



# CITY OF PALO ALTO CITY COUNCIL ACTION MINUTES

Special Meeting  
December 8, 2014

The City Council of the City of Palo Alto met on this date in the Council Chambers at 5:40 P.M.

Present: Berman, Burt, Holman, Klein, Kniss, Price, Scharff, Schmid, Shepherd

Absent:

## Study Session

1. Study Session on Sustainability Initiatives and the Sustainability & Climate Action Plan (S/CAP).

## Consent Calendar

**MOTION:** Vice Mayor Kniss moved, seconded by Council Member Berman to approve Agenda Item Numbers 2-12, to include Agenda Item Number 12-Request to Bring Proposed Changes in Development Impact Fees Directly Back to Council on December 15, 2014, to be brought back on Consent on December 15, 2014.

2. Resolution 9474 entitled "Resolution of the Council of the City of Palo Alto Declaring Results of the Consolidated Special Municipal Election Held on November 4, 2014."
3. Approval of Amendment No. 2 to Contract S14153842 with Comment Ground, LLC to Extend the Term from June 30, 2015 to February 28, 2016 for a Total to Not to Exceed of \$160,000 for Social Media Support, Development and Maintenance of City's Social Media Network and Internal Training of Social Media Administrators.
4. Approval of Facility Naming Plan for Avenidas Bryant Street Center, a City-owned Facility Located at 450 Bryant Street.
5. Approval of Amendment No. One to Contract C13148958 with RMC

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Water and Environment, Inc. To Extend the Contract Term 12 Months to December 31, 2015, With No Additional Costs.

6. Approval of a \$600,000 Loan Request from Palo Alto Housing Corporation for 2811 Alma Street and Budget Amendment Ordinance 5288.
7. Approval of the First Amendment to the Contract with Questica Inc. to Implement a Performance Management Module, Streamline the Annual Performance Report, and Provide for Long-Term Financial Infrastructure Replacement Planning by Increasing Total Compensation by \$160,400 from \$499,068 to \$659,468, Including a 10 Percent Contingency in the Amount of \$29,968 Based on the First Year Contract Cost.
8. Approval of Amendment No. Four To Employment Agreement between the City of Palo Alto and City Manager James R. Keene, Jr., to Increase Annual Salary by 5 Percent, From \$262,241 to \$275,353.
9. Approval of Amendment No. Two To Employment Agreement between the City of Palo Alto and City Attorney Molly S. Stump, to Increase Annual Compensation by 5 Percent, from \$234,936 to \$246,688.
10. Resolution 9475 entitled "Resolution of the Council of the City of Palo Alto Extending the Time Period for Commencement of Construction for the College Terrace Market Located at 2180 El Camino Real."
11. Approval of the Submission of an Institute of Museum and Library Services Grant Application in the Amount of \$25,000 for the Palo Alto Art Center.
12. Request to Bring Proposed Changes in Development Impact Fees Directly Back to Council on December 15, 2014.

**MOTION PASSED for Agenda Item Numbers 2-11: 9-0**

**MOTION PASSED for Agenda Item Number 12: 8-1 Schmid no**

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## Action Items

13. Comprehensive Plan Update: Discussion and Direction to Staff Regarding the Scope and Schedule of the Planning Process, Including Concurrent Zoning Changes (Note: This is the continuation of a discussion that began on November 3, 2014.)

**MOTION:** Council Member Berman moved, seconded by Vice Mayor Kniss to direct Staff to:

1. Proceed immediately (i.e. in advance of the Comp Plan Update) with zoning ordinances to address retail preservation & parking exemptions; and
2. Schedule a Council work session in January 2015 to discuss parameters of an annual office/R&D growth management program; and
3. Schedule a series of Community/Commission/Council work sessions about "big picture" planning issues in Spring 2015 utilizing simplified planning scenarios to test the growth management program as well as a) the potential elimination of housing sites on San Antonio and South El Camino in exchange for increased densities or new sites closer to transit and jobs/services, b) the potential for major transportation investments in the Caltrain corridor and the County Expressway system, and new public transit, c) the potential use of sustainability-based performance measures and programs, and d) potential commercial zoning changes discussed at the City Council Study Session on September 8, 2014.
4. Also use the work sessions to review goals, policies, and programs from the existing Comp Plan & the recommendations forwarded by the PTC in early 2014; and
5. Prepare a impacts analysis (Draft EIR) to inform the Community/Commission/Council work sessions in the Spring of 2015, presenting the impacts of simplified scenarios (and the policy choices they represent) as well as potential cumulative impacts over the next 15 years; and
6. Concurrent with the Comp Plan Update, prepare a draft zoning ordinance(s) for consideration that would implement aspects of the

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plan, including many of the zoning ideas discussed at the City Council study session on September 8, 2014.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to include in Number 1 of the Motion that Staff is to return to Council with a report on potential topics of the Ordinance prior to going to Planning and Transportation Commission with a possible Ordinance.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to include in Number 2 of the Motion that Council may identify interim zoning changes for future consideration.

**AMENDMENT:** Council Member Burt moved, seconded by Council Member Holman to include in Number 2 of the Motion to direct Staff to provide Council input on the draft summit and work sessions in January.

**CALL THE QUESTION:** Council Member Price moved to call the question.

**CALL THE QUESTION PASSED:** 9-0

**AMENDMENT FAILED:** 4-5 Berman, Burt, Holman, Scharff yes

**MOTION AS AMENDED PASSED:** 9-0

14. Approval of Staff Recommendations Concerning Responses to Palo Alto Compost Facility Request for Proposals for Yard Trimmings and Residential Food Scraps at the Measure E Site. Staff Recommends that Council Direct Staff to Pursue One of the Two Following Options. Option #1 (Lower-Cost Option): Reject all Proposals Received in Response to the "Compost Facility for Yard Trimmings and Residential Food Scraps". Or Option #2 (Local Facility Option): Begin Negotiations with Synergy to Develop a Contract for Design, Construction and Operations of a Composting Facility on a 3.8-acre Section of the Measure E Site. If Staff is Unable to Negotiate a Contract with Synergy then Staff is Directed to Initiate Negotiations with a second company.

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**MOTION:** Council Member Klein moved, seconded by Vice Mayor Kniss to reject all proposals received in response to the "Compost Facility for Yard Trimmings and Residential Food Scraps" RFP and continue composting outside of Palo Alto, and:

1. Table decision on how the Measure E site should be used until:
  - a. The City has a better understanding of our needs for the anaerobic digester, including processing of digestate and preprocessing of food waste; or
  - b. An advanced technology for processing organic waste is available; or
  - c. Best management practices are sufficient and could be affordable without requiring a fully-enclosed building; or
  - d. Composting outside Palo Alto is no longer the lower cost option.
2. If none of the conditions described above in Paragraph 1 of this Motion have occurred by June 30, 2019, the City Council shall decide by December 31, 2019 which action including the extension of this Resolution that the City shall take with respect to the Measure E site. Additionally, a yearly informational report will be submitted to the City Council regarding the status of the Measure E site and the conditions described in Paragraph 1 of this motion.
3. Direct Staff to focus on advancing the RFP process for the anaerobic digester that will convert biosolids and food waste into biogas as laid out in the City's Organics Facility Plan.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** staff shall annually report to the city council on the status of the measure e site and the potential conditions described above.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** in number b amendment process yard waste change to processing organics.

**MOTION AS AMENDED PASSED:** 8-1 Holman no

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15. Resolution 9476 entitled "Resolution of the Council of the City of Palo Alto Adopting the 2014-2016 Management & Professional Compensation Plan" and Ordinance 5289 entitled "Ordinance of the Council of the City of Palo Alto Amending the Table of Organization."

**MOTION:** Council Member Price moved, seconded by Vice Mayor Kniss to adopt the attached resolution adopting the Compensation Plan for Management and Professional Personnel and Council Appointees effective July 1, 2014 through June 30, 2016 (the "Plan"), to:

- 1) make adjustments to certain under-market salary ranges for market competitiveness;
- 2) approve a 2% general salary increase effective the pay period including July 1, 2014;
- 3) approve a 2.5% general salary increase effective the pay period including July 1, 2015;
- 4) implement flat rate employer contributions to medical premiums; and
- 5) make additional changes as outlined in the attached Management & Professional Compensation Plan attached as Exhibit 1 and to adopt the attached ordinance making related amendments to the Table of Organization.

**MOTION PASSED:** 9-0

Adjournment: The meeting was adjourned in memory of Betsy Allen at 11:34 P.M.