeds go directly to a "non-profit" organization or events declared as co-sponsored by the City of Palo Alto.</i></p> | \$108.00 per hour |
| <p>C. Police Reserve <i>Note: For those events where 80 percent or more of the proceeds go directly to a "non-profit" organization or events declared as co-sponsored by the City of Palo Alto.</i></p> | \$44.00 per hour |
| <p>C. Police Sergeant <i>Note: For those events where 80 percent or more of the proceeds go directly to a "non-profit" organization or events declared as co-sponsored by the City of Palo Alto.</i></p> | \$128.00 per hour |
| Rodeo | |
| <p>Rodeo - Employee (Under Master License) <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i></p> | \$36.00 duration of Master License |
| Rodeo - New | \$1,688.00 per day plus bond |
| <p>Rodeo - Solicitor/Peddler Master License <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i></p> | \$33.00 per day; \$33.00 per quarter; \$33.00 per year |

| | |
|---|---|
| Solicitation for Commercial Purpose <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | Look under Solicitor/Peddler Master License |
| Solicitor/Peddler Master License <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$36.00 per day; \$36.00 per quarter; \$36.00 per year |
| Street Closure | |
| Temporary Street Closure | \$108.00 - \$1,363.00 plus cost to provide certain services |

Licenses

| | |
|--|------------------------------|
| Adult Entertainment | |
| Billiard Room (non-refundable) | \$924.00 per year |
| Bingo Employee - New <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$83.00 each |
| Bingo Employee - Renewal <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$62.00 each |
| Bingo Establishment | \$59.00 per year |
| Bowling Alley (non-refundable) | \$137.00 per year |
| Carnival | \$1,688.00 per day plus bond |
| Circus | \$1,688.00 per day plus bond |
| Closing-out Sale | \$77.00 up to 60 days |
| Closing-out Sale Renewal (Two Maximum) | \$77.00 up to 30 days |
| Mechanical Amusement Device Establishment | \$88.00 per year |
| New (non-refundable) | \$1,875.00 per year |
| Noise Exception Permit | \$134.00 each |
| Renewal | \$823.00 per year |
| Firearms Dealer | |
| Fire Arms Dealer Master Permit - New | \$2,396.00 per year |
| Fire Arms Dealer Master Permit - Renewal | \$422.00 per year |
| Hot Tub/Sauna | |
| Hot Tub Sauna - Employee (New) <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$96.00 each |
| Hot Tub Sauna - Employee (Renewal) | \$74.00 each |
| Hot Tub Sauna - New | \$1,978.00 per year |
| Hot Tub Sauna - Renewal | \$823.00 per year |
| Hot Tub Sauna - Sale or Transfer of Interest | \$139.00 per occurrence |

| Massage Establishment | |
|--|---|
| Massage Establishment - New | \$317.00 per year |
| Massage Establishment - Non-Certified (New) | \$317.00 per year |
| Massage Establishment - Non-Certified (Renewal) | \$200.00 per year |
| Massage Establishment - Renewal | \$150.00 per year |
| Massage Establishment - Sale or Transfer of Interest | \$106.00 per occurrence |
| Massage Establishment - Sole Proprietor (New) | \$200.00 per year |
| Massage Establishment - Sole Proprietor (Renewal) | \$150.00 per year |
| Massage Practitioner - Non-Certified (New) | \$158.00 per year |
| Massage Practitioner - Non-Certified (Renewal) | \$106.00 per year |
| Massage Technician - New | \$158.00 each |
| Massage Technician - Renewal | \$106.00 each |
| Miscellaneous | |
| Business Location Change | \$918.00 per occurrence |
| Pushcart Vendors | |
| Pushcart Vendor - Additional Cart | \$36.00 per quarter |
| Pushcart Vendor - Location and/or Cart Change | \$192.00 each |
| Pushcart Vendor - New <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$321.00 per quarter |
| Pushcart Vendor - Renewal | \$108.00 per quarter |
| Pushcart Vendor Employee - New <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$96.00 each |
| Pushcart Vendor Employee - Renewal | \$74.00 each |
| Taxicab | |
| Taxicab - Driver <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i> | \$26.00 per year up to 4 years annually |
| Taxicab - Master License (New) | \$2,400.00 per year |
| Taxicab - Master License (Renewal) | \$1,013.00 per year |
| Taxicab - Transfer Fee | \$50.00 each |
| Taxicab - Vehicle Inspection for Each Vehicle | \$60.00 per year |



CITY OF
**PALO
ALTO**



PUBLIC WORKS FEES



CITY OF
**PALO
ALTO**

Public Works

| Director's Approval | |
|---|--|
| Protected Tree Removal | \$353.00 each |
| Storm Water | |
| Stormwater Treatment Feature Operations and Maintenance Inspection <i>Note: Previously known as Storm Drain Inspection Fee</i> | \$551.00 per inspection (up to 4 hours) plus \$82.00 per hour thereafter |

Engineering

| Encroachment Permit | |
|--|---|
| Additional Non-Residential Long-Term (More than 5 days) Monthly | \$500.00 per month |
| Dumpster, Container | \$210.00 each |
| Fence | \$1,496.00 each |
| Non-Residential - Single Day | \$862.00 each |
| Non-Residential Long-Term (More than 5 days) | \$1,418.00 each |
| Non-Residential Short-Term (Less than 5 days) | \$1,014.00 each |
| Residential | \$721.00 each |
| VTA Bus Shelter Installation/Relocation | \$371.00 each |
| Inspection Fees | |
| Off Hour Inspection | \$230.00 per hour |
| Permit Fees | |
| A. Construction in Public Right-of-Way (\$1.00 - \$5,999) <i>Note: Including public or private subdivision streets</i> | \$503.00 per occurrence |
| B. Construction in Public Right-of-Way (\$6,000 - \$25,999) <i>Note: Including public or private subdivision streets</i> | \$503.00 + 6.2% of value greater than \$6,000.00 |
| C. Construction in Public Right-of-Way (\$26,000 - \$100,999) <i>Note: Including public or private subdivision streets</i> | \$1743.00 + 7.5% of value greater than \$26,000.00 |
| D. Construction in Public Right-of-Way (\$101,000 +) <i>Note: Including public or private subdivision streets</i> | \$7368.00 + 6.4% of value greater than \$100,000.00 |
| E. Certificate of Compliance/Certificate of Correction/Map Amendment <i>Note: Including public or private subdivision streets</i> | \$4,216.00 per occurrence |
| F. Improvement Plan Review <i>Note: 100 percent of processing costs will be recovered plus any permit fees.</i> | Initial deposit of \$1235.00 |

PUBLIC WORKS

| | |
|---|-------------------------|
| G. Flood Variance Fee | City Cost plus 15% |
| Street Cut Fees | |
| Pavement Condition: Fair/At-Risk | \$12.83 per square foot |
| Pavement Condition: Good | \$15.88 per square foot |
| Pavement Condition: Poor | \$10.43 per square foot |
| Pavement Condition: Very Good - Excellent | \$22.08 per square foot |
| Service Lateral Connection | \$1,349.55 each |

Storm Drain

| | |
|---------------------------------|------------------------|
| Permit Fees | |
| Flood Zone Determination Letter | \$106.00 per letter |
| Temporary Elevation Benchmarks | \$365.00 per benchmark |

Operations

| | | |
|-----------------------------------|--|-------------------------------|
| Maintenance & Repair | | |
| | Regular Time | Overtime & Holiday |
| Construction & Repair | \$125.00 per hour | \$185.00 per hour |
| Newsrack Impoundment Fee | \$158.00 first day + \$3.00 each subsequent day | |
| Supervision | \$128.00 per hour | \$207.00 per hour |
| Sweeping Services | \$112.00 per hour | \$167.00 per hour |
| Traffic Control/Graffiti Services | \$91.00 per hour | \$137.00 per hour |
| Tree Services | \$117.00 per hour | \$174.00 per hour |
| Map/Plan Review Fees | | |
| IR Review - Trees | \$647.00 per application | |
| Tree Removal | | |
| Tree Removal | \$112.00 per inch of damage plus planting installation | |

Wastewater Treatment

| Industrial Waste Discharge Fees | | |
|--|---|----------------------------------|
| | Per Load of 1,000 gal. or Less | Each Additional 500 gal. |
| Grease Waste Disposal | \$121.00 per Load of 1,000 gal. or less | \$61.60 each Additional 500 gal. |
| Industrial Waste Discharge - Basic <i>Note: Non-categorical/small-categorical with only minor pollutant concerns.</i> | \$1,366.00 per permit | |
| Industrial Waste Discharge - Best Management Practices (BMP) <i>Note: Small, non-categorical facilities with minimal process discharge.</i> | \$464.00 per permit | |
| Industrial Waste Discharge - Exceptional Waste <i>Note: Short-term, non-standard discharges.</i> | \$817.00 per permit | |
| Industrial Waste Discharge - Full <i>Note: Categorical or significant industrial users with ability to impact the Regional Water Quality Control Plant.</i> | \$2,294.00 per permit | |
| Industrial Waste Discharge - Groundwater <i>Note: Groundwater remediation discharges.</i> | \$817.00 per permit | |
| Septic Tank & Portable Toilet Waste Disposal | \$73.00 per Load of 1,000 gal. or less | \$34.00 each Additional 500 gal. |



CITY OF
**PALO
ALTO**



IN COMPLIANCE WITH
AMERICANS WITH DISABILITIES ACT (ADA) OF 1990,
THIS DOCUMENT MAY BE PROVIDED
IN OTHER ACCESSIBLE FORMATS.

For information contact:
ADA Coordinator
City of Palo Alto
285 Hamilton Ave
(650) 329-255

Spanish explorers named the area for the tall, twin-trunked redwood tree they camped beneath in 1769. Palo Alto incorporated in 1894 and the State of California granted its first charter in 1909. The City has long been known for its innovative people and its exploration of ideas that have changed the world. In Palo Alto, our history has always been about the future.

PUBLIC TRUST
FUTURE PARTNERSHIP
ENGAGE HISTORY PEOPLE
COMMUNITY ENTERPRISE LIVABLE DIVERSITY
PUBLIC SQUARE DEMOCRACY
INCLUSIVE SUSTAINABLE